

BUDGET REVIEW COMMITTEE MINUTES
SUSTAINABILITY ROOM – 2nd FLOOR

FY2014/15 BUDGET

CALL TO ORDER:

The February 10, 2015 Budget Review Committee was called to order by Byron Brooks at 3:32p.m.

MEMBERS PRESENT:

Byron Brooks, Chief Administrative Officer
Frank Billingsley, Chief of Staff
Wes Powell, Assistant City Attorney

OTHERS PRESENT:

Brian Battles, Budget Division Manager
Martin Carmody, Budget Manager
Brendan Gibson, Budget Analyst IV
Ashley Connolly, Budget Analyst II
Eric Hutcherson, Budget Analyst II
Chris McCullion, Treasurer
James Varnado, Treasury Manager
Kristine Tate, OPD – Accounting Section Supervisor
Robert Visser, Public Works - Fiscal Manager
Lisa Henry, Public Works – Streets and Stormwater Division Manager
Stephen Wiedenbeck, Capital Improvement Division, Project Manager
Maria Ciocce, Recording Secretary

CITIZENS PRESENT:

Lawanna Gelzer

PUBLIC COMMENT:

Byron Brooks called for anyone wishing to speak under Public Comment. Ms. Lawanna Gelzer asked about the process for public comment and was advised it had its own section on the agenda.

NEW BUSINESS:

1. GRANTS FUND

- A. BA15-31, Grant No. LEG0002_G – Executive Offices – Request to budget funding received from the Local Government Law Section of the Florida Bar for a Student Internship Program with the City Attorney's Office. This award was approved by City Council on 12/8/15. Net Increase: \$2,000.
- B. BA15-30, Grant No. OPD0033_G – Police – Request to budget funding received from the FY2014/15 Central Florida HIDTA Award Grant Agreement, approved by City Council on 2/9/15. Net Increase: \$21,566.

2. SOCCKER STADIUM PUBLIC PRIVATE PARTNERSHIP FUND

- A. BA15-32, Cost Center No. SOC0004_C & Project No. SOC0005_P – Venues – Request to budget the Seminole County contribution for the Soccer Stadium Construction project. This was approved as part of the Soccer Stadium and Franchise Funding Agreement between the City, Seminole County and Orlando Sports Holdings (Soccer Club) at the 9/23/13 City Council Meeting. Net Increase: \$1,600,000.
- B. BA15-33, Cost Center No. SOC0004_C & Project No. SOC0004_P – Venues – Request to budget the Osceola County contribution for the Soccer Stadium Construction project. This was approved as part of the Soccer Stadium and Franchise Funding Agreement between the City, Osceola County and Orlando Sports Holdings (Soccer Club) at the 12/9/13 City Council Meeting. Net Increase: \$800,000.
- C. BA15-34, Cost Center No. SOC0004_C & Project No. SOC0006_P – Venues – Request to budget the Soccer Team contribution, to be funded from ticket sales, for the Soccer Stadium Construction project. This amount is in addition to the \$30 million cash contribution. This was approved as part of the Memorandum of Understanding between the City of Orlando and Orlando Sports Holdings (Soccer Club) at the 10/7/13 City Council Meeting. Net Increase: \$10,000,000.

3. CAPITAL IMPROVEMENT FUND

- A. BA15-37, Project No. REM0002_P – Office of Business & Financial Services – Request to budget revenue from the sale of OPD Headquarters and Parking Garage land to SED Development LLC. This agreement was originally approved by City Council on 11/4/13 and closed on 11/18/14. The total proceeds were \$12.5 million but a large portion of this payment has already been budgeted for the construction of the new OPD Headquarters Project. This further appropriation will provide for the reimbursement of sources that purchased land. Net Increase: \$3,421,903 and Transfer of Existing Funding: \$3,671,903.

4. WASTEWATER GENERAL CONSTRUCTION FUND

- A. BA15-35, Project No. CIP0062_P – Public Works – Request to budget fund balance in the Wastewater Revenue Fund and transfer it to the Wastewater General Construction Fund to the Parramore LYMMO Extension project for wastewater expenses. This item is in concurrence with the Interlocal Agreement approved by City Council on 2/9/15. Net Increase for each fund: \$158,000.

5. STORMWATER UTILITY FUND

- A. BA15-36, Project No. VARIOUS – Public Works – Request to budget OUC Contribution, fund balance and reallocate budget to Bumby Avenue Drainage and Parramore South Pond projects. Net Increase: \$3,347,879 and Transfer of Existing Funds: \$3,817,761.

POSITION / STAFFING ACTIONS

Before becoming final, all position action requires further review by Human Resources with effective dates, titles and grades dependent upon that review.

6. GENERAL FUND

- A. Office of Business and Financial Services – Various – Request to add one (1) Deputy Chief Financial Officer position and one (1) Office Director for Business Services position and reclassify the Chief Information Officer, Treasurer, and Controller. This request will facilitate the reorganization of the Department's senior level reporting structure. The additional cost will be managed from current budgeted position vacancies within the Department.

A motion to approve items 1A to 6A written above was made by Frank Billingsley. Wes Powell seconded the motion and vote carried to approve items 1A through 6A as written above.

The meeting adjourned at 3:34 p.m.



Brian Battles, Budget Division Manager



Maria Cioce, Recording Secretary