

**Minutes of the Risk
Management Committee Regular Meeting
June 3, 2015**

1. CALL TO ORDER

B. Battles, Deputy Chief Financial Officer, called the regular meeting of the Risk Management Committee to order and opened the General Session at 1:03 p.m. The meeting was held in the Forum Conference Room on the 7th Floor of City Hall.

Permanent Members Present:

Brian Battles, Deputy Chief Financial Officer
Heather Fagan, Deputy Chief of Staff, designee for Frank Billingsley, Chief of Staff
Jody Litchford, Deputy City Attorney II, designee for Mayanne Downs, City Attorney

Staff Present:

Ray Scullian, Risk Management Division Manager
Karen Zito, Claims Supervisor
Elly Grasle, Recording Secretary

Absent:

Chris McCullion, Deputy Chief Financial Officer, designee for Rebecca Sutton, Chief Financial Officer
Deborah Girard, Deputy Chief Administrative Officer, designee for Byron Brooks, Chief Administrative Officer

2. APPROVAL OF MINUTES OF May 07, 2015

H. Fagan made a MOTION TO APPROVE the May 07, 2015 minutes, seconded by J. Litchford. THE MOTION WAS UNANIMOUSLY CARRIED.

3. ADJOURNMENT

There being no further business to come before the Committee, Chairman B. Battles adjourned the meeting at 1:04 p.m.

*Elly Grasle,
Recording Secretary*

