

BUDGET AMENDMENT

TO: Budget Review Committee  
DATE: May 11, 2021  
SUBJECT: Budget Amendment Number BA21-50

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**REASON FOR ACTION:** Request to recognize revenues received for damage claim reimbursement related to City Hall basement flood and allocate corresponding expense budget to pay vendor(s). Net increase to budget: \$27,635.

			Amount	Budget Amendment Type
<b>REVENUES:</b>				
0001_F	REM0002_C	RB435 - Other Miscellaneous Revenues	\$ 27,635	Budget Amendment
<b>EXPENSES:</b>				
0001_F	REM0002_C	SB260 - Contractual Services	\$ 27,635	Budget Amendment

BUDGET AMENDMENT

TO: Budget Review Committee

DATE: May 11, 2021

SUBJECT: Budget Amendment Number BA21-62

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**REASON FOR ACTION:** Request to move grant match budget for FY21 COPS Grant in Designated Revenue Fund to appropriate grant match cost center within the same fund. Net increase to budget: \$209,197.

			Amount	Budget Amendment Type
<b>TRANSFER FROM:</b>				
0005_F	NON0019_C	SB400 - Contingency	\$ (209,197)	Budget Amendment
<b>TRANSFER TO:</b>				
0005_F	OPD108_G	SB160 - Salary Allocation	\$ 209,197	Budget Amendment

BUDGET AMENDMENT

TO: Budget Review Committee  
DATE: May 11, 2021  
SUBJECT: Budget Amendment Number BA21-59

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**REASON FOR ACTION:** Request to transfer budget authority in TRE0043\_P Alexander Place project to TRE0041\_P Citywide Pedestrian Signal - City Support project. Additional city support funding is necessary for engineer of record post-design services and internal project and construction management fees. These expenses are not eligible for reimbursement through FDOT Local Agency Program (LAP) Agreement.

			<u>Amount</u>	<u>Budget Amendment Type</u>
<b>TRANSFER FROM:</b>				
1100_F	TRE0043_P	SB405 - Project Contingency	\$ (50,000)	Budget Amendment
<b>TRANSFER TO:</b>				
1100_F	TRE0041_P	SB370 - Capital Outlay	\$ 50,000	Budget Amendment

BUDGET AMENDMENT

TO: Budget Review Committee  
DATE: May 11, 2021  
SUBJECT: Budget Amendment Number BA21-52

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**REASON FOR ACTION:** Request to recognize grant revenues for FY21 TD Green Space Grant. Funding will be used for purchasing and planting twenty (20) 15-gallon trees and twenty-five (25) shrubs at Ivey Lane Park, and to distribute one hundred (100) 5-gallon trees to residents. Item approved by City Council on April 12, 2021. Net increase to budget: \$19,875.

			Amount	Budget Amendment Type
<b>REVENUES:</b>				
1130_F	FPR0052_G	RB270 - Local Grants and Revenue Sharing	\$ 19,875	Budget Amendment
<b>EXPENSES:</b>				
1130_F	FPR0052_G	SB365 - Supplies	\$ 19,875	Budget Amendment

BUDGET AMENDMENT

TO: Budget Review Committee  
 DATE: May 11, 2021  
 SUBJECT: Budget Amendment Number BA21-57

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**REASON FOR ACTION:** Request to recognize grant revenues for FY 21 Florida Urban & Community Forestry Grant. Funding will be used to be used to update the City's tree inventory, enabling the City to accurately calculate tree canopy coverage and better manage natural resources. In order to satisfy the grant match requirement, \$20,000 will be transferred from Street Tree Trust Fund (0003\_F) to the grant match in Designated Revenue Fund (0005\_F). Item approved by City Council on September 8, 2020. Net increase to budget: \$20,000.

			<u>Amount</u>	<u>Amendment Type</u>
<b>REVENUES:</b>				
1130_F	FPR0053_G	RB225 - State Grants	\$ 20,000	Budget Amendment
0005_F	FPR0054_G	RX0003 - Transfer in from Street Tree Trust Fund	<u>20,000</u>	Budget Amendment
			\$ 40,000	
<b>EXPENSES:</b>				
1130_F	FPR0053_G	SB365 - Supplies	\$ 20,000	Budget Amendment
0005_F	FPR0054_G	SB365 - Supplies	<u>20,000</u>	Budget Amendment
			\$ 40,000	
<b>TRANSFER FROM:</b>				
0003_F	PKS0010_C	SB365 - Supplies	\$ (20,000)	Budget Amendment
<b>TRANSFER TO:</b>				
0003_F	PKS0010_C	SX0005 - Transfer out to Designated Revenue Fund	\$ 20,000	Budget Amendment

