



**GREATER ORLANDO
AVIATION AUTHORITY**

MEMORANDUM

TO: Mayor Dyer and City Commissioners

FROM: Dayci Burnette-Snyder, Director of Board Services

DATE: February 5, 2015

SUBJECT: AVIATION AUTHORITY SPECIFIC APPROVALS OF MINUTES

It is respectfully requested that on February 23, 2015, Orlando City Council accept the December 10, 2014, Aviation Authority minutes.

On **WEDNESDAY, DECEMBER 10, 2014** the **GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (OIA), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Frank Kruppenbacher called the meeting to order at 2:00 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Authority members present,

Frank Kruppenbacher, Chairman
Dean Asher, Vice Chairman
Domingo Sanchez, Treasurer
Mayor Teresa Jacobs (entered meeting at 2:03 p.m.)
Ed Fouche
Jim Palmer

Also present, Phillip N. Brown, Executive
Director and Secretary
Marcos Marchena, General Counsel

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. As of January 16, 2013, lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. As adopted by the Board on September 19, 2012, lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. As of January 16, 2013, Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Director of Board Services with questions at (407) 825-2032.

Prior to the beginning of the meeting, Chairman Kruppenbacher welcomed new board member Ed Fouche. Mr. Fouche thanked the Board for the warm reception and he is looking forward to adding value to an already incredible Board.

MINUTES

1. Upon motion by Vice Chairman Asher, second by Mr Sanchez, vote carried to approve the October 15, 2014, minutes as written.

DEDICATION OF F-4 KITTINGER PARK

2. Chairman Kruppenbacher introduced the one and only Colonel Joe Kittinger. The Chair spoke about Colonel Kittinger's past aviation experience and thrills of a life time. Colonel Kittinger talked about the hard work and dedication by many to make the F-4 Phantom II Static Display at Colonel Joe Kittinger Park a possibility.

Mayor Jacob mentioned that last year the County had a ceremony for Veterans where the Governor honored every Veteran in Central Florida. She said it was one of the most touching experience in her total 12 years of public service. She said it was never too late to say thank you.

TWENTY-FIVE YEAR SERVICE AWARDS

3. Ms. Carolyn Fennell, Director of Pubic Affairs, acknowledged Mr. Carlton Collier for his 25 years of service.

Mr. Brian Gilliam, Directgor of Security, acknowledged Ms. Wanda Kight for her 25 years of service.

Mr. Ron Lewis, Deputy Executive Director, acknowledged Mr. Bill White for his 25 years of service.

CERTIFICATE OF APPRECIATION TO OIA-TSO IRENE GILL

4. Mr. Brown stated that we have recognized our GOAA family but we have a lot of family that work at OIA and OEA. One of those individuals is TSO Irene Gill.

For recognition of her heroic actions that saved the life of 3 week old child. In the finest tradition of public service, Orlando International Airport TSO Irene Gill, while off-duty, responded quickly and effectively to an infant in distress. By performing CPR, TSO Gill resuscitated the baby, restoring his breathing and pulse before EMS crews arrived. Her willingness to step forward stands as a shining example of courage in an emergency. She will forever be held in a hero's esteem by a grateful family.

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CERTIFICATE OF APPRECIATION TO OIA-TSO IRENE GILL

Mr. Brown introduced the baby's parents, David and Melissa Hauser, along with FSD Jerry Henderson.

No action was taken.

RESOLUTION FOR SHOWALTER

5. Vice Chairman Asher stated that as a lifelong resident of Orlando, the 2 distinct names known in the community were the Showalter's and the Kittinger's. He said that they have given a lot to this Community.

WHEREAS, Showalter Flying Service has been an aviation institution in Central Florida for nearly 70 years, with a reputation for integrity, innovation, and superior customer service, and WHEREAS, the Showalter legacy began in 1945 with the construction of Showalter Airpark, a small grass landing strip in Winter Park that evolved into a full-service Fixed Base Operator at Orlando Executive Airport that provides fuel, storage and concierge services for pilots, passengers, private planes and corporate jets, and WHEREAS, Bob and Kim Showalter have teamed with their immediate and extended family to cultivate an operation that is the Greater Orlando Aviation Authority's longest-tenured tenant, serving aircraft of all sizes, from the Piper Cub to Boeing Business Jets and prides itself as being a "hangar away from home" for its customers, and WHEREAS, Showalter Flying Service's impressive list of achievements includes employing 28 people; caring for 140 aircraft; building a brand new, state-of-the-art terminal; hosting the National Business Aviation Association static display for nine years, generating an annual economic impact that has grown to \$53 million; raising the profile of General Aviation locally and nationally; and being an outstanding community citizen. NOW THEREFORE be it resolved that this Resolution be presented to the Showalter family in acknowledgement of their contributions to the City of Orlando, Central Florida and General Aviation and that a copy of this Resolution be retained permanently in the records of the Greater Orlando Aviation Authority as recognition of their adaptability in a constantly-changing industry and an uncompromising commitment to excellence.

