



CITY OF ORLANDO

2nd ADVISORY COMMITTEE MEETING MINUTES

RQS16-0001

Request for Qualification Statements for CEI Services for Colonial Drive Overpass Project

February 2, 2016 – 8:30 a.m.

Veterans Conference Room (2nd Floor) and Iron Bridge Conference Room (8th)

City Hall, 400 S. Orange Ave., Orlando, FL

The purpose of this meeting was to hold discussions with Respondents of the subject solicitation and have them clarify information already submitted in their qualification statements.

Committee Members Present:

Frank Consoli, Traffic Operations Engineer (Chair)
Jim Hunt, Deputy Public Works Director – City Engineer
Howard Elkin, Streets/Drainage Asst. Division Mgr.
Richard Allen, City Surveyor
Byron Raysor, Contract Compliance Investigator III, MBE Office

Other City Personnel Present:

Roger Cooper, Contract Administrator (Facilitator)
John Rogers, Project Manager II

Members of the Public Present:

None

City staff introduced themselves and signed the attendance roster. The meeting was publicly posted for more than 48 hours in advance, and there was a quorum present.

Presentation Schedule of Shortlisted Firms:

<u>Time</u>	<u>Date</u>	<u>Company Name</u>	<u>Meeting Room</u>	<u>Floor</u>
8:30 a.m. -- 9:20 a.m.	2/2/2016	CDM Smith, Inc.	Veterans Conference Room	2 nd
9:30 a.m. -- 10:20 a.m.	2/2/2016	DRMP, Inc.	Iron Bridge Conference Room	8 th
10:30 a.m. -- 11:20 a.m.	2/2/2016	Target Engineering, Inc.	Veterans Conference Room	2 nd

After discussions, the Facilitator asked the Committee for approval of the first Meeting Minutes of January 14, 2016. These Minutes had been distributed by email to all Committee Members. A motion was made by Jim Hunt, and seconded by Richard Allen, to accept those Minutes as written. The motion carried unanimously.

The Facilitator handed out the pre-determined scores (calculated as per solicitation requirements) for each Respondent. These scores did not change from the first meeting.

Committee Members were advised that Qualification Statements must be independently scored by each Member; that Committee Members should not indicate what score he/she gives to a particular firm; and that Committee Members must not attempt to influence other Committee Members in their scoring.

The Meeting was turned over to the technical Chair and discussion ensued, and, then, Committee members individually scored/ranked each shortlisted firm according to the criteria outlined in the Request for Qualification Statements.

The consolidated results are as follows:

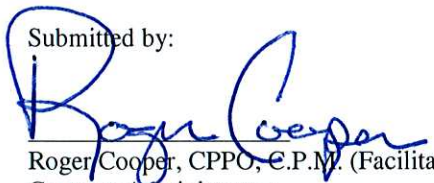
1. DRMP, Inc.
2. CDM Smith, Inc.
3. Target Engineering Group, Inc.

A motion was made by Jim Hunt, and seconded by Richard Allen, to accept the ranking and to recommend to City Council for authorization for the Chief Procurement Officer (CPO) to negotiate a contract with the top ranked firm in ranked order until successful. There were no members of the public present. The motion carried unanimously.

A motion was made by Richard Allen, and seconded by Byron Raysor, to adjourn at 12:01 pm. The motion carried unanimously.

These minutes are considered to be the official minutes of the RQS16-0001 Advisory Committee Meeting held on February 2, 2016, and no other notes, tapes, or other recordings taken by anyone takes precedence.

