

## DRAFT COPY

On **WEDNESDAY, FEBRUARY 18, 2015**, the **GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (OIA), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Frank Kruppenbacher called the meeting to order at 2:01 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Authority members present,

Frank Kruppenbacher, Chairman

Dean Asher, Vice Chairman

Domingo Sanchez, Treasurer

Mayor Teresa Jacobs

Ed Fouche

Jim Palmer

Also present,

Phillip N. Brown, Executive Director and Secretary

Dayci S. Burnette-Snyder, Director of Board Services and Assistant Secretary

Marcos Marchena, General Counsel

*For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. As of January 16, 2013, lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. As adopted by the Board on September 19, 2012, lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. As of January 16, 2013, Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Director of Board Services with questions at (407) 825-2032.*

### **MINUTES**

1. Upon motion by Vice Chairman Asher, second by Mr. Palmer, vote carried to accept the January 21, 2015, minutes as written.

### **TWENTY-FIVE YEAR SERVICE AWARDS**

2. Mr. Ron Lewis, Deputy Executive Director, along with Mr. Brown and the Board recognized Ms. Carmen Colon and Ms. Laura Ehlinger for their years of service at the Aviation Authority.

Mr. Jim Rose, Deputy Executive Director, along with Mr. Brown and the Board recognized Mr. Cuong Nham for his years of service at the Aviation Authority.

**RECOMMENDATION TO APPROVE AMENDMENT TO CUSTOMER FACILITY CHARGE RESOLUTION;  
RECOMMENDATION TO APPROVE AMENDMENT TO RENTAL CAR AGREEMENTS; AND RECOMMENDATION  
TO APPROVE PLAN OF FINANCE FOR PARKING GARAGE**

3. Mr. Brown stated that his presentation today included 3 recommendations - Customer Facility Charge (CFC); Amendment to Rental Car Agreements; and Plan of Finance for Parking Garages. They are all related in large part because they deal with Customer Facility Charges.

He mentioned that on August 20, 2008, the Board adopted an enabling resolution authorizing the collection of CFC's with a collection date of October 1, 2008. CFC's may be used to pay costs and expenses of financing, design, construction, relocation, and maintenance of the rental automobile related facilities as well as modification, improvement, and relocation of facilities to accommodate the rental automobile related facilities.

The initial amount of the CFC was at a rate of \$2.50 per transaction day for a five transaction day minimum. The CFC's were collected from all rental car companies. Mr. Brown gave a few examples of the projects built using CFC's. Bonds will be retired in 2017.

On August 19, 2009, the Board approve an amendment to the resolution to use CFC's modifying certain provisions to integrate the Aviation Authority's Senior Lien Bond Resolution with the Enabling Resolution and identifying the projects constructed under CFC's as "Special Purpose Facilities". Since 2008, the Aviation Authority has collected CFC's and since 2009, pledged them toward the repayment of bonds issued to construct certain rental car facilities. He talked about the flow of funds and the Facility Improvement Fund (FIF). All surplus funds fall into the FIF. He mentioned that CFC's collected in excess of the amount necessary to pay principal and interest on the bonds and the amount required to be deposited into other CFC Indenture Funds are accumulated in the FIF.

Mr. Brown continued his presentation by pointing out that since 2008, the CFC's have been collected from all rental car customers regardless of whether they had deplaned at the airport or were residents of Central Florida. The first proposed revision would clarify the definition of the CFC to provide that it is collected only from passengers who have deplaned at the airport within 48 hours. The exclusion of customers who have not deplaned within 48 hours is estimated to reduce the annual CFC collection by \$1.4 million to \$2.1 million. The second proposed revision would clarify that the funds accumulated in the FIF will be permitted to be used for any lawful purpose consistent with the CFC Indenture. Staff considered relocating portions of the existing Rental Automobile Concessions (RAC) to the proposed garage. Following discussions with the RAC's, we concluded that customer convenience is maximized by retaining most RAC operations in the North Complex and providing for some RAC activity in the South APM Complex Parking Garage. Mr. Brown mentioned that the approximately \$89 million collected in 2014 from the rental car concessions does not include CFC's. Since it is contemplated that certain floors of the future South APM

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Complex Parking Garage will be designed for rental car companies, the funds accumulated in the FIF are proposed to be used for construction of the South APM Complex Parking Garage. He then discussed the proposed elements of the South APM Complex Parking Garage with a program total of \$118,034,472.

