



# CITY OF ORLANDO

## Grants & Financial Assistance Approval Form

	Authorized Approver	Signature	Date
*1	Department Director Brooke R. Bonnett, AICP	Approved By:	
Email form to Grants Development Supervisor to continue approval process in Workday (effective 3/19/2014).			
*Department Directors may provide signature on paper above <b>OR</b> wait to approve from Workday inbox.			

Following are the financial, programmatic, legal and procurement considerations for your review:

<b>Today's Date:</b> 3/27/2015		<b>City Council Date:</b> 04/06/2015		<b>Application Deadline:</b> Submitted	
<b>Name of Grant:</b> State of Florida, Economic Development Transportation Fund					
<b>Short description of the project or program that will be pursued with grant funding:</b> Design and Construction of a 1.25 mi. roadway to provide access to the site of the United States Tennis Association complex in the portion of Lake Nona lying north of Lake Nona Boulevard.					
<b>Short description of the problem or need for the project or program:</b> Currently, there is no direct access to the subject site. Construction of two-lane roadway with bike lanes and sidewalks will provide employees, visitors and players access to the project site from Lake Nona Boulevard.					
<b>Anticipated timeline of project or program:</b> Construction is slated to begin in Fall of 2015. The USTA complex intends to open in the Fall of 2016.					
<b>Name of Initiating Department/Division/Office:</b> Economic Development Department /TPL Division					
<b>GOC Liaison Name:</b> John Rhoades			<b>Telephone #:</b> 407-246-2293		
<b>Programmatic Considerations</b>			<b>Indicate Response Here</b>		
1. How does the proposed project align with City's priorities and department's core services?			The proposed project will provide the sole multi-modal access to the United States Tennis Assoc. training complex for employees, visitors, and players. The road will be designed to accommodate the large spectator crowds expected for major tournaments held on site.		
2. Does the proposed project provide or expand essential services to address critical needs?			Yes. The property is not adjacent to any existing roadways.		
3. Does the proposed project impact other City departments?			Yes. Wastewater and Streets & Drainage Divisions will also operate facilities within the right-of-way to serve the USTA complex.		
4. Does the applying department have the capacity to manage this project?			Yes. TPL will manage the grant, but design and construction will be handled by the developer.		
5. Does the applying department have the capacity to fulfill the financial and administrative requirements of the grant?			Yes. This grant is a "pass-through" grant to the developer. The City will only serve as the receiving agency for the State funding.		
6. Is this a collaborative effort with an external organization?			Yes. Lake Nona Land Company, LLC will be responsible for the design and construction.		
<b>Financial Considerations</b>			<b>Indicate Response Here</b>		
1. What is the total anticipated project cost?			\$3,900,000		

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2. How much does the Department anticipate receiving from the grantor? If not receiving cash, include the value of property, equipment, or services.	\$2,246,320
3. What are the match requirements and funding source(s)?	Lake Nona Land Company, LLC will be responsible for all costs of the roadway beyond the amount received through this grant. The City is not responsible for any matching funds.
4. If applicable, identify the amount and funding source(s) that support the remainder of the project or program cost.	\$1,653,680 is the estimated cost beyond the grant request. Lake Nona Land Company, LLC is solely responsible for this cost.
5. Will the grant be used to fund salaries, wages or benefits and other associated personnel costs?	No.
6. Will the receipt of this grant cause the City to incur additional or future operating costs?	Yes. Upon acceptance of this roadway and utilities following construction, the City will assume responsibility for typical future maintenance.
7. What is the CIP number and/or financial project number associated with this project?	Not established at this date.
8. Will this program generate revenue?	No.
9. Is supplanting allowed?	N/A
10. Does the grantor require any special ways to manage the receipt of grant funds?	Yes. State DBE and general bidding procedures will need to be followed by Lake Nona Land Company, LLC
11. Does the grant require continuation of the project or program beyond the grant period of performance?	No.
<b>Legal Considerations</b>	<b>Indicate Response Here</b>
1. Provide a short description of unique contract requirements that the City Attorney needs to be made aware of, or needs to clarify for the Department before the Department applies for the grant.	The City will need to meet auditing, reporting and record keeping requirements of the Road Fund program.
<b>Procurement Considerations</b>	<b>Indicate Response Here</b>
1. Provide a short description of any special procurement requirements that need to be disclosed and evaluated at the time of application.	All vendors, consultant and contractor must comply with E-Verify. The developer, Lake Nona Land Company, LLC will need to follow State guidelines in procurement of professional and construction services.
2. Does the receipt of the grant involve the lease or purchase of real estate? If so, please describe the real estate need and add the Real Estate Division Manager as an impacted department director, by adding a row under the first department director in the transmittal sequence on page one of this form.	No.