Upon motion by Mr. Sanchez, second by Mayor Jacobs, vote carried to approve the Resolution as read.

Mr. Showalter thanked the Board for this recognition and talked about how Showalter Flying Service got its start. Chairman Kruppenbacher thanked Mr. Showalter for his contributions.

RESOLUTION FOR JOHN LAND

6. Chairman Kruppenbacher stated that it was his honor to introduce Mrs. Betty Land; daughter Suzanne Land Larkin; and son John Land, Jr. He asked Mayor Jacobs to read the Resolution into the record. He spoke about his relationship with Mayor Land.

WHEREAS, John Horting Land served the city of Apopka with distinction and vision as Florida's longest-serving full time Mayor and one of the nation's oldest and longest-tenured elected officials, and WHEREAS, the character and integrity John Land displayed throughout a life of community stewardship were forged during World War II as a soldier in the United States Army serving under General George Patton and as a Deacon and Elder at Apopka's First Presbyterian Church, and WHEREAS, Mayor Land's legacy of accountability as a guardian of the public trust included 19 terms as mayor, with a reputation for fiscal sensitivity, civic responsibility, and a phenomenal sense of humor all contributing to his being named a "State of Florida Treasure" by the Legislature, and WHEREAS, Mr. Land demonstrated a continuing devotion to the evolution of Apopka by overseeing its growth from a farming town of 2,300 people to Orange County's second biggest city with 45,000 residents by missing only five council meetings during his 61 years in office and at the age of 94, receiving and ultimately consenting to his name being used for the Lifetime Achievement Award presented by the Tri-County League of Cities. NOW THEREFORE be it resolved that this Resolution be presented to the family of Mayor John Land in appreciation of his commitment to regional advancement that benefitted the development of Orlando International Airport, and that a copy of this Resolution be retained permanently in the records of the Greater Orlando Aviation Authority as recognition of his dedication to the highest ideals of duty to his family, his church, the city of Apopka, and the Central Florida community.

Upon motion by Mayor Jacobs, second by Mr. Palmer, vote carried to approve the Resolution as read.

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CONSENT AGENDA

7. Upon motion by Mayor Jacobs, second by Mr. Sanchez, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Executive Director:

A. accept the following minutes for filing -- November 17, 2014, Chairman Frank Kruppenbacher and Vice Chairman Dean Asher; October 29 and November 12, 2014, Ad Hoc Committee for RFP for Professional Services 417, Underwriter Services and for Participation in Such Role by Qualified Minority/Women Business Enterprises; October 7 and October 28, 2014, Construction Finance Oversight Committee; June 17, July 10, and October 27, 2014, Ground Transportation Committee; June 10, 2014, Sub-Committee of the Ground Transportation Committee; August 8, 2014, Aviation Noise Abatement Committee; September 16, September 23, September 30, October 7, October 21, October 28, 2014, Construction Committee; July 28, August 25, September 22, October 13, October 28, and November 10, Concessions/Procurement Committee; August 26 and September 23, 2014, Design Review Committee; August 21, September 2, September 23, October 7, October 9, October 21, and October 28, 2014, Professional Services Committee; and November 7, 2013 and February 6, March 6, March 27, April 3, May 12, June 5, July 9, July 23, and August 7, 2014, Retirement Benefits Committee;

B. approve revised Aviation Authority board calendar for January through December 2015;

C. approve an extension to the agreements with Greenberg Traurig, P.A. and Nabors, Giblin, Nickerson, P.A. for Bond Counsel Services through such date as the Resolution revisions are presented to the Aviation Authority Board or May 20, 2015, whichever is earlier and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents **[FILED DOCUMENTARY NO. 8027-8028]**;

