

FISCAL IMPACT STATEMENT

Indicate the **Total Fiscal Impact** of the action requested, including personnel, operating, and capital costs. Indicate costs for the current fiscal year and continuing costs in future years. Include all related costs necessary to place the asset in service.

1. DESCRIPTION: Church Street Streetscape, East Phase, CEI Services are required for federal Equal Employment Opportunity (EEO) compliance monitoring for the Church Street projects East Phase from Westmoreland to Division, funded by federal funds through LAP Agreement with FDOT. The CEI (CDM Smith Inc.) will act as an extension of the City's staff to assist in the coordination of EEO compliance administration of the contract with the Engineer or the City Staff. Extension of the construction contract to accommodate changes to Church St. impacted by the new Soccer Stadium will require CDM to provide additional monitoring. This change order addresses the additional time for CDM.

COSTS:

2. Does the acceptance of this action require the hiring of additional or new personnel or the use of overtime?
☐ Yes ☒ No (if Yes, include all personnel costs below).

3. Is the action funded in the current year budget and/or through reallocation of existing Department resources:
☒ Yes ☐ No If No, how will this item be funded? _____ PLEASE NOTE: If the action is funded by a grant received by the City please include the fiscal year of the funding award, grantor name, granting agency or office name (if any), grant name and when the grant agreement was approved by City Council.

Did this item require BRC action? ☐ Yes ☒ No If Yes, BRC Date: _____ BRC Item #: _____

4. This item will be charged to Fund/Dept/Program/Project: 1100_F Gas Tax Fund/PWK/CIP0022_P Church Street East Support.

5.	(a) Current Year Estimate	(b) Next Year Annualized	(c) Annual Continuing Costs Thereafter
Personnel	\$	\$	\$
Operating			
Capital	<u>\$10,665.60</u>	_____	_____
Total	<u>\$10,665.60</u>	=====	=====

6. If costs do not continue indefinitely, explain nature and expiration date of costs: This is a one time cost for the CEI Services

7. OTHER COSTS

(a). Are there any future costs, one-time payments, lump sum payments, or other costs payable for this item at a later date that are **not** reflected above: ☐ Yes ☒ No

(b) If yes, by Fiscal Year, identify the dollar amount and year payment is due: \$ _____ Payment due date _____

(c) What is the nature of these costs: _____

REVENUE:

8. What is the estimated increase in "valuation" added to the tax rolls? \$ N/A. Tax roll increase is:
☐ real property, ☐ tangible personal property, ☐ other (identify _____).

9. What is source of the revenue and the estimated annual recurring revenue? Source: _____ \$ _____

10. If non-recurring, what is the estimated Fiscal Year and amount of non-recurring revenue that will be realized?
Source _____ Fiscal year _____ \$ _____ non-recurring revenue

11. What is the Payback period? _____ years

12. JUSTIFICATION: Document justification for request. Include anticipated economies or efficiencies to be realized by the City, including reductions in personnel or actual cost (cash flow) reductions to be realized in your budget. The CEI Services are needed in order to complete the project and assure the City that proper documentation has been generated to satisfy Federal Grant requirements and materials used for the project meet the specifications.

13. APPROVED: Tom Connery (Submitting Director or authorized Division Mgr **Only**)

FIS 3/14/08