BUDGET AMENDMENT

TO: Budget Review Committee  
DATE: May 11, 2021  
SUBJECT: Budget Amendment Number BA21-56

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**REASON FOR ACTION:** Request to budget the FY20 Highway Beautification Grant which will encompass landscaping in and around the W. Colonial (SR50) Pedestrian Bridge tying into Gertrude’s Walk. Both segments will support the area gateway features, enhance the pedestrian bridge, introduce attractive, Florida Friendly vegetation as well as improved wayfinding and place-making. This grant was approved by City Council on December 7, 2020. Net increase to budget: \$116,880.

		<u>Amount</u>	<u>Budget Amendment Type</u>
<b>REVENUES:</b>			
1130_F	EDV0006_G RB225 - State Grants	\$ 116,880	Budget Amendment
<b>EXPENSES:</b>			
1130_F	EDV0006_G SB260 - Contractual Services	\$ 116,880	Budget Amendment

BUDGET AMENDMENT

TO: Budget Review Committee  
 DATE: May 11, 2021  
 SUBJECT: Budget Amendment Number BA21-32

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**REASON FOR ACTION:** Request to reduce the transfer budgets in each of these projects. At FY20 year-end we moved the budget for the transfers into the projects, but the actuals remained in the cost centers, so the budgets rolled into FY21 even though the transfers already occurred in FY20. This item is to fix the rollover that should not have occurred and caused the transfer budgets to be overstated in FY21. Net decrease to budget \$2,084,392.

			<u>Amount</u>	<u>Budget Amendment Type</u>
<b>REVENUE:</b>				
1250_F	CRA0023_P	RB490 - Project Encumbrance	\$ (1,584,392)	Budget Amendment
1250_F	CRA0024_P	RB490 - Project Encumbrance	(500,000)	Budget Amendment
			<u>\$ (2,084,392)</u>	
<b>EXPENSE:</b>				
1250_F	CRA0023_P	SX4130 - Transfer out to Centroplex Garages Fund	\$ (1,584,392)	Budget Amendment
1250_F	CRA0024_P	SX0005 - Transfer out to Designated Revenue Fund	(500,000)	Budget Amendment
			<u>\$ (2,084,392)</u>	

BUDGET AMENDMENT

TO: Budget Review Committee  
DATE: May 11, 2021  
SUBJECT: Budget Amendment Number BA21-58

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**REASON FOR ACTION:** Request to allocate \$50,000 of fund balance to the project cover the remaining cost of replacing the roof at the OPD headquarters. Net increase to budget: \$50,000.

			<u>Amount</u>	<u>Amendment Type</u>
<b>REVENUES:</b>				
3001_F	CIP0269_P	RB480 - Fund Balance Allocation	\$ 50,000	Budget Amendment
<b>EXPENSES:</b>				
3001_F	CIP0269_P	SB370 - Capital Outlay	\$ 50,000	Budget Amendment



BUDGET AMENDMENT

TO: Budget Review Committee  
DATE: May 11, 2021  
SUBJECT: Budget Amendment Number BA21-60

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**REASON FOR ACTION:** Recognize and appropriate revenue from OUC for the addition of an electrical duct bank into the roadway design for Narcoossee Rd Widneing project. The city and OUC entered into Joint Participation Agreement (JPA) for construction expenses related to the electrical duct bank, which is fully reimbursable from OUC.

			<u>Amount</u>	<u>Budget Amendment Type</u>
<b>REVENUES:</b>				
3001_F	TSP0074_P	RB440 - Contributions, Donations, and Grants - Governmental Funds	\$ 2,430,881	Budget Amendment
<b>EXPENSES:</b>				
3001_F	TSP0074_P	SB370 - Capital Outlay	\$ 2,430,881	Budget Amendment

BUDGET AMENDMENT

TO: Budget Review Committee  
DATE: May 11, 2021  
SUBJECT: Budget Amendment Number BA21-53

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**REASON FOR ACTION:** Request to recognize revenues received from land sale located at 806 Colyer St. to Landmark Realestate Holding LLC. Net increase to budget: \$9,796

			Amount	Budget Amendment Type
<b>REVENUES:</b>				
3006_F	REM0010_P	RB435 - Other Miscellaneous Revenues	\$ 9,796	Budget Amendment
<b>EXPENDITURES:</b>				
3006_F	REM0010_P	SB370 - Capital Outlay	\$ 9,796	Budget Amendment

BUDGET AMENDMENT

TO: Budget Review Committee  
 DATE: May 11, 2021  
 SUBJECT: Budget Amendment Number BA21-54

**REASON FOR ACTION:** Request to transfer available budget from the Conserv I Area Collection System Improvements project to the Conserv I WRF Secondary Clarifier Improvements and Packing District Lift Station projects, as well as clean up several budget lines within it. No net change to budget.

