



# CITY OF ORLANDO

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## MEMORANDUM

TO: Robert Ellis, Project Manager

THRU: Kevin Walsh, Minority Business Enterprise Official *KW*

FROM: Byron Rayson, Contract Compliance Investigator III *BR*

DATE: March 25, 2015

SUBJECT: Dover Shores Community Center Gym Floor Replacement (IFB15-0206)

Robert Ellis, Project Manager for this project has requested the M/WBE goals be waived. Due to the specialized scope, a large portion of this project will be performed by the prime contractor and it has decreased the amount of work available to subcontract. The Project Manager has determined the estimated total cost of this project is \$150,000.00. It has been estimated that the cost of the work being completed by the prime contractor to be approximately \$95,000.00, which is approximately 65% of this total project. This portion of work includes flooring material being supplied and installed by the prime contractor. The flooring installation must be performed by a contractor that is certified and approved by the manufacturer. This portion of work will not be available for utilization towards the M/WBE participation goals for this project. Additionally, there are no city certified M/WBE firms that specialize in this line of work. After reviewing the information provided, it is recommended that the M/WBE goals for this project be waived and the selected prime contractor should obtain M/WBE participation where available.

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### MINORITY BUSINESS ENTERPRISE

CITY OF ORLANDO • 400 SOUTH ORANGE AVENUE • PO BOX 4990 • ORLANDO, FL 32802-4990  
PHONE (407) 246-2823 • FAX (407) 246-2878 • <http://www.cityoforlando.net>