

**Minutes of the Risk
Management Committee Regular Meeting
April 06, 2016**

1. CALL TO ORDER

C. McCullion, Deputy Chief Financial Officer, called the regular meeting of the Risk Management Committee to order and opened the General Session at 1:10 p.m. The meeting was held in the Senate Conference Room on the 7th Floor of City Hall.

Permanent Members Present:

Chris McCullion, Deputy Chief Financial Officer, designee for Rebecca Sutton, Chief Financial Officer
Heather Fagan, Deputy Chief of Staff, designee for Frank Billingsley, Chief of Staff
Jody Litchford, Deputy City Attorney, designee for Mayanne Downs, City Attorney

Staff Present:

Ray Scullian, Risk Management Division Manager
Martha Lombardy, Assistant City Attorney II
Austin Moore, Police Legal Advisor II
Karen Zito, Claims Supervisor
Karleen Bacon, Intern
Elly Grasle, Recording Secretary

Absent:

Brian Battles, Deputy Chief Financial Officer
Deborah Girard, Deputy Chief Administrative Officer, designee for Byron Brooks, Chief Administrative Officer

2. APPROVAL OF MINUTES OF MARCH 07, 2016

J. Litchford made a MOTION TO APPROVE the March 07, 2016 minutes, seconded by H. Fagan. THE MOTION WAS UNANIMOUSLY CARRIED.

3. UPDATE PROPERTY INSURANCE RENEWAL

R. Scullian advised that last month the Committee authorized him to bind coverage for the Property and Fine Arts policies that renewed April 01, 2016, up to an approved amount. The final number for the Property/Boiler and Machinery policy was \$1,054,101 which is a 5% reduction from last year and what was approved by the Committee. R. Scullian further advised that he was able to reduce our named windstorm (hurricane) deductible from 5% to 3%.

The Fine Arts policy came in as expiring at \$20,700 and has also been renewed effective April 01, 2016.

4. OTHER BUSINESS

There being no further business to come before the Committee, Chairman C. McCullion adjourned the meeting at 01:12 p.m.

Elly Grasl,
Recording Secretary