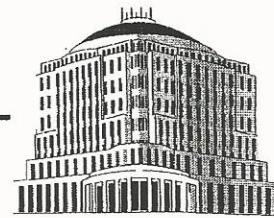




CITY OF ORLANDO



MEMORANDUM

TO: David Dunn, Fleet & Facilities Management Division
THRU: Brian Ferrier, Procurement and Contracts Division
FROM: Tonja Voyles, Procurement and Contracts Division
SUBJECT: Bid Evaluation / Recommendation of Award
DATE: March 11, 2014

BF
TW

BID TITLE / NUMBER: Lease of Sixty-Six (66) Vehicles, IFB14-0172

The bids for the subject solicitation were opened on March 6, 2014. The Procurement and Contracts Division has reviewed and evaluated the bid submittals. Please see the attached bid tabulation sheet, as well as copies of the bid responses. The recommendation of award is as follows:

Item(s)	Award to	Amount
Item #2, 3, 4, 5, 6, 8, 12 and 13	Mears Motor Leasing, Inc., Orlando, FL	\$810,000.00

Please sign below to acknowledge your concurrence with this recommendation of award and forward to the assigned Purchasing Agent, at your soonest convenience. The Purchasing Agent will prepare the award.

David L. Dunn *3/11/14*

 Authorized Signature Date

Fleet & Facilities Mgmt

 Department Division

By signing above, we concur with the recommendation of award, as the proposed awardee meets the requirements and specifications of the Invitation to Bid. In accordance with Section 7.301 – Chapter 7 City Code, consideration has been given to responsiveness, quality, delivery terms, and references of the vendor.