



# CITY OF ORLANDO

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## MEMORANDUM

TO: Roger Cooper, Contract Administrator

THRU: Kevin Walsh, Minority Business Enterprise Official *KW*

FROM: Byron Rayson *BR*, Contract Compliance Investigator III

DATE: September 25, 2015

SUBJECT: Demolition of City Properties -IFB15-0342

Project Amount: \$2,296,900.00

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With reference to the submission by **NorthStar Demolition and Remediation, LP** regarding minority and women-owned business enterprise utilization for the above cited contract, please note the following:

The cited firms have been identified as City of Orlando certified:

Central Hauling and Excavating	MBE	\$ 281,385.00	12.3%
American Environmental Consulting	WBE	\$ 137,154.00	6.0%
Mettron Contracting, Inc	MBE	<u>\$ 130,077.00</u>	<u>5.7%</u>
<b>Total M/WBE Participation</b>		<b>\$ 548,616.00</b>	<b>24.0%</b>

Based upon this office's interaction with **NorthStar Demolition and Remediation, LP** and their submittal of agreement to subcontract with the above named firms, we find good faith efforts substantiated and bid responsive.

In the event that **NorthStar Demolition and Remediation, LP** has not submitted signed subcontract agreements, please remind them of the requirements to execute and submit to this office within seven (7) days after contract award, copies of all Ordinance related subcontracts. **NorthStar Demolition and Remediation, LP** should also be informed that any change orders, up or down, require 24% M/WBE participation on the total amount of such change order.

**IMPORTANT: PLEASE INFORM NORTHSTAR DEMOLITION AND REMEDIATION, LP THAT ANY MATERIAL CHANGES IN THE CONTRACTUAL RELATIONSHIP HEREINAFTER ESTABLISHED BETWEEN THE PRIME AND THE SUBCONTRACTOR AGREEMENT MUST BE PROMPTLY REPORTED TO MINORITY BUSINESS ENTERPRISE OFFICIAL FOR APPROVAL.**

cc: NorthStar Demolition and Remediation, LP

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### MINORITY BUSINESS ENTERPRISE

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