D. find the property listed in this memorandum no longer necessary, useful, or profitable in the operation of the Airport System; request Orlando City Council concurrence and resolution of this finding; and authorize Staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures;

E. accept the recommendation of the Concessions/Procurement Committee and (1) authorize the Executive Director to execute a Single Source Procurement Justification form in accordance with Aviation Authority Policy in the not-to-exceed (NTE) amount of \$168,000 for FY '15; (2) authorize the Purchasing Office to issue an RFQ limiting award to the specified foam handsoap for a 12 month term if recommended; (3) authorize the Executive Director to approve the award of a BPA for a 12 month term following review of the RFQ results by the Concessions/Procurement Committee; (4) authorize the Purchasing Office to issue the necessary BPA; and further, (5) authorize Aviation Authority Staff and the Executive Director to process approvals 1 through 4 for the additional annual BPA's for FY '16 (NTE \$172,000), FY '17 (NTE \$175,000), FY '18 (NTE \$178,500) and FY '19 (NTE \$182,000) with each RFQ subject to review by the Concessions/Procurement Committee and approval by the Executive Director as outlined in approvals 1 through 4;

F. accept the recommendation of the Concessions/Procurement Committee and (1) approve the second and final renewal option of Purchasing Contract 01-11, Fire Alarm System Testing, Certification and Repair with Commercial Systems Group, Inc., with a new expiration date of January 31, 2016; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$247,120; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8029]**;

G. accept the recommendation of the Concessions/Procurement Committee to (1) award Purchasing Contract 02-15, Aquarium Maintenance to Bottled Ocean, Inc.; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$269,556; and (3) authorize an Aviation Authority officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8030]**;

H. accept the recommendation of the Concessions/Procurement Committee and (1) approve Amendment No. 4, the second and final one-year renewal option, to Purchasing Contract 10-11, Switchgear Maintenance Services with Electric Services, Inc., for a new expiration date of April 30, 2016; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$1,185,594.34; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8031]**;

I. accept the recommendation of the Concessions/Procurement Committee and: (1) approve the second and final renewal option of Purchasing Contract 11-11, Variable Frequency Drive Repair and/or Replacement Services with Johnson Controls, Inc., for a new expiration date of May 1, 2016; (2) authorize funding from the

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CONSENT AGENDA (cont)

Operation and Maintenance Fund in the not-to-exceed amount of \$132,000; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8032]**;

J. accept the recommendation of the Concessions/Procurement Committee to (1) exercise the second and final renewal option of Purchasing Contract 03-11, Federal Inspection Stations Customer Service Management with Aircraft Service International, Inc., through January 31, 2016; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$2,176,333.02; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8033]**;

K. accept the recommendation of the Concessions/Procurement Committee to (1) exercise the second and final renewal option of Purchasing Contract 09-11, Shuttle Bus Management Services with MV Transportation, Inc., through January 31, 2016; (2) authorize funding from the Operation and Maintenance Fund in the not to exceed amount of \$3,209,924.40; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8034]**;

L. accept the recommendation of the Concessions/Procurement Committee to (1) extend Purchasing Contract 13-01 with Durasys, Inc., for support and maintenance of the public parking and ground transportation revenue control system through January 14, 2016; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$133,544.10; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8035]**;

M. accept the recommendation of the Concessions/Procurement Committee to amend Contract 05-13, Security Area Monitor (SAM) services with AlliedBarton Security Services, LLC; (2) authorize funding from the Discretionary Fund in the not-to-exceed amount of \$801,515.52 and (4) authorize an Aviation Authority Officer or Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8036]**;

N. accept the recommendation of the Concessions/Procurement Committee to: (1) accept staff's recommendation for the contract adjustment to Purchasing Contract 02-11, Common Use Passenger Processing System Operations and Maintenance Services, with SITA Information Networking Computing USA, Inc.; (2) authorize funding from the Operation and Maintenance Fund, Capital Project, and Passenger Facility Charges in the not-to-exceed amount of \$2,253,197.04; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an Amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8037]**;

O. accept the recommendation of the Concessions/Procurement Committee to (1) authorize staff to negotiate a contract with Quantum Secure, Inc. as the shortlisted proposer for Invitation to Negotiate 04-15, Credential Management System: Integrated Paperless Security Badging System at the Orlando International Airport and Orlando Executive Airport and (2) return to the Aviation Authority Board for final consideration of the negotiated terms;

