



## **MEMORANDUM**

DATE:

May 29, 2015

TO:

Mike Rhodes

**Code Enforcement Division Manager** 

FROM:

Roger Cooper, CPPO, C.P.M.

**Contract Administrator** 

**Procurement and Contracts Division** 

SUBJECT:

Bid Submittals and Award Recommendation

IFB15-0252

The bids for the subject solicitation were opened on May 28, 2015. Procurement and Contracts have reviewed the bid submittals for responsiveness. The Bid submittals and Bid Tabulation Sheet were provided to you. Pending final review by your office, the recommendation of award is as follows:

Line Item(s)	Recommended Award	Amount:
ALL	EKG Enterprises, Inc.	\$282,000.00

Please sign below to acknowledge your concurrence of this recommendation of award and return to me. In addition, forward a Fiscal Impact Statement\* (in Word format).

Procurement will then prepare the Council Agenda for award approval and the timely development of the Contract(s).

\*A Fiscal Impact Statement must be provided to the assigned Purchasing Agent cite funding source; original approval date and contract amount, Documentary Number, applicable recurring costs (e.g., operating & maintenance); allocation of any generated revenues; etc.

Authorized Signature

Title

Date

Department