

# Application Overview

OVERVIEW 18A - Special Events Permit

View # 5473 ID # SPEC9377680

Amount Due: 100.00

**Pay Now**

Aug 25, 2015  
(start date)

1d 18h  
(time elapsed)

N/A  
(allowed time)

N/A  
(time remaining)

■ Pre - Warning ■ Over - Warning ← Based on Calendar Days

Client		Permit		Fees	
name	Sam Roberts	start date	Nov 1, 2015	<input checked="" type="checkbox"/> Processing Fee: 101 - 500 (no alcohol)	\$ 100.00
physical address	1969 S. Alafaya Tr. # 133 Orlando, FL 32828	end date		▶ total fees	\$ 100.00
mailing address	1969 S. Alafaya Tr. # 133 Orlando, FL 32828	▶ Expires: No Standard End Date		There have been no payments.	
phone	(407) 810-6435	▶ Renewal: None		▶ amount due	\$ 100.00
fax	(407) 386-7925	Council District	3	<div style="text-align: right; font-size: 2em; font-family: cursive;">\$ 810.00</div>	
mobile	(407) 810-6435	Describe Event	5K Walk Run family friendly event with a cultural flavor of live music, steelpan music, food and drinks along with cultural performances		
email	<a href="mailto:robertsmgt@yahoo.com">robertsmgt@yahoo.com</a>	Details: Aerials	No		
Organization: Sponsor	Caribbean American Passport Foundat	Details: Aerials Type	None		
Organization: Type	Not for Profit	Details: Alcohol Served	No		
Organization: Phone	4074271800	Details: Alcohol Type	None		
Organization: Head	Sam Roberts	Details: City Park	Yes		
Organization: Address	1969 S. Alafaya Tr. # 133	Details: City Park Facility	Harbor Park		
Organization: Billing	Sam Roberts	Details: Clean-up street/sidewalk	We will be responsible for all clean-up		
Organization: 501 (c)(3)	No	Details: Clean-up Trash	We will be responsible for all clean-up		
Organization: Federal Tax ID#	800888192	Details: Closure	Yes		
		Details: Street Closure	No Street Closure required but walkways and sidewalk closure may be required		
		Details: Entrance Fee	No		
		Details: Entrance Fee Type	None but a participation fee is required		
		Details: Food Service	Yes		
		Details: Food Type	Food vendors under tents		
		Details: Pyrotechnics	No		
		Details: Pyrotechnics Type	None		
		Details: Signs or Banners	Yes		
		Details: Signs or Banners Type	Vinyl banners		
		Details: Sound	Yes		
		Sound Details	Live DJ and Steelpan music		
		Details: Tent, Stage, Structure	Yes		
		Details: Tent/Stage/Structure	There will be 10x10 tents for sponsors, vendors		

Type	and water for participants
Event: (1) Set-up	11/1/2015 @ 11:00am
Event: (2) Start Date	11/1/2015 @ 3:00pm
Event: (3) End	11/1/2015 @ 6:00pm
Event: (4) Breakdown	11/1/2015 @ 7:00pm
Event: Estimated Participants	200
Event: Estimated Spectators	400
Event: Location	Baldwin Park/Harbor Park around Lake Baldwin and at the head of the roundabout.
Event: Name	Reggae-Soca 5K Walk/Run
Parade: Conducted	No
Parade: Animals	
Parade: Closure	
Parade: Marshalling	@
Parade: Dispersal	@
Parade: People	
Parade: Total Units	
Parade: Vehicles	

#### Items Needed

##### Driver's License or Other Photo ID

▸ Samuel Roberts - Drivers Lic.jpg

##### Miscellaneous Documents

▸ Item Missing

##### Site Plan / Route - 1

▸ Site Map - 2015.pdf

##### Site Plan / Route - 2

▸ Item Missing

##### Street Closure Form

▸ Item Missing

##### 501c3 Documentation

▸ Item Missing

##### Insurance: General Liability

▸ Item Missing

##### Insurance: Liquor Liability

▸ Item Missing

##### Liquor License

▸ Item Missing

##### Park Contract Documents

▸ Park Rental Application - 08-25-2015.pdf