P. accept the recommendation of the Concessions/ Procurement Committee to (1) rank the proposers for Invitation to Negotiate 05-15, Human Resources Talent Management System at the Orlando International Airport and Orlando Executive Airport as follows: First - Cornerstone OnDemand and Second - IBM; (2) authorize staff to negotiate with the first ranked proposer in accordance with the Aviation Authority's policy and if that negotiation is unsuccessful, negotiate with the second ranked proposer; and (3) return to the Aviation Authority Board for final consideration of the negotiated terms;

Q. accept the recommendation of the Concession/Procurement Committee to: (1) authorize a single source procurement of the listed SPLUNK, Inc. software licenses, support services and consulting services from Adaptive Communications at a cost of \$157,030; (2) authorize the Executive Director to execute a Single Source Procurement Justification form in accordance with Aviation Authority policy; (3) authorize funding from previously-approved Capital Expenditure Fund and Operation and Maintenance Fund; and (4) authorize the Purchasing Office to issue the necessary purchase order;

R. approve the revisions to Policy 770.01, Removal of Vehicles **[FILED DOCUMENTARY NO. 8038]**;

S. accept revisions to Policy 1200.04, Service Disabled Veteran Owned Business Enterprise (SDVOBE) **[FILED DOCUMENTARY NO. 8039]**;

T. approve the Amendment to the ground lease agreement with GFS Marketplace Realty Five, LLC (GFS); (2) request Orlando City Council concurrence for the Amendment with a lease in excess of ten years; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8040]**;

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CONSENT AGENDA (cont)

U. ratify the approval of a Second Amendment with USDA, APHIS Unit with Effective Date of October 1, 1999 **[FILED DOCUMENTARY NO. 8041]**;

V. approve the amendment to the ground lease agreement with WaWa; (2) request Orlando City Council concurrence for the amendment; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8042]**;

W. approve the recommendation of the Ground Transportation Committee to (1) amend the Ground Transportation Rules and Regulations pertaining to definitions and penalties for ground transportation operations by non-Permit Holders effective December 10, 2014, and (2) transition to transponder activated Commercial Lane gates, to become effective on December 10, 2014 **[FILED DOCUMENTARY NO. 8043]**;

X. approve the recommendation of the Ground Transportation Committee to (1) increase the South Park Place grace period from ten minutes to two hours when construction of the Intermodal Terminal Facility requires the Cell Phone Lot to be temporarily relocated to South Park Place, as authorized by the Executive Director, and (2) revert to the standard ten minute grace period in South Park Place when the North Cell Lot is opened to the public, as authorized by the Executive Director;

Y. adopt a Resolution accepting Supplemental No. 1 to Joint Participation Agreement FM No. 409791-1-94-02 adding additional scope of service; (2) adopt a Resolution accepting Supplemental No. 2 to Joint Participation Agreement FM No. 431587-1-94-02 in the amount of \$9,009.00 and (3) authorize the Executive Director and the Assistant Secretary to execute the necessary documents;

Z. accept the recommendation of the Construction Committee to approve Change Orders 434-06, S100-01, S100-02, and V682-02 for a total amount of \$1,761,813.90 with funding as outlined in Attachment A; (2) request Orlando City Council and FAA concurrence (as required because of FAA funding) for Change Order 434-06 in the credit amount of (\$402,879.10); and (3) authorize an Aviation Authority Officer or the Executive Director to execute the change orders following satisfactory review by legal counsel;

AA. accept the recommendation of the Construction Committee and (1) approve an Amendment to Addendum No. 16 to the Construction-Engineering-Financial Consulting Services Agreement with R. W. Block Consulting, Inc. for additional cost compliance services the South Airport Automated People Mover (APM) Complex and related projects for a total not-to-exceed fee amount of \$464,688, with funding from Passenger Facility Charges, FDOT grants, Revenue Bonds, and Aviation Authority Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8043]**;

BB. accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 2 to the Professional Services Agreement with HKS, Inc. dba HKS Architects, Inc. for additional design services for the South Airport Automated People Mover (APM) Complex at the Orlando International Airport, for a total lump sum fee amount of \$476,929, with funding from the Aviation Authority's Line of Credit, to be reimbursed by Aviation Authority funds, future Revenue Bonds, and future Customer Facility Charges to the extent eligible; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8044]**;

