



# CITY OF ORLANDO

## MEMORANDUM

TO: Silvia Coste, Purchasing Agent II

THRU: Kevin Walsh, Minority Business Enterprise Official *KW*

FROM: Byron Rayson *BR*, Contract Compliance Investigator III

DATE: February 29, 2016

SUBJECT: Lake Cherokee to Lake Davis Drainage Improvements Project -IFB16-0135

Project Amount: \$ 856,192.30

With reference to the submission by **J Malever Construction Co.** regarding minority and women-owned business enterprise utilization for the above cited contract, please note the following:

The cited firms have been identified as City of Orlando certified:

|                                  |     |                     |              |
|----------------------------------|-----|---------------------|--------------|
| Mims Construction                | MBE | \$181,179.00        | 21.2%        |
| Suca Pipe & Supply               | MBE | \$ 52,795.85        | 6.2%         |
| Angco, Inc.                      | WBE | <u>\$ 1,445.50</u>  | <u>0.2%</u>  |
| <b>Total M/WBE Participation</b> |     | <b>\$235,420.35</b> | <b>27.6%</b> |

Based upon this office's interaction with **J Malever Construction Co.** and their submittal of agreement to subcontract with the above named firm, we find good faith efforts substantiated and bid responsive.

In the event that **J Malever Construction Co.** has not submitted signed subcontract agreements, please remind them of the requirements to execute and submit to this office within seven (7) days after contract award, copies of all Ordinance related subcontracts. **J Malever Construction Co.** should also be informed that any change orders, up or down, require 24% M/WBE participation on the total amount of such change order.

**IMPORTANT: PLEASE INFORM J MALEVER CONSTRUCTION CO. THAT ANY MATERIAL CHANGES IN THE CONTRACTUAL RELATIONSHIP HEREINAFTER ESTABLISHED BETWEEN THE PRIME AND THE SUBCONTRACTOR AGREEMENT MUST BE PROMPTLY REPORTED TO MINORITY BUSINESS ENTERPRISE OFFICIAL FOR APPROVAL.**

cc: Richard Howard, Director of Public Works

### MINORITY BUSINESS ENTERPRISE

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