

1 A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
2 OF ORLANDO, FLORIDA, AND THE BOARD OF  
3 DIRECTORS OF THE DOWNTOWN SOUTH  
4 NEIGHBORHOOD IMPROVEMENT DISTRICT  
5 ADOPTING THE FISCAL YEAR 2017/2018 BUDGET FOR  
6 THE DOWNTOWN SOUTH NEIGHBORHOOD  
7 IMPROVEMENT DISTRICT; PROVIDING CERTAIN  
8 FINDINGS; PROVIDING CERTAIN BUDGET  
9 ACCOUNTING PROCEDURES; PROVIDING FOR  
10 SEVERABILITY, CORRECTION OF SCRIVENER'S  
11 ERRORS, REPEAL OF CONFLICTING RESOLUTIONS,  
12 AND AN EFFECTIVE DATE.

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14 **WHEREAS**, the Downtown South Neighborhood Improvement District (the  
15 "district") was created and chartered on July 25, 2011, by City of Orlando Ordinance  
16 #2011-28; and

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18 **WHEREAS**, the district was created and chartered pursuant to the Safe  
19 Neighborhoods Act, codified at Part IV, Chapter 163, Florida Statutes, and the Orlando  
20 Neighborhood Improvement District Code, codified at Chapter 40, Code of the City of  
21 Orlando, Florida (the "Orlando City Code"); and

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23 **WHEREAS**, the district is a "local government neighborhood improvement  
24 district" pursuant to and as described at section 163.506, Florida Statutes, and sections  
25 40.4(1)(a) and 40.11, Orlando City Code; and

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27 **WHEREAS**, the district is a "dependent special district" within the meaning of the  
28 Uniform Special District Accountability Act, codified at Chapter 189, Florida Statutes, and  
29 for the purposes of preparing and considering tentative and final budgets, and adopting  
30 a final budget, pursuant to Chapter 200, Florida Statutes; and

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32 **WHEREAS**, the district is authorized by section 163.506(1)(c), Florida Statutes,  
33 and section 40.14(1), Orlando City Code, to levy an ad valorem tax on real and personal  
34 property of up to 2 mills annually, and by subsection 163.514(5), Florida Statutes, to  
35 have exclusive control of funds legally available to it; and

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37 **WHEREAS**, pursuant to subsection 163.5151(1), Florida Statutes, and an  
38 agreement between the City of Orlando, Florida (the "City") and the district, all funds of  
39 the district are received, held, and secured in the same manner as other public funds by  
40 the Chief Financial Officer of the City; and

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42 **WHEREAS**, the district's board of directors is the governing board of the district  
43 (the "board of directors") and is comprised of the members of the Orlando City Council;  
44 and

46           **WHEREAS**, the board of directors has, upon recommendation of the Downtown  
47 South Neighborhood Improvement District Advisory Council (the "Advisory Council"),  
48 approved a proposed district budget for fiscal year 2017/2018 ("FY 2017/2018") and the  
49 budget will be included in the City of Orlando's budget document; and

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51           **WHEREAS**, the district's fiscal year begins on October 1, and ends on  
52 September 30; and

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54           **WHEREAS**, the proposed budget includes the estimated expenditures necessary  
55 to carry out the functions of the district for FY2017/2018; and

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57           **WHEREAS**, the revenues estimated for receipt by the district during  
58 FY2017/2018, from all sources, and any amounts carried over from prior fiscal years,  
59 has been submitted to the board of directors and is attached to this resolution as **Exhibit**  
60 **"A"**; and

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62           **WHEREAS**, the City Council of the City of Orlando, Florida, and the board of  
63 directors have examined and carefully considered the proposed budget in duly  
64 assembled, properly noticed, public meetings; and

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66           **WHEREAS**, the board of directors and the Orlando City Council hereby certify  
67 compliance with the provisions of Chapter 200, Florida Statutes, and other applicable  
68 laws, rules, and procedures; and

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70           **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY**  
71 **OF ORLANDO, FLORIDA, AND THE BOARD OF DIRECTORS OF THE DOWNTOWN**  
72 **SOUTH NEIGHBORHOOD IMPROVEMENT DISTRICT, AS FOLLOWS:**

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74           **SECTION 1. PREAMBLE.** The "whereas clauses" contained hereinabove are  
75 true and correct and are hereby incorporated into this resolution as if fully set forth  
76 hereinafter.

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78           **SECTION 2. BUDGET ADOPTED.** The annual budget for the district for the  
79 fiscal year beginning on October 1, 2017, and ending on September 30, 2018, attached  
80 to this resolution as **Exhibit "B"** (the "budget"), is hereby confirmed, adopted, and  
81 approved in all respects. The budget is adopted after full, complete, and comprehensive  
82 public hearings. We hereby find that the budget is necessary to provide required funds  
83 for capital outlays, operating expenses, expenditures for materials, labor, equipment,  
84 supplies, and contingent expenses of the district. The budget represents and presents  
85 the judgment and intent of the board of directors as to the needs of the district, including  
86 approval of the salary provision as set forth in **Schedule "C"**, attached hereto, and  
87 incorporated herein by this reference.

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89           **SECTION 3. BUDGET ACCOUNTING.** The budget has been prepared in  
90 accordance with generally accepted accounting principles.

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92           **SECTION 4. REVENUES.** The revenues estimated for receipt by the district  
93 during FY2017/2018, from all sources, and any amounts carried over from prior fiscal  
94 years, equals the total of appropriations for expenditures and reserves in the budget.

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96           **SECTION 5. EXPENDITURES.** The budget, as such budget may be amended  
97 from time to time, will govern expenditures of the district and no expenditures shall be  
98 made, nor contracts for expenditures be entered into except in pursuance of budget  
99 appropriations.