Submitted by:



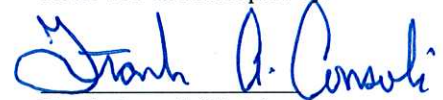
Roger Cooper, CPPO, C.P.M. (Facilitator)
Contract Administrator

Reviewed by:



Teddi McCorkle, CPPB, C.P.M.
Sr. Contract Administrator

Reviewed and Accepted by:



Frank Consoli (Chair)
Traffic Operations Engineer
CIID, PWD

Attachments:

Predetermined Scores
Consolidated Scoring and Rating Spreadsheet
Individual Scoring and Rating Sheets

RQS16-0001 CEI Services for Colonial Drive Overpass Project
Pre-determined Scores for
Prior Work \$

Consultant Name	Prior Dollars Score (E)
CDM Smith, Inc.	0
DRMP, Inc.	4
Target Engineering Group, Inc.	5

COMMITTEE MEMBERS:

Frank Consoli	Jim Hunt	Howard Elkin	Richard Allen	Byron Raysor
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CONSOLIDATED RANKING:

	Frank Consoli	Jim Hunt	Howard Elkin	Richard Allen	Byron Raysor	Total	Ranking
CDM Smith, Inc.	1	2	2	2	1	8	2
DRMP, Inc.	2	1	1	1	2	7	1
Target Engineering Group, Inc.	3	3	3	3	3	15	3

INDIVIDUAL SCORING AND RANKING:

NO.	POSSIBLE POINTS	CDM Smith, Inc.	DRMP, Inc.	Target Engineering Group, Inc.
A	30	28	26	23
B	20	18	17	15
C	25	24	22	21
D	10	9	9	9
E	5	0	4	5
F	10	9	9	8
TOTAL POINT VALUE	100	88	87	81
Frank Consoli		1	2	3
Ranking				

NO.	POSSIBLE POINTS	CDM Smith, Inc.	DRMP, Inc.	Target Engineering Group, Inc.
A	30	25	25	20
B	20	19	17	15
C	25	25	23	20
D	10	8	10	8
E	5	0	4	5
F	10	9	10	6
TOTAL POINT VALUE	100	86	89	74
Jim Hunt		2	1	3
Ranking				

NO.	POSSIBLE POINTS	CDM Smith, Inc.	DRMP, Inc.	Target Engineering Group, Inc.
A	30	28	29	23
B	20	18	17	15

C	25	23	23	20
D	10	9	9	9
E	5	0	4	5
F	10	10	10	6
TOTAL POINT VALUE	100	88	92	78
Howard Elkin		2	1	3
Ranking				

NO.	POSSIBLE POINTS	CDM Smith, Inc.	DRMP, Inc.	Target Engineering Group, Inc.
A	30	25	24	22
B	20	15	14	12
C	25	22	22	21
D	10	8	7	7
E	5	0	4	5
F	10	10	10	9.5
TOTAL POINT VALUE	100	80	81	76.5
Richard Allen		2	1	3
Ranking				

NO.	POSSIBLE POINTS	CDM Smith, Inc.	DRMP, Inc.	Target Engineering Group, Inc.
A	30	29	28	28
B	20	19	18	18
C	25	24	23	23
D	10	9	8	8
E	5	0	4	5
F	10	9	8	6
TOTAL POINT VALUE	100	90	89	88
Byron Raysor		1	2	3
Ranking				

RQS16-0001 PROFESSIONAL CEI SERVICES FOR COLONIAL DRIVE OVERPASS PROJECT

EVALUATION CRITERIA FOR FINAL RANKING

MEMBER: FRANK A. CONSOLI DATE: 02-02-16

FIRM NAME: CDM SMITH, INC

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	28
B. The experience and qualifications of the sub-consultants.	20	18
C. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	25	24
D. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project, meet time requirements, and work successfully with City staff and any other stakeholders.	10	9
E. Volume of work previously awarded to Respondent by the City.	5	0
F. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	9
TOTAL SCORE	100	88

RANK: 1

Notes regarding Exhibit "F": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

**RQS16-0001 PROFESSIONAL CEI SERVICES FOR
COLONIAL DRIVE OVERPASS PROJECT**

EVALUATION CRITERIA FOR FINAL RANKING

MEMBER: FRANK A. CONSOLI DATE: 02-02-16

FIRM NAME: DRMP, INC.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	26
B. The experience and qualifications of the sub-consultants.	20	17
C. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	25	22
D. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project, meet time requirements, and work successfully with City staff and any other stakeholders.	10	9
E. Volume of work previously awarded to Respondent by the City.	5	4
F. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	9
TOTAL SCORE	100	87

RANK: 2

Notes regarding Exhibit "F": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