		Amount	Budget Amendment Type
<b>TRANSFERS FROM:</b>			
4106_F	CIP0211_P	City of Orlando Account Set: SB260 - Contractual Services (Debit)	\$ (134,971) Budget Amendment
4106_F	CIP0211_P	City of Orlando Account Set: SB405 - Project Contingency (Debit)	(23,618) Budget Amendment
4106_F	CIP0214_P	City of Orlando Account Set: SB260 - Contractual Services (Debit)	(467,582) Budget Amendment
		\$ (626,171)	
 <b>TRANSFERS TO:</b>			
4106_F	CIP0211_P	City of Orlando Account Set: SB280 - Other Operating (Debit)	\$ 19 Budget Amendment
4106_F	CIP0211_P	City of Orlando Account Set: SB292 - CIID Charges (Debit)	12,000 Budget Amendment
4106_F	CIP0211_P	City of Orlando Account Set: SB370 - Capital Outlay (Debit)	402,152 Budget Amendment
4106_F	CIP0266_P	City of Orlando Account Set: SB280 - Other Operating (Debit)	12,000 Budget Amendment
4106_F	CIP0266_P	City of Orlando Account Set: SB370 - Capital Outlay (Debit)	200,000 Budget Amendment
		\$ 626,171	

BUDGET AMENDMENT

TO: Budget Review Committee  
 DATE: May 11, 2021  
 SUBJECT: Budget Amendment Number BA21-51

**REASON FOR ACTION:** Request to transfer budget from various funds to 5002\_F Fleet Replacement Fund for reimbursement due to costs incurred for department-requested additional vehicles and/or upgrades to replacement vehicles. Net increase to budget: \$281,314

			Amount	<u>Budget Amendment Type</u>
<b>REVENUES:</b>				
5002_F	FLT0005_C	RX0001 - Transfer in from General Fund	\$ 83,318	Budget Amendment
5002_F	FLT0005_C	RX1165 - Transfer in from Contraband Forfeiture Trust Fund	21,759	Budget Amendment
5002_F	FLT0005_C	RX4100 - Transfer in from Wastewater Revenue Fund	176,237	Budget Amendment
			<u>\$ 281,314</u>	
<b>EXPENSES:</b>				
5002_F	FLT0005_C	SB370 - Capital Outlay	\$ 281,314	Budget Amendment
<b>TRANSFER FROM:</b>				
0001_F	REC0002_C	SB275 - Utilities	\$ (3,157)	Budget Amendment
0001_F	REC0002_C	SB275 - Utilities	(274)	Budget Amendment
0001_F	REC0029_C	SB370 - Capital Outlay	(30,113)	Budget Amendment
0001_F	REC0029_C	SB370 - Capital Outlay	(22,807)	Budget Amendment
0001_F	TRN0001_C	SB260 - Contractual Services	(26,967)	Budget Amendment
1165_F	OPD0004_C	SB370 - Capital Outlay	(21,759)	Budget Amendment
4100_F	WAS0008_C	SB296 - Fleet Charges	(65,108)	Budget Amendment
4100_F	WAS0011_C	SB260 - Contractual Services	(87,241)	Budget Amendment
4100_F	WAS0007_C	SB260 - Contractual Services	(23,888)	Budget Amendment
			<u>\$ (281,314)</u>	
<b>TRANSFER TO:</b>				
0001_F	NDG0001_C	SX5002 - Transfer out to Fleet Replacement Fund	\$ 83,318	Budget Amendment
1165_F	OPD0004_C	SX5002 - Transfer out to Fleet Replacement Fund	21,759	Budget Amendment
4100_F	WAS0002_C	SX5002 - Transfer out to Fleet Replacement Fund	176,237	Budget Amendment
			<u>\$ 281,314</u>	

BUDGET AMENDMENT

TO: Budget Review Committee  
 DATE: May 11, 2021  
 SUBJECT: Budget Amendment Number BA21-61

**REASON FOR ACTION:** Request to recognize program income and reflect the reallocation of grant funds between the administrative and housing activity accounts, or vice versa, for several Housing grants. Net increase to budget: \$5,000.