CC. accept the recommendation of the Construction Committee and (1) approve a no cost Addendum to the CAD, GIS, and Related Services Agreement with Epic Engineering & Consulting Group, LLC to exercise the second and final one-year renewal option and extend the Agreement to March 25, 2016; (2) approve a no cost Addendum to the CAD, GIS, and Related Services Agreement with Montgomery Consulting Group, Inc. to exercise the second and final oneyear renewal option and extend the Agreement to March 18, 2016; (3) approve a no cost Addendum to the CAD, GIS, and Related Services Agreement with T-Squared Support Services, Incorporated to exercise the second and final one-year renewal option and extend the Agreement to April 7, 2016; and (4) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8045]**;

DD. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Continuing Electrical Construction Services Agreement with The New Florida Industrial Electric, Inc. dba Florida Industrial Electric for the award of Project E142, Levels 2 and 3 Electrical Distribution Panel Replacement at the Orlando International Airport, for the bid amount of \$497,154.63 with funding from Improvement and Development Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8046]**;

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CONSENT AGENDA (cont)

EE. accept the recommendation of the Professional Services Committee and (1) approve the selection of Dykes Everett & Company, LLC, for Professional Services for W307, Land Development and Land Management Consulting Services at the Orlando International Airport; (2) authorize hourly rate negotiations with the selected firm in accordance with the Aviation Authority's policy; and (3) subject to successful negotiations with the selected firm: (a) approve a no cost Professional Services for W307, Land Development and Land Management Consulting Services at the Orlando International Airport, with Dykes Everett & Company, LLC, for its negotiated hourly rates; and, (b) authorize an Aviation Authority Officer or the Executive Director to execute the necessary contract documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8047]**;

FF. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Construction Management at Risk Services Agreement with Turner-Kiewit Joint Venture for BP-S118, South Airport Intermodal Terminal Facility - Viaduct Test Piles (GMP#13A), for a total negotiated GMP amount of \$2,576,208, which includes a not-to-exceed amount of \$874,854 for direct cost of the work, a not-to-exceed amount of \$1,266,500 for allowances in the direct cost of the work, a not-to-exceed amount of \$105,853 for the CM&R's Contingency, a not-to-exceed amount of \$52,927 for the Owner's Contingency, a fixed fee amount of \$117,774 (5.5% of actual direct cost), and a not-to-exceed amount of \$158,300 for allowance for general conditions, with funding from FDOT grants; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8048]**;

GG. accept the recommendation of the Construction Committee and (1) approve the award of BP No. 442, Airside 4 Improvements Program, New Central Chiller Plant, at the Orlando International Airport, to Austin Commercial, LP for the total bid amount of \$15,608,542 (base bid plus Add Alternate Nos. 2 and 4, less Deductive Alternate No. 3) with funding from the Aviation Authority's Line of Credit to be reimbursed by Capital Expenditure Funds, Revenue Bonds (GARBS), and Passenger Facility Charges to the extent eligible; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8049]**;

HH. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Continuing Program and Project Management Agreement with Geotech Consultants International, Inc. dba GCI, Inc. for construction phase OAR services for BP No. 442, Airside 4 Improvements Program, New Central Chiller Plant, at the Orlando International Airport, for a total not-to-exceed amount of \$952,747, which includes a not-to-exceed fee amount of \$872,539, and a not-to-exceed reimbursable expenses amount of \$80,208, with funding from Aviation Authority's Line of Credit to be reimbursed by Capital Expenditure Funds, Revenue Bonds (GARBS), and Passenger Facility Charges to the extent eligible; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8050]**;

II. accept the recommendation of the Construction Committee and approve an Addendum to the Prime Design Consultant for the Airside 4 Improvements Services Agreement with MLM-Martin Associates, Inc. for the construction phase A/E services for BP No. 442, Airside 4 Improvements Program, New Central Chiller Plant, for a total amount of \$517,589, which includes a not-to-exceed fee amount of \$514,656, and a not-to-exceed reimbursable expenses amount of \$2,933, with funding from the Aviation Authority's Line of Credit to be reimbursed by Capital Expenditure Funds, Revenue Bonds (GARBS), and Passenger Facility Charges to the extent eligible; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8051]**;

