



October 19, 2021, 3:30 p.m.  
Virtual Meeting via Zoom Webinar

MINUTES

**Members Present:**

Kevin Edmonds, Chief Administrative Officer  
Heather Fagan, Chief of Staff  
Christopher McCullion, Chief Financial Officer  
Wes Powell, Assistant City Attorney

**Others Present:**

Michelle McCrimmon, Deputy Chief Financial Officer  
Martin Carmody, Budget Division Manager  
Anthony Bellizio, Budget Analyst  
Alina Rivera-Campo, City Clerk Representative

**CALL TO ORDER**

*The Budget Review Committee meeting on October 19, 2021 was called to order by Kevin Edmonds at 3:30 p.m.*

**PUBLIC COMMENT**

*There was no public comment.*

**NEW BUSINESS**

**FY2021/22 BUDGET – APPROPRIATIONS**

1. **TRANSPORTATION IMPACT FEE – SOUTHWEST FUND (1072 F)**

- A. BA22-02, Raleigh Street Intersections (TSP0011\_P) – Request to recognize \$1,000,000 capital contribution revenue from Orange County and allocate \$2,533,629 of fund balance to Raleigh Street Intersections Project (TSP0011\_P). An interlocal agreement between Orange County and City was approved by City Council on October 8, 2018. Net Increase to budget: \$3,533,629

2. **GRANTS FUND (1130 F)**

- A. BA22-03, FY22 FDOT Edgewater Drive Complete Streets (TSP0016\_G) – Recognize and appropriate grant revenue from Federal Highway Administration through Florida Department of Transportation (FDOT) for Edgewater Drive (from Lakeview Street to Par Street) Complete Streets Project. This request is for the design phase of the project. This Local Agency Program (LAP) Agreement was approved by City Council on September 27, 2021. A forthcoming LAP for construction phase is anticipated in FY2024. Net Increase to budget: \$1,000,000

3. **CAPITAL IMPROVEMENTS FUND – (3001 F)**

- A. BA22-01, Lymmo Electric Buses (TRN0009\_P) – Request to transfer budget authority from Sunrail Transition – CIP (TRN0008\_P) to Lymmo Electric Buses (TRN0009\_P) to increase the City's contribution for LYMMO Electric Buses. The City committed to providing LYNX a local grant match of \$960,000 to purchase six (6) additional electric buses with charging infrastructure. This transfer provides additional funding for increased costs for the bus purchases and battery warranties. Net Increase to budget: \$208,824

4. GENERAL FUND – (0001 F)

- A. BA22-10, Police East Patrol (OPP0003\_C) – Related to item PA22-02. Request to transfer budget authority from Nondepartmental to the Orlando Police Department to provide salaries, benefits, supplies and capital outlay funding for two new Community Service Officer positions. No net change to the budget.

**FY2021/22 BUDGET – STAFFING**

Note: Staffing changes are approved with the flexibility for specific classification decisions to be reviewed and revised by Human Resources as necessary.

5. GENERAL FUND (0001 F)

- A. PA22-01, Community Employment (MBE0002\_C) – Request to add four (4) positions to support the development and deployment of the Rapidly Increasing Skills and Employability (RISE) program. These positions will generally focus on the intake and management of cases for individuals participating in the program. The current year estimated cost of \$278,044 will be covered by grants or absorbed within their existing budget; annualized future costs are estimated to be \$340,745.
- B. PA22-02, Police East Patrol (OPP0003\_C) – Related to item BA22-10. Request to add two (2) Community Service Officer I positions (S18). These positions are needed to support the non-sworn police functions in the East Patrol Division. The southeast area of Orlando continues to grow in both population and area; therefore, additional resources are needed to ensure lower response times to calls for service and improved customer service. The current fiscal year estimated cost of \$189,000 will be covered by a transfer from Nondepartmental contractual savings; annualized future costs are estimated to be \$160,000.

6. PARKING SYSTEM REVENUE FUND (4132 F)

- A. PR22-01, Library Garage Operations (PKG0009\_C) – Request to reclassify one (1) Parking Facilities Assistant Supervisor (S17) to one (1) Parking Facilities Supervisor (S15). An additional leadership position is needed to help manage special events, late nights, and weekend parking operations. The current year estimated cost of \$5,985 will be absorbed within their existing budget; annualized future costs are estimated to be \$7,182.

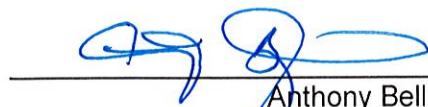
*A motion to approve all items (1A through 6A) was made by Heather Fagan. Christopher McCullion seconded the motion and the vote carried unanimously to approve all items.*

**ADJOURN**

*The meeting was adjourned at 3:32 p.m.*



Christopher McCullion  
Chief Financial Officer



Anthony Bellizio  
Acting Recording Secretary