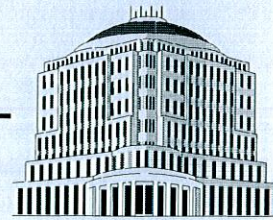




CITY OF ORLANDO



MEMORANDUM

DATE: April 28, 2016

TO: Elisabeth Dang, Chief Planner
City Planning Division

FROM: Karen Elzy, C.P.M., A.P.P., Senior Purchasing Agent
Procurement and Contracts

SUBJECT: Quote Submittals and Award Recommendation

BID NUMBER/TITLE: RFQ16-0253, Virginia/ Lake Highland Transportation & Land Use Study (Service Authorization No. 3, RFP11-0025)

The bids for the subject solicitation were opened on April 21, 2016. Procurement and Contracts have reviewed the quote submittals for responsiveness. Pending final review by your office and MWBE, if applicable, the recommendation of award is as follows:

Line Item(s)	Recommended Award	Amount:
1 – 9	Renaissance Planning	\$189,000.00
	EDV contingency budget	\$20,000.00
	<u>TOTAL</u>	<u>\$209,000.00</u>

Once submittals have been fully evaluated by you and the Office of MWBE, please sign below to acknowledge your concurrence of this recommendation of award and return by May 6, 2016.

Elisabeth Dang
Authorized Signature

Chief Planner
Title

5/3/16
Date

Economic Development
Department

PROCUREMENT AND CONTRACTS DIVISION

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