JJ. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Continuing Program and Project Management Agreement with Geotech Consultants International, Inc. dba GCI, Inc. for construction phase OAR services for BP No. 440, Ticket Lobby Program, Communication Rooms and Infrastructure, at the Orlando International Airport, for a total not-to-exceed amount of \$983,032, which includes a not-to-exceed fee amount of \$928,472, and a not-to-exceed reimbursable expenses amount of \$54,560, with funding from Aviation Authority's Line of Credit to be reimbursed by Capital Expenditure Funds, Revenue Bonds (GARBS), and FDOT grants to the extent eligible; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8052]**;

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CONSENT AGENDA (cont)

KK. accept the recommendation of the Construction Committee and (1) approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with R. L. Burns, Inc. for Construction Services for Project V739, Warehouse 761 (8807 Bear Road) Space Refurbishment (Design-Build) at the Orlando International Airport, for a total direct-negotiated amount of \$267,586, which includes a lump sum amount of \$221,791 and a not-to-exceed allowance amount of \$45,795, with funding from previously-approved Discretionary Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8053]**;

LL. accept the recommendation of the Construction Committee and (1) approve an Addendum to the General Consulting Services Agreement with Kimley-Horn and Associates, Inc. for Analysis, Design, and Permitting Services for Federal Emergency Management Agency (FEMA) Flood Plan Analysis and Master Stormwater Conceptual Approval at the Orlando International Airport for a total amount of \$460,472, which includes a lump sum fee amount of \$268,532, a not-to-exceed fee amount of \$105,540, and a not-to-exceed reimbursable expenses amount of \$86,400, with funding from Discretionary Funds; (2) approve the use of Discretionary Funds in a not-to-exceed amount of \$460,472, and request Orlando City Council concurrence to include this expenditure in the Aviation Authority's current year budget; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8054]**;

MM. accept the recommendation of the Professional Services Committee and (1) approve the selection of E. W. Siver and Associates, Inc. (dba Siver Insurance Consultants) for Professional Services (PS-406) for Risk Management and Insurance Consulting Services at the Orlando International Airport and Orlando Executive Airport; (2) approve an Independent Consulting Services Agreement for Risk Management and Insurance Consulting Services (PS-406) with E. W. Siver and Associates, Inc. (dba Siver Insurance Consultants) for a not-to-exceed amount of \$120,000 for the three years of the initial agreement, with funding from Operations and Maintenance Funds (with optional renewal periods of two additional one-year terms); and, (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary contract documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8055]**;

NN. authorize the Executive Director to enter into an agreement with Bags, Inc. to conduct an 18 month pilot program for remote passenger check-in and valet parking services and Authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8056]**;

OO. accept the recommendation of the Construction Committee and (1) award of all listed items in the Aviation Authority's Request for Written Quotations No. 91967-15 to Presidio Networked Solutions for the Purchase of Cisco Equipment and Support Services for Project Bid Package (BP) 440, Ticket Lobby Program - Communications Room and Infrastructure at the Orlando International Airport for a total not-to-exceed amount of \$547,782.48, with funding from Aviation Authority's Line of Credit to be reimbursed by Capital Expenditure Funds, Revenue Bonds (GARBS), and FDOT grants to the extent eligible; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8057]**;

PP. approve the Amendment to the Interlocal Agreement Creating the Orlando Urban Area Metropolitan Planning Organization D/B/A Metroplan Orlando with the members of Metroplan and authorize an Aviation Authority Officer or the Executive Director to execute the Amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 8058]**;

QQ. accept the Executive Director's recommendation and confirm the appointment of Ms. Victoria Jaramillo for Senior Director of Marketing and Air Service Development and Ms. Carolyn Fennell for Senior Director of Public Affairs and Community Relations;

RR. approve a consent to assignment of the Showalter Flying Services FBO Lease to Atlantic OEA; (2) require Atlantic FBO to execute a guaranty to secure the performance of Atlantic OEA; (3) release Showalter from its obligations under the lease, except environmental and indemnification for third-party liability; (4) request Orlando City Council approval of the consent as it involves a lease exceeding a ten year term; and (5) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by Legal Counsel **[FILED DOCUMENTARY NO. 8059]**;

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CONSENT AGENDA (cont)

