



### MINUTES FROM MEETING ON MARCH 14, 2024

Chairman Smith called the meeting to order at 9:33 AM on March 14, 2024. There was a quorum.

#### Board Members

Jay L. Smith  
 Martin Carmody  
 Frankie Chisari (9:35 AM)  
 Michael Fields  
 Katrina Laudeman

#### Others Present

Shannon Hicks, Deputy Director  
 Sean Sendra, Board Attorney  
 Alex Karden, Department Advocate  
 Michele Keane, Pension Coordinator

#### 1. **PUBLIC COMMENT**

Chairman Smith asked if there was any public comment. There was none. Chairman Smith noted Ms. Laudeman has been appointed by Mayor Dyer as the new trustee, to replace Christopher McCullion.

#### 2. **APPROVAL OF MINUTES OF FEBRUARY 21, 2024**

**A MOTION TO APPROVE THE MINUTES OF FEBRUARY 21, 2024** was made by Mr. Carmody and seconded by Chairman Smith; **MOTION CARRIED UNANIMOUSLY.** Mr. Fields abstained due to his absence at the February meeting.

#### 3. **CONSENT AGENDA – FEBRUARY RETIREMENTS**

**A MOTION TO APPROVE THE CONSENT AGENDA** was made by Mr. Fields and seconded by Mr. Carmody; **MOTION CARRIED UNANIMOUSLY.** (Mr. Chisari joined the meeting at 9:35 AM.)

#### 4. **PENDING / OLD BUSINESS**

##### a. Disability Updates

Anthony Roland

Ms. Keane noted the deposition of Mr. Roland's doctor, Dr. Hall, is scheduled for April 24, 2024. She asked if Mr. Karden would be ready to proceed with the hearing on May 1, 2024. He confirmed he will be. (Later discussion indicated the hearing date would be reviewed again at the April 24, 2024 meeting.)

Michelle Edwards

Ms. Keane stated there are not any updates in Officer Edwards' case as CentraCare continues the search for a physician to conduct the Independent Medical Examination ("IME"). Jewett Orthopedics is refusing to conduct an IME. Mr. Chisari suggested Orlando Orthopedics and Ms. Keane will share the information with CentraCare.

Paul Jacobs

Ms. Keane received Officer Jacobs' disability packet and has sent it for review to Klausner & Kaufman.

Chairman Smith stated there are two more disability cases coming before the Board, but he doesn't have any details.

b. Securities Litigation Monthly Update - None

c. Vertiv Litigation Update

Chairman Smith stated there is no update at this time.

d. Discussion on Non-negotiables

Chairman Smith noted Mr. Sendra is working on a policy regarding the non-negotiables items and we would like to have some latitude when hiring new managers. Mr. Sendra stated there is a similar existing policy the Firefighters' Pension Board has, and he will send it to Ms. Keane for distribution.

e. Executive Summary

Chairman Smith thanked Ms. Laudeman for her report.

## 5. **NEW BUSINESS**

a. Policies 006 – 010 Review

Policy 006 – Administrative Rule Governing Forfeiture Proceedings

Chairman Smith noted formatting changes, adding Florida Statutes on page 4, section "k" and changing the effective date.

**A MOTION TO APPROVE THE CHANGES TO POLICY 006** was made by Mr. Chisari and seconded by Mr. Fields; **MOTION CARRIED UNANIMOUSLY.**

Policy 007 – Deferred Retirement Option Program (DROP) and Back DROP Administrative Policy Forms

Chairman Smith stated there are formatting changes and changes to the dates. He also noted minor changes to the forms.

**A MOTION TO APPROVE THE CHANGES TO POLICY 007** was made by Mr. Fields and seconded by Mr. Chisari; **MOTION CARRIED UNANIMOUSLY.**

Policy 008 – HIPPA

Chairman Smith noted some formatting and changes for clarification.

**A MOTION TO APPROVE THE CHANGES TO POLICY 008** was made by Chairman Smith and seconded by Mr. Fields; **MOTION CARRIED UNANIMOUSLY.**

Policy 009 – Qualified Domestic Relations Order Payment and Reimbursement Agreement

Chairman Smith noted no changes to policy 009.

**A MOTION TO ACCEPT POLICY 009** was made by Chairman Smith and seconded by Mr. Chisari; **MOTION PASSED UNANIMOUSLY.**

Policy 010 – Pension Buybacks for Rehired Members

Chairman Smith noted the change to the language regarding repayment and the time allowed. Some discussion ensued. Mr. Sendra will amend the policy for clarity in the Method of Operations and bring it before the Board at the April 24, 2024 meeting.

b. Physician's Questions Review

Chairman Smith stated he likes the Post Traumatic Stress Disorder "PTSD" questions the Firefighters' have added to the Physician's Report and other trustees agreed. Ms. Keane and Chairman Smith will work together to add the questions to the Police Physician's Report. The amended questions will be addressed at the April 24, 2024 meeting.

c. Summary Plan Description (SPD)

Chairman Smith asked to have the schedule of funding added to the back of the SPD and asked Mr. Sendra to amend the document for the April meeting. Ms. Laudeman asked if this changes how often we review the SPD as the actuarial information is updated annually? Mr. Sendra and Chairman Smith suggested Mr. Hicks provide the updated actuarial information each year and review the SPD every two years.

d. Appoint Shannon Hicks as Executive Director

Chairman Smith noted since Ms. Laudeman is now a trustee on the Board, a new Executive Director needs to be appointed.

**A MOTION TO APPOINT MR. HICKS AS EXECUTIVE DIRECTOR FOR THE BOARD** was made by Chairman Smith and seconded by Mr. Fields; **MOTION CARRIED UNANIMOUSLY.**

6. **ADJOURN**

Chairman Smith noted the upcoming meetings.

**A MOTION TO ADJOURN THE MEETING** was made by Chairman Smith and seconded by Mr. Fields; **MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 10:17 AM.

Respectfully submitted,

*Michele Keane*

Michele Keane  
Pension Coordinator