

**RQS15-0264 CONTINUING TRANSPORTATION ENGINEERING AND
PLANNING SERVICES**

EVALUATION CRITERIA FOR SHORT-LISTING

MEMBER: Lauren Torres **DATE:** 6/2/15

FIRM NAME: Comprehensive Engineering Services, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	28
B. The experience and qualifications of the sub-consultants.	20	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	12
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	8
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	2
TOTAL SCORE	100	83

RANK: 2nd

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

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EVALUATION CRITERIA FOR SHORT-LISTING

MEMBER: Lauren Torres **DATE:** 6/2/15

FIRM NAME: Envisors, A Pennoni company

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	10
B. The experience and qualifications of the sub-consultants.	20	10
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	7
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	2
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	1
G. Volume of work previously awarded to Respondent by the City.	5	5
TOTAL SCORE	100	50

RANK: 9

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EVALUATION CRITERIA FOR SHORT-LISTING

MEMBER: Lauren Torres **DATE:** 6/2/15

FIRM NAME: HD R Engineering, Inc

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	28
B. The experience and qualifications of the sub-consultants.	20	10
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	13
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	9
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
TOTAL SCORE	100	83

RANK: 2*

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

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EVALUATION CRITERIA FOR SHORT-LISTING

MEMBER: Lauren Torres **DATE:** 6/2/15

FIRM NAME: Kimley-Horn & Assoc. Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	28
B. The experience and qualifications of the sub-consultants.	20	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	11.52
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	12
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	7
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	1
TOTAL SCORE	100	78.52

RANK: 4

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EVALUATION CRITERIA FOR SHORT-LISTING

MEMBER: Lauren Torres **DATE:** 6/2/15

FIRM NAME: Kittelson & Assoc. Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	30
B. The experience and qualifications of the sub-consultants.	20	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	15
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	8
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	3
TOTAL SCORE	100	90

RANK: 1

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EVALUATION CRITERIA FOR SHORT-LISTING

MEMBER: Lauren Torres **DATE:** 6/2/15

FIRM NAME: Metric Engineering

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	20
B. The experience and qualifications of the sub-consultants.	20	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	12
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	8
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	2
G. Volume of work previously awarded to Respondent by the City.	5	0
TOTAL SCORE	100	72

RANK: 6

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EVALUATION CRITERIA FOR SHORT-LISTING

MEMBER: Lauren Torres **DATE:** 6/2/15

FIRM NAME: Metro Consulting Group, LLC

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	20
B. The experience and qualifications of the sub-consultants.	20	17
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	10
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	5
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	3
G. Volume of work previously awarded to Respondent by the City.	5	5
TOTAL SCORE	100	74

RANK: 5

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EVALUATION CRITERIA FOR SHORT-LISTING

MEMBER: Lauren Torres **DATE:** 6/2/15

FIRM NAME: VHB

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	20
B. The experience and qualifications of the sub-consultants.	20	10
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	12
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	8
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	0
TOTAL SCORE	100	68

RANK: 7

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**RQS15-0264 CONTINUING TRANSPORTATION ENGINEERING AND
PLANNING SERVICES**

EVALUATION CRITERIA FOR SHORT-LISTING

MEMBER: Lauren Torres DATE: 6/2/16

FIRM NAME: WBI

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	15
B. The experience and qualifications of the sub-consultants.	20	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	13.51
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	8
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	5
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	3
G. Volume of work previously awarded to Respondent by the City.	5	0
TOTAL SCORE	100	59.51

RANK: 8

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