Mentioning the Plan of Finance, Mr. Brown stated that the South APM Complex is comprised of four components - (1) South APM is funded by Passenger Facility Charges and Aviation Authority funds; (2) Roadway systems in the amount of \$78 million are funded from Aviation Authority Bonds and funds; (3) Intermodal Terminal Facility (ITF) is funded by Florida DOT grants and loans; and (4) the South APM Complex Parking Garage with \$118 million proposed to be funded from CFC's and Aviation Authority funds. The original conceptual cost was estimated at \$172 million but through value engineering and the CM@Risk, the cost has been reduced. He then mentioned specific program elements of the proposed parking structure.

Chairman Kruppenbacher asked about the exclusion of customers who have not deplaned within 48 hours. Mr. Brown responded that an 8 mile radius has been established for rental car operations for collection of the CFC's. If you did not deplane from an airplane within the previous 48 hours, you don't have to pay the CFC. As to a follow-up question, Mr. Brown responded that the policy behind the recommendation is that Staff established the CFC's for people who use this facility and benefit from the rental car operations at the airport.

Mentioning taxes, Mayor Jacobs asked from a legal standpoint if the Aviation Authority can collect fees from rental car companies that are not concessionaires. Mr. Sanchez asked how use was tracked. Mr. Brown responded that it's requested at the rental car counter and if someone says they did not deplane an aircraft in the past 48 hours, they sign a statement to that affect. Mr. Marchena added that the rental car companies use that procedure now because under their agreements they are supposed to pay us - outside of the CFC - a percentage of gross on rentals. There is an exception in the agreements where they do not have that percentage of gross for people who did not deplane at this airport within the preceding 48 hours. Following discussion, Mr. Marchena stated that the rental car companies get audited. Mr. Brown added that it is difficult to automate this process because every rental car company uses a different system.

Mr. Sanchez asked why the change needs to be made now. Mr. Brown responded that as stated by Mr. Marchena, there is an exception to the payment of percentage of fees in the agreements and that language needs to be clarified and put on parity with the collection of all fees. Discussion ensued as to the collection of the percentage of fees and addressing the issue of fraud. Mr. Marchena reiterated that the rental car concessions are audited on a regular basis.

Vice Chairman Asher asked what the "lawful purpose" of the CFC meant. Mr. Marchena stated that it is whatever your Resolution states it is. Today it is being broaden to ensure that we can include this type of facility. The alternate is to do something different with the rental car companies.

Chairman Kruppenbacher confirmed with Mr. Brown that the Capital Program Review Panel will review this project. Mr. Brown stated that the panel is charged with reviewing projects based on scope and budget. The Chair requested that in the future he would like the panel review before it is addressed by the Board.

Mr. Palmer stated that it makes sense to exclude passing the CFC to those individuals that do not use the facilities.

Continuing his presentation, Mr. Brown stated that approximately \$56 million has been accumulated in the FIF to date. These funds in conjunction with future deposits would be available for construction of the proposed South APM Complex Parking Garage. As previously stated, the program total is \$118,034,472. Funding is from FIF (to include the use of the Line of Credit to be repaid by FIF deposits or CFC Bonds) of \$108,668,867 and \$9,365,605, from the Discretionary Fund. He noted that shortfalls in FIF will be repaid from the Discretionary Fund.

In response to Chairman Kruppenbacher's question, Mr. Brown responded that the Discretionary Fund is a defined term, an account that is funded from the Aviation Authority's portion remaining revenues split with the participating airlines at the end of the fiscal year. Discussion ensued how funds are split with the participating airlines. Mr. Brown reminded the Board that they approve expenditures in the Discretionary Fund through the annual budget process.

Using visual aids, he talked about the layout of the parking garage in relation to the South Airport APM and Intermodal Terminal Facility. Mr. Brown will state the recommended action for this item at the end of his presentation on rental car agreements.

Moving on to the amendments to the Rental Automobile Concession Agreements, Mr. Brown mentioned that in 2008, the Aviation Authority awarded rental automobile concession agreements to Avis Budget Car Rental; DTG Operations; Enterprise Leasing; and Hertz Corporation. The operations commenced in April 2010. E-Z Rent A Car is a successor in interest in Condado Motors Orlando dba L&M Car Rental. The current agreements expire on March 31, 2017.