			Amount	Amendment Type
<b>REVENUES:</b>				
1055_F	HSG0224_G	RB435 - Other Miscellaneous Revenues	\$ 250	Budget Amendment
1055_F	HSG0225_G	RB435 - Other Miscellaneous Revenues	4,750	Budget Amendment
			\$ 5,000	
<b>EXPENSES:</b>				
1055_F	HSG0224_G	SB160 - Salary Allocation	\$ 250	Budget Amendment
1055_F	HSG0225_G	SB260 - Contractual Services	4,750	Budget Amendment
			\$ 5,000	
<b>TRANSFER FROM:</b>				
1200_F	HSG0192_G	RB225 - State Grant	\$ (15,244)	Budget Amendment
1200_F	HSG0192_G	SB160 - Salary Allocation	(15,244)	Budget Amendment
1200_F	HSG0213_G	RB220 - Federal Grants	(20,650)	Budget Amendment
1200_F	HSG0213_G	SB260 - Contractual Services	(20,650)	Budget Amendment
1200_F	HSG0221_G	RB220 - Federal Grants	(27,950)	Budget Amendment
1200_F	HSG0221_G	SB260 - Contractual Services	(27,950)	Budget Amendment
			\$ (127,688)	
<b>TRANSFER TO:</b>				
1200_F	HSG0193_G	RB225 - State Grant	\$ 15,244	Budget Amendment
1200_F	HSG0193_G	SB260 - Contractual Services	15,244	Budget Amendment
1200_F	HSG0212_G	RB220 - Federal Grants	20,650	Budget Amendment
1200_F	HSG0212_G	SB260 - Contractual Services	20,650	Budget Amendment
1200_F	HSG0220_G	RB220 - Federal Grants	27,950	Budget Amendment
1200_F	HSG0220_G	SB260 - Contractual Services	27,950	Budget Amendment
			\$ 127,688	

**BRC Meeting 5/11/21 – Staffing Items**

<u>Fund &amp; Cost Center</u>	<u>Add / Transfer To</u>	<u>Grade</u>	<u>Drop / Transfer From</u>	<u>Grade</u>
<b>General Fund (0001_F)</b>				
PR21-06 Financial Reporting (ACL0001_C)	516391 Financial Reporting Manager	NB115	516391 Financial Reporting Manager	NB113
PR21-12 Material and Equipment Management (STW0007_C)	Systems/Networks Administrator III	S10	63168 Instrumentation Technician III	S14
PA21-21 Purchasing (PUR0001_C)	Procurement Supervisor (2)	NB113	517950 Assistant Chief Procurement Officer	NB114
PA21-21 Purchasing (PUR0001_C)	Project Coordinator	NB111	511723 Contract Administrator	NB113
PA21-20 Engineering Administration (ENG0001_C)			510200 Capital Improvement Project Manager II	NB116
PA21-20 Engineering Administration (ENG0001_C)			511741 Capital Improvement Project Manager II	NB116
PA21-20 Engineering Administration (ENG0001_C)			504753 Civil Engineer II	S11
PA21-20 Engineering Administration (ENG0001_C)			62090 Civil Engineer IV	S09
PR21-16 OFD Fire Life Safety (OFA0005_C)	Chief Plans Examiner	NB113	Fire Inspector II	S13
PR21-15 Crime Center & Forensics Division (OPI00005_C)	Crime Analyst Supervisor	S14	67648 Crime Analyst Senior	S15
<b>Community Redevelopment Agency (1250_F)</b>				
PR21-14 Community Redevelopment Agency (CRA0002_C)	Senior Administrative Assistant	S18	Administrative Specialist	S15
<b>Stormwater Utility Fund (4160_F)</b>				
PA21-20 Engineering Services (ENG0004_C)	510200 Capital Improvement Project Manager II	NB116		
PA21-20 Engineering Services (ENG0004_C)	511741 Capital Improvement Project Manager II	NB116		
PA21-20 Engineering Services (ENG0004_C)	504753 Civil Engineer II	S11		
PA21-20 Engineering Services (ENG0004_C)	62090 Civil Engineer IV	S09		
<b>Fleet Management Fund (5001_F)</b>				
PA21-18 Fleet Management Administration (FLT0001_C)	Fleet Functional Analyst	S10		
PA21-19 Fleet Management Administration (FLT0001_C)	Fleet Management Division Manager	NB119		