RQS16-0001 PROFESSIONAL CEI SERVICES FOR COLONIAL DRIVE OVERPASS PROJECT

EVALUATION CRITERIA FOR FINAL RANKING

MEMBER: FRANK A. CONSOLI DATE: 02-02-16

FIRM NAME: TARGET ENGINEERING, INC

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	23
B. The experience and qualifications of the sub-consultants.	20	15
C. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	25	21
D. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project, meet time requirements, and work successfully with City staff and any other stakeholders.	10	9
E. Volume of work previously awarded to Respondent by the City.	5	5
F. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	8
TOTAL SCORE	100	81

RANK: 3

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CDM

**RQS16-0001 PROFESSIONAL CEI SERVICES FOR
COLONIAL DRIVE OVERPASS PROJECT**

EVALUATION CRITERIA FOR FINAL RANKING

MEMBER: Hunt DATE: 02/02/16

FIRM NAME: CDM/Smith

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	25
B. The experience and qualifications of the sub-consultants.	20	19
C. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	25	25
D. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project, meet time requirements, and work successfully with City staff and any other stakeholders.	10	8
E. Volume of work previously awarded to Respondent by the City.	5	0
F. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	9
TOTAL SCORE	100	86

RANK: 2

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DRMP

**RQS16-0001 PROFESSIONAL CEI SERVICES FOR
COLONIAL DRIVE OVERPASS PROJECT**

EVALUATION CRITERIA FOR FINAL RANKING

MEMBER: Hunt DATE: 02/02/16

FIRM NAME: DRMP

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	25
B. The experience and qualifications of the sub-consultants.	20	17
C. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	25	23
D. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project, meet time requirements, and work successfully with City staff and any other stakeholders.	10	10
E. Volume of work previously awarded to Respondent by the City.	5	4
F. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	10
TOTAL SCORE	100	89

RANK: 1

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Target

**RQS16-0001 PROFESSIONAL CEI SERVICES FOR
COLONIAL DRIVE OVERPASS PROJECT**

EVALUATION CRITERIA FOR FINAL RANKING

MEMBER: Hunt DATE: 02/02/16

FIRM NAME: Target

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	20
B. The experience and qualifications of the sub-consultants.	20	15
C. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	25	20
D. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project, meet time requirements, and work successfully with City staff and any other stakeholders.	10	8
E. Volume of work previously awarded to Respondent by the City.	5	5
F. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	6
TOTAL SCORE	100	74

RANK: 3

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**RQS16-0001 PROFESSIONAL CEI SERVICES FOR
COLONIAL DRIVE OVERPASS PROJECT**

EVALUATION CRITERIA FOR FINAL RANKING

MEMBER: HOWARD ELKIN DATE: FEB. 2, 2016

FIRM NAME: CDM SMITH

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	28
B. The experience and qualifications of the sub-consultants.	20	18
C. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	25	23
D. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project, meet time requirements, and work successfully with City staff and any other stakeholders.	10	9
E. Volume of work previously awarded to Respondent by the City.	5	0
F. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	10
TOTAL SCORE	100	88

RANK: 2

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**RQS16-0001 PROFESSIONAL CEI SERVICES FOR
COLONIAL DRIVE OVERPASS PROJECT**

EVALUATION CRITERIA FOR FINAL RANKING

MEMBER: HOWARD ELKIN DATE: FEB 2, 2016

FIRM NAME: DRMP

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	29
B. The experience and qualifications of the sub-consultants.	20	17
C. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	25	23
D. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project, meet time requirements, and work successfully with City staff and any other stakeholders.	10	9
E. Volume of work previously awarded to Respondent by the City.	5	4
F. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	10
TOTAL SCORE	100	92

RANK: 1

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**RQS16-0001 PROFESSIONAL CEI SERVICES FOR
COLONIAL DRIVE OVERPASS PROJECT**