He then talked about the proposed changes to the RAC agreements - 3 year extension to each RAC agreement to ensure appropriate revenue flows from CFC's and to be included as part of the finance plan for the South Terminal Complex; update definition of Annual Rental Fees; update definition of Customer Facility Charges; clarify financial reporting requirements; add a section requiring Payment Card Industry and Data Security Standard compliance; add the right of the Aviation Authority to require a revised Annual Certification of Fees if underpayments are identified; clarify insurance requirements; correct language referring to Public Entity Crimes; add a section governing merger or purchase of non-concessionaire rental automobile operators; add a section governing divestiture of off-airport rental automobile

operators; and update the covenant's against Discrimination to be in accordance with FAA guidelines.

It was respectfully requested that the Aviation Authority Board resolve to (1) approve Amendment No. 2 to the Rental Automobile Concession agreements with Avis Budget Rental Car, DTG Operations, Enterprise Leasing, and Hertz Corporation with an expiration date of March 31, 2020; (2) approve Amendment No. 5 with E-Z Rent A Car with an expiration date of March 31, 2020; (3) request Orlando City Council approval of a concession term in excess of 10 years; and (4) authorize an Aviation Authority Officer or the Executive Director of execute the necessary documents following satisfactory review by legal counsel.

Motion was made by Vice Chairman Asher, second by Mr. Sanchez to accept the recommendation. In response to Mayor Jacobs' question about the revenues paid by the rental car concessions to the airport, Mr. Brown responded \$89 million dollars in 2014, excluding CFC's. Following discussion, vote carried to approve the recommended action. **[FILED DOCUMENTARY NO. 8083-8087]**

It was respectfully requested that the Aviation Authority Board resolve to adopt the Second Amended and Restated Resolution for Customer Facility Charges. Upon motion by Vice Chairman Asher, second by Mr. Sanchez, vote carried to approve the recommendation. **[FILED DOCUMENTARY NO. 8088]**

It was respectfully requested that the Aviation Authority Board resolve to approve the recommended Plan of Finance for the South APM Complex Parking Garage. Upon motion by Mr. Fouche, second by Mr. Palmer vote carried to approve the recommendation.

#### **CONSENT AGENDA**

4. Upon motion by Mr. Fouche, second by Mr. Asher, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Executive Director:

A. accept the following minutes for filing -- December 14, 2014, Chairman Kruppenbacher, Vice Chairman Asher, and Mr. Brown travel to Montreal Canada to meet with ICAO, Transport Canada, Canadian Air Transport Security Authority and Securitas; November 11, 2014, Construction Finance Oversight Committee; November 4, November 11, November 18, and December 2, 2014, Construction Committee; August 26, October 8, October 29, November 12, and November 19, 2014, Design Review Committee; and November 5, December 9, and December 30, 2014, Ground Transportation Committee; and November 11, 2014, Professional Services Committee;

B. find the property listed in this memorandum no longer necessary, useful, or profitable in the operation of the Airport System; (2) request Orlando City Council concurrence and resolution of this finding; and (3) authorize Staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures;

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C. the recommendation of the Concessions/Procurement Committee to (1) deem the bid submitted by Ace Staffing non-responsible; (2) award Purchasing Contract 07-15 to RealTime Staffing LLC d/b/a Top Talent Staffing as the low responsible and responsive bidder; (3) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$3,460,246.40; and (4) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal **[FILED DOCUMENTARY NO. 8088];**

D. accept the recommendation of the Concessions/Procurement Committee and: (1) deem A-1 Orange Cleaning Services Co. Inc. non-responsive; (2) authorize staff to award Purchasing Contract 09-15 to Florida Cleaning Systems, Inc.; (3) authorize funding from Operation and Maintenance Funds in the not-to-exceed amount of \$727,045; and (4) authorize an Aviation Authority officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8089];**

E. accept the recommendation of the Concessions/Procurement Committee and (1) approve Amendment No. 5 to Purchasing Contract 10-11, Switchgear Maintenance Services with Electric Services, for additional funding needed due to the requirement for additional repairs discovered from preventative maintenance inspections; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$400,000; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8090];**

