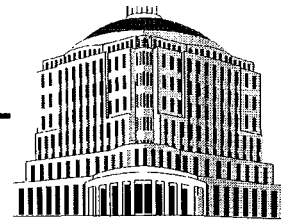




# CITY OF ORLANDO



## MEMORANDUM

**DATE:** December 19, 2014

**TO:** David Dunn, Fleet/Facilities Management Division Manager  
Department/Division

**FROM:** Tonja Voyles, Purchasing Agent III *TW*  
Procurement and Contracts Division

**SUBJECT:** Bid Submittals and Award Recommendation

**BID NUMBER/TITLE:** IFB15-0019 – Electrical Services

The bids for the subject solicitation were opened on December 17, 2014 at 2:00 pm. Procurement and Contracts have reviewed the bid submittals for responsiveness. Please see the attached Bid submittals and Bid Tabulation Sheet. Pending final review by your office and MWBE, if applicable, the recommendation of award is as follows:

Line Item(s)	Recommended Award	Amount
ALL	Gemco Electric, Inc.	\$341,250.00

Once submittals have been fully evaluated by you and the Office of MWBE, please sign below to acknowledge your concurrence of this recommendation of award and return by **December 23, 2014**. In addition, forward a Fiscal Impact Statement\* (in Word format) to the assigned Purchasing Agent.

Procurement will then prepare the Council Agenda for award approval and the timely development of the Contract(s).

\*A Fiscal Impact Statement must be provided to the assigned Purchasing Agent cite funding source; original approval date and contract amount; Documentary Number, applicable recurring costs (e.g., operating & maintenance); allocation of any generated revenues; etc.

*David Dunn* *Div Mgr* *12/29/14*  
\_\_\_\_\_  
Authorized Signature Title Date  
*FAC* *Ngmt*  
\_\_\_\_\_  
Department

### PROCUREMENT AND CONTRACTS DIVISION

CITY HALL • 400 SOUTH ORANGE AVENUE • P.O. BOX 4990 • ORLANDO, FLORIDA 32802-4990  
PHONE 407.246.2291 • FAX 407.246.2869 • CityofOrlando.net • esupplier.cityoforlando.net