

CITIZENS' POLICE REVIEW BOARD

Annual Report
Fiscal Year 2019-2020





I. Purpose

A. **MISSION STATEMENT.** The Citizens' Police Review Board is an independent, citizen-run oversight committee of the Orlando Police Department's Internal Affairs and determines whether or not Internal Affairs has properly investigated cases brought to its attention. The Citizens' Police Review Board fulfills its mission by reviewing policies, procedures, rules, regulations, and general or special orders pertaining to the use of force and police conduct toward citizens. The Citizens' Police Review Board does not have the authority to:

1. Independently investigate the cases brought before it;
2. Administer the discipline to the officers; or
3. Require the officers to attend or testify at the monthly meetings.

B. **SCOPE OF RESPONSIBILITY.** The Citizens' Police Review Board shall be advisory to the Chief of Police who shall at times be and remain in command of the Orlando Police Department pursuant to the provisions of the Civil Service Act of 1935, as amended.

The Citizens' Police Review Board shall review citizen complaints, and departmental investigations conducted thereof, in the following instances:

1. Use of deadly force.
2. Alleged use of excessive force.
3. Any instance wherein police action results in death or serious bodily injury.
4. Any complaint referred by the Mayor, a City Commissioner, Chief Administrative Officer, Chief of Police or the Civil Service Board.
5. Any complaint selected by majority vote of the Board for review.

The Citizens' Police Review Board shall review policies, procedures, rules, regulations, and general or special orders pertaining to the use of force and police conduct toward the public.

Following the review process as set forth by Board Policy & Procedures, the Board shall submit a written report to the Chief of Police. Said written report may contain any or all of the following:

1. A recommendation for approval;
2. A recommendation for disapproval;
3. A recommendation for modification or amendment;
4. A recommendation for additional information, additional investigation, or re-investigation.

The report shall state with specificity the grounds for such recommendation. The report shall be signed by the chair and be reflective of the majority of



the Board; written dissenting opinions/recommendations shall be signed and forwarded with the majority report.

II. Administration

- A. **STAFF.** The City provides staff support and administration for the Citizens' Police Review Board. Key staff are as follows:
1. Natasha Williams, Chief Assistant City Attorney
 2. Candace Cardillo, Board Administrator
- B. **ORLANDO POLICE DEPARTMENT STAFF.** The Orlando Police Department, Internal Affairs is responsible for presenting the investigations and its findings. These presentations are performed by the Manager of OPD Internal Affairs (or designee).
1. Dwain Rivers, Internal Affairs Manager
 2. Ryan McConnell, Orlando Police Sergeant, Internal Affairs Supervisor
- C. **STAFF CHANGES.**
1. Ryan MccConnell, Orlando Police Sergeant, Internal Affairs Supervisor, replaced Wesley Whited, in February 2020
 2. Natasha Williams, Chief Assistant City Attorney, replaced Kimberly Laskoff, Assistant City Attorney, in June 2020

III. Board Members

- A. **NUMBER.** The Citizens' Police Review Board has nine (9) members who are recommended to the Mayor for appointment by the Nominating Board, appointed by the Mayor, and confirmed by City Council.
- B. **REQUIREMENTS.** Each member shall be a resident of the City of Orlando.
- C. **ATTENDANCE.** The annual attendance report is attached.
- D. **TERMS.** The Citizens' Police Review Board members are eligible to serve three (3), two (2) year terms.
- E. **CHAIR.**
- Richard Crabtree
639 Roberta Avenue
Orlando, Florida 32803
p: 407.924.9228 · e: rich.crabtree1@gmail.com
- F. **VICE CHAIR.**
- Caila Coleman
6255 Bent Pine Drive, #713A
Orlando, Florida 32822
p: 850.212.5550 · e: caicoleman39@gmail.com



G. BOARD MEMBERS.

Member	Term	Appointed	Term Expires	Status
Linda Reaves	1	08/08/2017	10/31/2020	Active
Richard Crabtree	2	06/23/2014	10/31/2020	Active
Caila Coleman	2	10/10/2016	10/31/2021	Active
Korey Engel	2	11/14/2016	10/31/2021	Active
Don Mitchell	1	12/10/2018	10/31/2020	Resigned
Tom Keen	1	05/13/2019	10/31/2021	Active
Julio Guerrero	Partial	05/13/2019	10/31/2020	Active
Nimit Kapoor	1	09/19/2019	10/31/2021	Active
Raul Perez	Partial	10/21/2019	10/31/2020	Active
Loren Cusati	Partial	06/01/2020	10/31/2020	Active

H. **BOARD APPOINTMENTS.** Throughout Fiscal Year 2019-2020, two (2) new members were appointed and four (4) members were reappointed by Mayor Dyer and confirmed by City Council. Also during Fiscal Year 2019-2020, one (1) member resigned.