F. approve final negotiated fees and award purchasing contract 04-15, Credential Management System: Integrated Paperless Security Badging System at Orlando International Airport and Orlando Executive Airport to Quantum Secure, Inc.; authorize funding from the Capital Expenditure Fund in the not-to-exceed amount of \$1,319,166 and the Operation and Maintenance Fund in the not-to-exceed amount of \$686,296; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8091];**

G. approve final negotiated fees and award purchasing contract 05-15, Human Resources Talent Management to Cornerstone OnDemand; authorize funding from the Capital Expenditure Fund in the amount of \$209,500.00; request City Council approval for the unbudgeted amount of \$149,540.00 from the Capital Expenditure Fund; authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$384,635.00; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8092];**

H. accept the recommendation of the Concessions/Procurement Committee to: (1) deem the repair parts required from the suppliers listed in the memorandum (copy on file) to be either Sole Source or Single Source for the next 12 month period beginning March 1, 2015 and ending February 29, 2016; (2) authorize funding from the approved Operation and Maintenance Fund in the aggregate not-to-exceed amount of \$1,225,000; (3) authorize the Purchasing Office to issue a Blanket Purchase Agreement with each manufacturer listed based on either a Sole Source Justification or Single Source Justification as appropriate and in compliance with Authority policy; (4)

authorize the Executive Director to approve the Single Source Justification and Sole Source Justification forms as appropriate for each manufacturer; and (5) authorize Staff to allocate and re-allocate the aggregate not-to-exceed amount among the 16 resulting Blanket Purchase Agreements as needed;

I. adopt a Resolution accepting Joint Participation Agreement FM No. 418318-1-94-01 in the amount of \$9,193,000 and (2) authorize the Executive Director and the Assistant Secretary to execute the necessary documents;

J. accept the recommendation of the Construction Committee and (1) approve Amendment No. 2 to Addendum No. 5 to the General Consulting Services Agreement with Schenkel & Shultz, Inc. for the continuation of general consulting services for the additional design submission oversight related to the LEED™ Campus Administration and Version 4 Compliant Sustainability Initiatives, and Campus Design Credits Facilitations for the South Airport APM Complex and the ITF at the Orlando International Airport for a not-to-exceed fee amount of \$80,392, with funding from the Aviation Authority's Line of Credit to be reimbursed by future Revenue Bonds, Aviation Authority Funds, and FDOT grants to the extent eligible; (2) approve Addendum No. 18 to the General Consulting Services Agreement with Schenkel & Shultz, Inc. for the general consulting services related to the LEED™ Campus Oversight for the construction phases of the Program for the South Airport APM Complex and the ITF at the Orlando International Airport in the total not-to-exceed amount of \$348,111, which includes a not-to-exceed fee amount of \$344,155 and a not-to-exceed reimbursable expenses amount of \$3,956, with funding from the Aviation Authority's Line of Credit to be reimbursed by future Revenue Bonds, Aviation Authority Funds, and FDOT grants to the extent eligible; and, (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8093-8094];**

K. accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 4 to the General Consulting Services Agreement with Schenkel & Shultz, Inc. for the continuation of general consulting services for the planning oversight for the concept refinement of the South Airport Automated People Mover (APM) Complex and the Intermodal Terminal Facility (ITF) at the Orlando International Airport for a total amount of \$1,372,209, which includes a not-to-exceed fee amount of \$1,367,209, and a not-to-exceed reimbursable expenses amount of \$5,000, with funding from the Aviation Authority's Line of Credit to be reimbursed by future Revenue Bonds and future Passenger Facility Charges to the extent eligible for the APM-related work, FDOT grants for the Intermodal Terminal Facility, and the Aviation Authority's Line of Credit, to be reimbursed by Aviation Authority funds, future Revenue Bonds, and future Customer Facility Charges to the extent eligible for the garage; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8095];**

L. accept the recommendation of the Construction Committee to approve Change Order PS-329-02 in the amount of \$266,357 with funding from 1997 Bonds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the change order(s) following satisfactory review by legal counsel;

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M. accept the recommendation of the Construction Committee and approve the award of BP No. 408, Cell Lot, Taxi Hold, Bus Hold, and Return to Terminal A Road at the Orlando International Airport, to The Middlesex Corporation for the bid amount of \$13,443,165.15 (base bid plus Add Alternate No. 1) with funding from Customer Facility Charges and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8096];**

N. accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Program and Project Management Agreement with Parsons Brinckerhoff, Inc. for construction phase OAR services for BP No. 408, Cell Lot, Taxi Hold, Bus Hold, and Return to Terminal A Road at the Orlando International Airport, for a total not-to-exceed amount of \$1,026,193.35, which includes a not-to-exceed fee amount of \$965,184, and a not-to-exceed reimbursable expenses amount of \$61,009.35, with funding from Customer Facility Charges and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8097];**

O. accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 9 to the Professional Services Agreement with C. T. Hsu and Associates for additional design phase A/E services for BP No. 447, Ticket Lobby Program - Main Ticket Lobby Modifications, for a lump sum fee amount of \$388,444, with funding from the Aviation Authority's Line of Credit to be reimbursed by Revenue Bonds and Passenger Facility Charges to the extent eligible and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8098];**

P. accept the recommendation of the Construction Committee and (1) approve a no cost Addendum to the Continuing Environmental Consulting Services Agreement with Breedlove, Dennis & Associates, Inc. to exercise the second and final one-year renewal option and extend the Agreement to May 18, 2016; (2) approve a no cost Addendum to the Continuing Environmental Consulting Services Agreement with Environmental Management & Design, Inc. to exercise the second and final one-year renewal option and extend the Agreement to May 18, 2016; (3) approve a no cost Addendum to the Continuing Environmental Consulting Services Agreement with Vanasse Hangen Brustin, Inc. dba VHB Miller Sellen to exercise the second and final one-year renewal option and extend the Agreement to June 1, 2016; and (4) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8099-9001];**

Q. accept the recommendation of the Professional Services Committee and approve Addendum No. 9 to the Information Technology Consulting Services Agreement with Faith Group Consulting, LLC for services to support the development of design specifications for the replacement of the Closed Circuit Television (CCTV) cameras in the Personnel and Baggage Screening (PBS) CCTV System at the Orlando International Airport in the not-to-exceed fee amount of \$23,213.44, with funding from Operations and Maintenance Funds and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9002];**



R. the recommendation of the Construction Committee and approve an Addendum to Addendum No. 16 to the Continuing Program and Project Management Agreement with URS Corporation to provide additional design and construction phase Owner's Authorized Representative (OAR) services for WS102, South Airport Automated People Mover (APM) Complex and WS102A, South Airport Intermodal Terminal Facility (ITF) at the Orlando International Airport., for a total not-to-exceed amount of \$5,319,632, which includes a not-to-exceed amount of \$4,139,196 for the South Airport APM Complex and a not-to-exceed amount of \$1,180,436 for the ITF, with funding from the Aviation Authority's Line of Credit to be reimbursed by future Revenue Bonds, future Passenger Facility Charges, and Aviation Authority funds for the APM-related scope of work, from the Aviation Authority's Line of Credit to be reimbursed by Aviation Authority funds, future Revenue Bonds, and future Customer Facility Charges for the garage-related scope of work, and from FDOT grants for the ITF-related scope of work and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9003]**;

S. accept the recommendation of the Construction Committee and approve an Addendum to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S108, South Airport APM Complex - APM Foundations (GMP No. 2) at the Orlando International Airport, for a total negotiated GMP amount of \$2,632,293, which includes \$2,299,427 for direct cost of the work, \$40,180 for the CM@R's Contingency, \$40,180 for the Owner's Contingency, a fixed fee amount of \$125,415 (5.27% of actual direct cost), and \$127,091 for general conditions, with funding from the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, and Aviation Authority funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9004]**;

T. accept the recommendation of the Construction Committee and approve an Addendum to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S110, South Airport APM Complex - Parking Garage Foundations (GMP No. 5A) at the Orlando International Airport, for a total negotiated GMP amount of \$10,260,531, which includes \$9,167,819 for direct cost of the work, \$166,393 for the CM@R's Contingency, \$166,393 for the Owner's Contingency, a fixed fee amount of \$500,682 (5.27% of actual direct cost), and \$259,244 for general conditions, with funding from Aviation Authority's Line of Credit, to be reimbursed by future Facility Improvements Program Funds (from CFC Bond Resolution) to the extent eligible, future Revenue Bonds, and Aviation Authority funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9005]**;

U. approve the Emergency Training Facility Use Agreement form and authorize an Aviation Authority Officer or the Executive Director to enter into Emergency Training Facility Use Agreements, following satisfactory review by legal counsel;