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101           **SECTION 6. SPECIAL DISTRICT BUDGET PROCEDURES.** The budget is  
102 adopted in accordance with section 189.016, Florida Statutes.

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104           **SECTION 7. CLOSEOUT OF BOOKS.** To provide an orderly year-end closeout  
105 of all financial books and records of the district, the City's Chief Financial Officer, on  
106 behalf of and subject to the direction of the board of directors, is hereby authorized and  
107 directed, as needed, to increase the corresponding line item appropriations in the budget  
108 to the extent of those purchase orders which shall have been issued prior to September  
109 30, 2017, but which have not been filled prior to that date, and is authorized and directed  
110 to pay all such purchase orders upon receipt of the goods or services therein specified  
111 from the funds so appropriated. The City's Chief Financial Officer is hereby further  
112 authorized and directed to increase the appropriate budget line items to include any  
113 unexpended balances as of the end of business on September 30, 2017, from federal,  
114 state, or other grants that were previously authorized by the district, and to the extent of  
115 any unexpended balances from the prior fiscal year's budget, as amended, whether or  
116 not encumbered, outstanding in projects as of the end of business on September 30,  
117 2017, and all such balances shall be appropriated to the corresponding accounts in the  
118 same funds in which they were outstanding as of September 30, 2017. The City's Chief  
119 Financial Officer is also hereby authorized and directed to expend such appropriations  
120 for the purposes approved by the district in connection with federal, state, or other grants  
121 and projects. Corresponding changes in the anticipated revenue accounts are hereby  
122 authorized.

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124           **SECTION 8. CERTAIN LINE ITEM TRANSFERS AUTHORIZED.** The City's  
125 Chief Financial Officer is hereby authorized to transfer appropriations from one line item  
126 to another line item of the budget, upon approval of the chairperson of the board of  
127 directors, or designee, so long as the total appropriations are not increased or  
128 decreased thereby. Transactions affecting total appropriations, other than those  
129 authorized herein shall require the prior approval of the board of directors. Any such  
130 transactions are subject to applicable Florida statutes, regulations, and local laws.

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**SECTION 9. BUDGET CHANGES.** All changes to the budget made by the City's Chief Financial Officer, other than correction of errors, shall be reported to the board of directors on at least a quarterly basis. As required by subsection 189.016(6), Florida Statutes, the board of directors shall adopt a final adjusted budget, including any amendments made during the year, within 60 days following the end of the fiscal year.

**SECTION 10. SEVERABILITY.** If any provision of this resolution or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this resolution which can be given effect without the invalid provision or application, and to this end the provisions of this resolution are severable.

**SECTION 11. SCRIVENER'S ERROR.** The City Attorney may correct scrivener's errors found in this resolution by filing a corrected copy of this resolution with the City Clerk.

**SECTION 12. REPEAL.** All resolutions or parts of resolutions previously adopted and in conflict with this resolution are hereby repealed.

**SECTION 13. EFFECTIVE DATE.** This resolution takes effect immediately upon adoption.

**DONE, THE PUBLIC HEARING,** on the proposed budget in accordance with paragraph 200.065(2)(c), Florida Statutes, by the City Council of the City of Orlando, Florida, and the Board of Directors of the Downtown South Neighborhood Improvement District, this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**DONE, THE PUBLIC NOTICE,** in a newspaper of general circulation in the City of Orlando, Florida, by the City Clerk of the City of Orlando, Florida, and in accordance with subsection 200.065(3), Florida Statutes, for the City Council of the City of Orlando, Florida, and the Board of Directors of the Downtown South Neighborhood Improvement District, this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**DONE, THE PUBLIC HEARING,** to finalize and adopt the budget in accordance with paragraph 200.065(2)(d), Florida Statutes, by the City Council of the City of Orlando, Florida, and the Board of Directors of the Downtown South Neighborhood Improvement District, **AND THEN ADOPTED,** by an affirmative vote of a majority of a quorum present of the City Council of the City of Orlando, Florida, and the Board of Directors of the Downtown South Neighborhood Improvement District, this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**FOR THE CITY OF ORLANDO, FLORIDA:**

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BY THE MAYOR OF THE CITY OF  
ORLANDO, FLORIDA:

\_\_\_\_\_  
Mayor

ATTEST, BY THE CLERK OF THE  
CITY COUNCIL OF THE CITY OF  
ORLANDO, FLORIDA:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Print Name

APPROVED AS TO FORM AND LEGALITY  
FOR THE USE AND RELIANCE OF THE  
CITY OF ORLANDO, FLORIDA:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Print Name

**FOR THE BOARD OF DIRECTORS OF THE DOWNTOWN SOUTH NEIGHBORHOOD  
IMPROVEMENT DISTRICT:**

BY THE CHAIRMAN OF THE BOARD OF  
DIRECTORS OF THE DOWNTOWN  
SOUTH NEIGHBORHOOD  
IMPROVEMENT DISTRICT:

\_\_\_\_\_  
Chairman

ATTEST, BY THE SECRETARY OF  
THE BOARD OF DIRECTORS OF  
THE DOWNTOWN SOUTH  
NEIGHBORHOOD IMPROVEMENT DISTRICT:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Print Name

APPROVED AS TO FORM AND LEGALITY

226 FOR THE USE AND RELIANCE OF THE  
227 DOWNTOWN SOUTH  
228 NEIGHBORHOOD IMPROVEMENT DISTRICT:  
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230 \_\_\_\_\_  
231 Board Attorney

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233  
234 Print Name

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