I. **ELECTIONS.** On February 5, 2020, Richard Crabtree was elected Chair and Caila Coleman was elected Vice Chair by a unanimous vote.

J. **BOARD MEMBER TRAINING.** During Fiscal Year 2019-2020, two (2) new member orientations were held. In December 2020, a Citizens' Police Review Board training for all members of the Board was conducted at OPD's Training Facility. Topics discussed: Sunshine Law, Public Records and Ethics, Range Training, Response to Resistance, and Scenario Training. In July 2020, the Citizens' Police Review Board participated in a demonstration of the VirTra V-300 4k simulator at OPD's Training Facility.

IV. Meetings

A. **DAY AND TIME.** The Citizens' Police Review Board meets on the first Wednesday of each month at 8:30 a.m.

B. **NUMBER.** The Citizens' Police Review Board scheduled twelve (12) meetings in Fiscal Year 2019-2020 and held six (6) meetings dated: October 2, 2019, February 5, 2020, March 4, 2020, July 1, 2020, August 5, 2020 and September 2, 2020. Meetings held July through September were held virtually via Zoom Webinar due to the COVID-19 pandemic. Volunteer hours for the Citizens' Police Review Board for Fiscal Year 2019-2020 totaled 128.88 cumulative hours, including special meetings.

C. **SPECIAL MEETINGS.** The Citizens' Police Review Board held three (3) special meetings during Fiscal Year 2019-2020 dated: June 16, 2020, July 24, 2020 and August 21, 2020. All special meetings were held virtually via Zoom Webinar due to the COVID-19 pandemic.



D. AGENDAS. The Citizens' Police Review Board uses a "Consent Agenda" meeting format to reduce the length of meetings by forgoing discussion on items where all parties are in agreement. The remaining agenda items are presented and discussed as part of the "Review of Investigations and Appearances."

V. Workload

A. SYNOPSIS. In Fiscal Year 2019-2020, the Citizens' Police Review Board reviewed sixteen (16) cases which were investigated by the Orlando Police Department Internal Affairs.

Richard Crabtree
Chair

Dwain Rivers
Internal Affairs Manager

Candace Cardillo
Board Administrator



**Citizens' Police Review Board
Attendance Report**

Fiscal Year: 2019-2020

Target Number of Meetings: 12

Board Administrator: Candace Cardillo

Name	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Special			SEP	# held	# miss	% miss	Appointed	Term Ends		
										JUN	JUL	AUG								
Caila Coleman**	X	N	N	N	X	X	N	N	N	X	X	X	X	A	X	6	0	0%	10/10/16	10/31/21
Richard Crabtree*	X	N	N	N	X	X	N	N	N	X	X	X	X	X	X	6	0	0%	06/23/14	10/31/20
Linda Reaves	A	N	N	N	X	X	N	N	N	X	X	X	X	X	X	6	1	8%	08/08/17	10/31/20
Korey Engel	A	N	N	N	X	X	N	N	N	X	X	X	X	X	X	6	1	8%	11/14/16	10/31/21
Don Mitchell	X	N	N	N	X	A	R									6	1	8%	12/10/18	10/31/20
Tom Keen	X	N	N	N	A	A	N	N	N	X	X	X	X	X	X	6	2	17%	05/13/19	10/31/21
Julio Guerrero	X	N	N	N	A	X	N	N	N	X	X	X	X	X	X	6	1	8%	05/13/19	10/31/20
Nimit Kapoor	A	N	N	N	X	A	N	N	N	X	X	X	X	A	X	6	2	17%	09/16/19	10/31/21
Raul Perez				NM	A	X	N	N	N	X	X	X	X	X	X	6	1	8%	10/21/19	10/31/20
Loren Cusati									NM	X	X	A	X	X	X	6	0	0%	06/01/20	10/31/20

Total Meetings Held:

6

Duration of Meeting***:	20	0	0	0	56	72	0	0	0	134	218	88	150	101	104
Total Members Attending:	5	0	0	0	6	6	0	0	0	9	9	8	9	7	9

Volunteer Hours:	1.67	0.00	0.00	0.00	5.60	7.20	0.00	0.00	0.00	20.10	32.70	11.73	22.50	11.78	15.60	Total YTD Volunteer Hours:	128.88
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- *Chair A=Absent
- **Vice Chair X=Attended
- Quorum = 5 N=No Meeting
- TE=Term Expired
- NM=New Member
- R=Resigned
- T=Terminated

***In the 'Duration of Meeting' field, enter a whole number. (Example: if the meeting was 30 minutes long, enter '30'.)