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V. approve and ratify placement of airport liability insurance coverages for the May 1, 2015 to May 1, 2016 policy period from National Union Fire Insurance Company of Pittsburgh, PA and QBE Insurance Corporation as set forth in this memorandum; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$327,652; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review;

W. authorize the Executive Director to renew the Reimbursable Services Agreement with US Customs and Border Protection with funding from Capital Expenditure Fund and Operation and Maintenance Fund in the not-to-exceed amount of \$2,500,000 per fiscal year subject to approval through the budget process and when funds become available **[FILED DOCUMENTARY NO. 9006]**;

X. approve the Amendment to the Interlocal Agreement Creating the Orlando Urban Area Metropolitan Planning Organization D/B/A Metroplan Orlando that includes a voting seat for the Municipal Advisory Committee and (2) authorize an Aviation Authority Officer or the Executive Director to execute the Amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9007]**;

Y. confirm the appointments of FBO Representatives -- Todd Anderson, Sheltair and Tony Sherbert, Atlantic Aviation; Tenant Representative - Rodney Phillips, General Manager of GFS; and Citizen at Large - Todd Kobrin and Diego Alfonso for a term of 3 years with an expiration date of February 21, 2018; and

Z. authorize the Executive Director to enter into an agreement with IMG College LLC for advertising opportunities surrounding UCF Knights, UF Gators, and FSU Seminoles football games for a total of \$220,000 and Orlando Sports Holdings LLC for advertising opportunities surrounding Orlando City Soccer Club games for \$150,000; (2) authorize the use of the Discretionary Fund in the amount of \$320,000; (3) request Orlando City Council concurrence for the non-budgeted expenditure of \$320,000; and (4) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel.

**CHAIRMAN'S REPORT**

5. At the request of Chairman Kruppenbacher, Ms. Vicki Jaramillo, Senior Director of Marketing and Air Service Development, talked about Routes Americas 2015 Marketing Awards.

She stated that, created in 1997 to recognize excellence in airport marketing as voted by the airlines, it provides the airline community with the change to have their say as to which airport they think provides the best overall marketing services to them. Ms. Jaramillo then explained the voting process and considerations. It is a combination of airline votes and the airports that have achieved the highest growth in seat capacity in the last 12 months. She then mentioned the judges and the categories. The airport's in the "Over 20 million passengers" included Chicago O'Hare International Airport; George Bush Intercontinental Airport; McCarren International Airport; Orlando International Airport; and Toronto Pearson International Airport.

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The winner is Orlando International Airport. Ms. Jaramillo introduced the marketing staff.

Chairman Kruppenbacher complimented Ms. Jaramillo and Mr. Brown for their great representation of OIA. He talked about the new routes at OIA which he greatly credits Ms. Jaramillo and her marketing team. Mr. Fouche agreed with the Chair's remarks on OIA's marketing team.

Vice Chairman Asher briefed on the Metroplan Orlando meeting. Big news is that their offices are moving to the Sun Trust building towards the end of the year. As to the Orlando Executive Airport, he mentioned the 5K run on April 4, 2015. As to the Port, a meeting is planned with him, Mr. Brown, and Mr. Walsh. Chairman Kruppenbacher asked about the joint meeting with the Port and the Aviation Authority. Vice Chairman Asher will work on it.

Mentioning the EDC, the Chair stated that Mr. Brown is working with them to coordinate an appropriate date to host one of their meetings at OIA.

Mayor Jacobs thanked everyone who has a role to play in making the NPE (National Plastics Expo) convention a success. It is scheduled in March and the largest attendance is expected with 75,000 participants with over 4,000 room nights.

Chairman Kruppenbacher mentioned the Indian-American (American Association of Physicians of Indian Origin) doctor's convention coming up and asked how we can assist them with a successful event. Mr. Brown responded that if he is provided the contact information, he will get the right team in place to assist with this event. Mayor Jacobs' mentioned also including the medical city.

As to the free WIFI at OIA, Chairman Kruppenbacher recommended changing the designation from "internet" to "OIA internet" for those users that are skeptical of using unidentified internet sources.

**ADJOURNMENT**

6. There being no further business to be considered, Chairman Kruppenbacher adjourned the meeting - 3:00 p.m.

(Digitally signed on (date))

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Dayci S. Burnette-Snyder  
Manager of Board Services

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Phillip N. Brown, A.A.E.  
Executive Director