EVALUATION CRITERIA FOR FINAL RANKING

MEMBER: HOWARD ELKIN DATE: FEB 2, 2016

FIRM NAME: TARGET ENGINEERING GROUP INC.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	23
B. The experience and qualifications of the sub-consultants.	20	15
C. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	25	20
D. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project, meet time requirements, and work successfully with City staff and any other stakeholders.	10	9
E. Volume of work previously awarded to Respondent by the City.	5	5
F. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	6
TOTAL SCORE	100	78

RANK: 3

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**RQS16-0001 PROFESSIONAL CEI SERVICES FOR
COLONIAL DRIVE OVERPASS PROJECT**

EVALUATION CRITERIA FOR FINAL RANKING

MEMBER: Richard Allen DATE: 2/2/2016

FIRM NAME: CDM Smith

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	25
B. The experience and qualifications of the sub-consultants.	20	15
C. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	25	22
D. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project, meet time requirements, and work successfully with City staff and any other stakeholders.	10	8
E. Volume of work previously awarded to Respondent by the City.	5	0
F. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	10
TOTAL SCORE	100	80

RANK: 2

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**RQS16-0001 PROFESSIONAL CEI SERVICES FOR
COLONIAL DRIVE OVERPASS PROJECT**

EVALUATION CRITERIA FOR FINAL RANKING

MEMBER: Richard Allen DATE: 2/2/2016

FIRM NAME: DRMP

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	24
B. The experience and qualifications of the sub-consultants.	20	14
C. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	25	22
D. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project, meet time requirements, and work successfully with City staff and any other stakeholders.	10	7
E. Volume of work previously awarded to Respondent by the City.	5	4
F. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	10
TOTAL SCORE	100	81

RANK: 1

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**RQS16-0001 PROFESSIONAL CEI SERVICES FOR
COLONIAL DRIVE OVERPASS PROJECT**

EVALUATION CRITERIA FOR FINAL RANKING

MEMBER: Richard Allen DATE: 2/2/2016

FIRM NAME: Target Engineering, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	22
B. The experience and qualifications of the sub-consultants.	20	12
C. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	25	21
D. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project, meet time requirements, and work successfully with City staff and any other stakeholders.	10	7
E. Volume of work previously awarded to Respondent by the City.	5	5
F. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	9.5
TOTAL SCORE	100	76.5

RANK: ~~76.5~~ 3

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**RQS16-0001 PROFESSIONAL CEI SERVICES FOR
COLONIAL DRIVE OVERPASS PROJECT**

EVALUATION CRITERIA FOR FINAL RANKING

MEMBER: Byron Rayson **DATE:** 2/2/2016

FIRM NAME: CDM Smith, Inc

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	29
B. The experience and qualifications of the sub-consultants.	20	19
C. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	25	24
D. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project, meet time requirements, and work successfully with City staff and any other stakeholders.	10	9
E. Volume of work previously awarded to Respondent by the City.	5	0
F. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	9
TOTAL SCORE	100	90

RANK: 1

Notes regarding Exhibit "F": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

RQS16-0001 PROFESSIONAL CEI SERVICES FOR COLONIAL DRIVE OVERPASS PROJECT

EVALUATION CRITERIA FOR FINAL RANKING

MEMBER: Byron Raynor DATE: 2/2/2016

FIRM NAME: DRMP, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	28
B. The experience and qualifications of the sub-consultants.	20	18
C. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	25	23
D. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project, meet time requirements, and work successfully with City staff and any other stakeholders.	10	8
E. Volume of work previously awarded to Respondent by the City.	5	4
F. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	8
TOTAL SCORE	100	89

RANK: 2

Notes regarding Exhibit "F": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

**RQS16-0001 PROFESSIONAL CEI SERVICES FOR
COLONIAL DRIVE OVERPASS PROJECT**

EVALUATION CRITERIA FOR FINAL RANKING

MEMBER: Byron Rayson DATE: 2/2/2016

FIRM NAME: Target Engineering Group, Inc

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	28
B. The experience and qualifications of the sub-consultants.	20	18
C. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	25	23
D. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project, meet time requirements, and work successfully with City staff and any other stakeholders.	10	8
E. Volume of work previously awarded to Respondent by the City.	5	5
F. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	6
TOTAL SCORE	100	88

RANK: 3

Notes regarding Exhibit "F": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.