



# CITY OF ORLANDO

---

## MEMORANDUM

TO: Silvia Coste, Purchasing Agent II

THRU: Kevin Walsh, Minority Business Enterprise Official *KW*

FROM: Byron Rayson, Contract Compliance Investigator III *BR*

DATE: June 15, 2015

SUBJECT: Lift Station # 143 Odor Control Project -IFB15-0107

Project Amount: \$267,000.00

---

With reference to the submission by **TLC Diversified, Inc** regarding minority and women-owned business enterprise utilization for the above cited contract, please note the following:

The cited firms have been identified as City of Orlando certified:

P Jackson Enterprise, Inc	WBE	\$ 76,644.00	28.7%
---------------------------	-----	--------------	-------

Based upon this office's interaction with **TLC Diversified, Inc** and their submittal of agreement to subcontract with the named firm, we find good faith efforts substantiated and bid responsive.

In the event that **TLC Diversified, Inc** has not submitted signed subcontract agreements, please remind them of the requirements to execute and submit to this office within seven (7) days after contract award, copies of all Ordinance related subcontracts. **TLC Diversified, Inc** should also be informed that any change orders, up or down, require 24% M/WBE participation on the total amount of such change order.

IMPORTANT: PLEASE INFORM **TLC DIVERSIFIED, INC** THAT ANY MATERIAL CHANGES IN THE CONTRACTUAL RELATIONSHIP HEREINAFTER ESTABLISHED BETWEEN THE PRIME AND THE SUBCONTRACTOR AGREEMENT MUST BE PROMPTLY REPORTED TO MINORITY BUSINESS ENTERPRISE OFFICIAL FOR APPROVAL.

cc: Richard Howard, Director of Public Works  
TLC Diversified, Inc

---

### MINORITY BUSINESS ENTERPRISE

CITY OF ORLANDO • 400 SOUTH ORANGE AVENUE • PO BOX 4990 • ORLANDO, FL 32802-4990  
PHONE (407) 246-2623 • FAX (407) 246-2878 • <http://www.cityoforlando.net>