



CITY OF ORLANDO

REQUEST FOR A SOLE SOURCE PROCUREMENT

NOTE: This form is to be used for items that are available from only one source and there are no alternates. Forward to the Procurement and Contracts Division sixty (60) days prior to actual need.

Date Submitted: 3/13/15 Requesting Division/Department: Fleet Management

Contact Person: Daryl Greenlee Telephone Number: (407) 246-3065

Commodity / Service Request: Cummins Parts and Service

Describe the commodity or service and its function: Nextran is the authorized dealer and provider of OEM parts and warranted repairs of Mack trucks

Cost of Commodity or Service: \$ 250,000

Vendor Name: Nextran Truck Center Contact Name: _____

Address: 2200 W Landstreet Road City/State/Zip: Orlando, FL 32809

Contact Phone Number: 407-855-1200 Contact E-Mail Address: _____

Initial below:

This purchase is clearly and legitimately limited to a Sole Source because the commodity or service is:

Item(s) are available from only one source and there are no alternates: MS
Initials

Attach vendor documentation certifying that the vendor is the only source for the commodities or services in question or holds the production, copyrights, trademark, and/or patent to the item.

Check the following statement(s) that apply:

- ☐ The vendor holds the exclusive distribution rights for the item in question.
- ☐ Vendor documentation attached.
- ☐ The item to be purchased is the only item compatible with existing equipment owned by the City.
- ☐ Vendor documentation attached.
- ☒ The vendor is the sole provider of the goods or services which have unique characteristics essential to the needs of the program to perform the intended function and no other goods or service will be suitable for use by the City.
- ☒ Vendor documentation attached.

What steps were taken to verify that these features are not available elsewhere?

- ☐ Other brands/manufacturers were examined (please list names, phone numbers, and explain why they are not suitable for use by the City. Attach additional pages as necessary): _____
- ☐ Other vendors were contacted (please list names, phone numbers and explain why those contacted would not meet the needs of the City. Attach additional pages as necessary): _____
- ☒ State why this is the only source for the required commodity or service (attach additional pages as necessary): Nexttran is the only authorized warranted dealer for parts and services of City Owned Mack trucks.

I certify that to the best of my knowledge, this request is a sole source and the information provided herein is accurate and truthful.

Requester's Signature

Date

Office Head/Department Director's Signature

Date

For Procurement Use Only

Date Received in Purchasing: 3/17/15 Purchasing Division Tracking Number: SIS-0228

Requesting Division/Department: Fleet Mgmt.

Commodity / Service Request: Mack Truck Parts and Service

Purchasing Staff Reviewer: Lee Donate

Verified that this request is the only source. Yes ☒ No ☐

Is Council Approval Required? Yes ☒ No ☐

Was this Procurement Posted on the Internet? Yes ☒ No ☐

Comments: Nexttran Truck Center - Orlando is the only firm identified as a factory authorized representative for Mack parts and service for the Central Florida Area. Notice of Sole Source Procurement

was posted publicly
for 7 days with
no responses.

Procurement Staff Reviewer Signature

Date

Approved ☒ Denied ☐

Chief Procurement Officer

Date

NOTE: Section 838.22 Florida Statutes, it is unlawful (second degree felony) for a public servant with corrupt intent to obtain a benefit for any person (company) or to cause unlawful harm to another, to circumvent a competitive bidding process required by law or rule by using a sole-source contract for commodities or services. **Page 2 of 2**



MACK TRUCKS
7900 NATIONAL SERVICE ROAD
GREENSBORO, NC 27409
MACKTRUCKS.COM

March 20, 2015

To whom it may concern,

Mack Trucks Inc. 7900 National Service Rd, Greensboro, NC 27402 certifies that Nextran Truck Centers with a location at 220 W Landstreet Rd. Orlando, FL 32809 is an authorized Mack Truck Dealer. Furthermore, Nextran Truck Centers, is the only authorized Mack Truck dealer authorized to sell and distribute new Mack Trucks, New genuine Mack parts and perform Mack warrantable service repairs in the following Florida counties:

All Florida zip codes in the following Florida counties:

Volusia
Lake
Seminole
Orange
Osceola
Brevard
Indian River
Okeechobee
St. Lucie

Authorized Franchised Dealer:

Dealer Number(s): C669

Mr. Jon Pritchett
(Agent/Owner of dealership)

Nextran Truck Centers
(Name)

Location: 220 W Landstreet Rd. Orlando, FL 32809

Regards,

Scott Finley
Director, Dealer Development
Mack Trucks Inc.



Date: 6-11-15

To: Mr. Lee Donate, City of Orlando

RE; Service Proposal

Mr., Donate,

Please allow this document and the following information to be a proposal of the services and rates provided to City of Orlando by Nextran Truck Centers.

The hourly shop rate is \$109.00.

Service hours are Monday thru Friday 7:30am to Midnight. Saturday work will be by appointment only. We are closed on Sunday.

There is no overtime rate or holiday rate provided on days of celebration or recognition. No service is provided outside of said hours. Nextran Truck Centers recognizes Christmas and Christmas Eve, Thanksgiving, July 4th, Memorial Day, Labor Day, and New Year's Day as major holidays and will be closed.

Any road service or "service call" is at the hourly rate, portal to portal, and work is to be performed at City of Orlando's location. There are no additional service call charges at this time.

City of Orlando is set up as our price pointer 3 and is given MEGA FLEET status which is below NATIONAL FLEET pricing.

Nextran Truck Centers Parts department is open from 7:30am to Midnight, Monday thru Friday, and Saturday 8am to NOON. Parts delivery is provided multiple times Monday thru Friday between hours of 8am to 5pm.

Authorized by:

A handwritten signature in black ink that reads "Tom Dreiling". The signature is written in a cursive, flowing style.

Tom Dreiling

General Manager

Nextran Truck Centers

Phone# 407-855-1200

Email tdreiling@nextrancorp.com