SS. approve a Consent to Assignment of the Herndon Plaza Ground Lease to ARC; (2) require American Reality to execute a guaranty or a letter of credit in an amount acceptable to the Executive Director to secure the performance of ARC; (3) approve a release of Weingarten from its obligations under the lease for obligations arising from and after the effective date of the assignment; (4) request Orlando City Council approval to the consent for a lease in excess of 10 years; and (5) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by Legal Counsel [**FILED DOCUMENTARY NO. 8060**];

TT. approve submission of an application to the Foreign-Trade Zones Board requesting participation under the Alternative Site Framework with Orange County as the designated Service Area for FTZ No. 42 and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 8061**];

UU. approve licensing of the Aviation Authority's name to a charitable foundation; (2) approve a licensing agreement for an initial period of six years with the Aviation Authority having the right to terminate the agreement upon six months notice; (3) approve a Foundation Board made-up of 3 members appointed by the Chairman of the Aviation Authority Board for 2 year terms; and (4) authorize an Aviation Authority Officer or the Executive Director to sign the necessary documents to accomplish the licensing, following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 8062**]; and

VV. confirm the appointment of Mr. Dean Asher as a voting member to the Finance Committee for a two year term through April 2016;

Chairman Kruppenbacher congratulated Ms. Fennell and Ms. Jaramillo for their promotions. He also mentioned the appointment of Vice Chairman Asher to the Finance Committee.

BUSINESS ITEMS

8. Chairman Kruppenbacher mentioned that other than the Mayor's that already have great demands on their time, each of our board members have agreed to serve and assist OIA and OEA in different roles. Mr. Palmer with the USO; Vice Chairman Asher who is the liaison with Port Canaveral, serves on Metroplan and OEA Advisory Committee, and is now newly appointed to the Finance Committee; and Mr. Sanchez with the customer service initiatives. The Chair asked for the Board's support for Mr. Fouché to be the liaison for air service development and assist Vice Chairman Asher with the Port; and Mr. Brown will be the new representative for Visit Orlando.

Upon motion by Mr. Palmer, second by Mr. Sanchez, vote carried.

In response to the Chair's request, Mr. Marchena provided the Board with an update on Uber. Mr. Marchena thanked David Cannella with Carlton Fields along with GOAA staff for their focus and assistance on this matter.

Mr. Marchena then explained that if an Uber driver picks up a passenger at the airport, the driver would be in violation of the Temporary Injunction and GOAA would return to the court to impose sanctions on the driver and Uber for violating the Temporary Injunction.

Mr. Palmer asked about drop offs. Mr. Marchena responded that GOAA policies have always addressed pick ups and not drop offs. Mr. Brown added that if they are picking up at OIA, they are picking up our passengers and we want to ensure that the experience here is top notch. Chairman Kruppenbacher reminded the Board of safety concerns and the stories in the media about incidents with Uber drivers and passengers.

Chairman Kruppenbacher stated that we are proceeding with the same requirements for Lyft.

Chairman Kruppenbacher asked Mr. Marchena to speak on the "cone of silence". Mr. Marchena stated that the Board adopted a policy that establishes a "cone of silence" with respect to anyone discussing any item with you that is out for any sort of competition from the time the invitation is released by GOAA staff through the time the Board considers award. Conversation is not allowed on the item that is out for competition.

As to the item considered today by the Finance Committee on Underwriter Services, it will not be considered by the Board until January 2015. Although there is a recommendation from the Finance Committee, the Board has not acted on the item, so the cone of silence remains in effect until January. Chairman Kruppenbacher stated that

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BUSINESS ITEMS (cont)

it is prudent to apply the cone of silence beyond those principles. If someone attempts to speak with us regarding a proposer, if we know the cone of silence is in place, it is a violation. Mr. Marchena stated that the policies provide for the board members to contact the Executive Director of any violations. Since Mr. Brown has declared a conflict with the Underwriter Services, please contact him (Mr. Marchena).

Going around the dais, Mr. Sanchez stated that Mr. Brian Engle, Director of Customer Service, will provide a briefing in January on customer service initiatives. Mayor Jacob's announced the County's economic summit on January 15, 2015.

Speaking to Mr. Brown, the Chair requested that we invite the EDC to have a future meeting at the airport with the Board present. The Chair thanked Mr. Brown for working on the installation of monitors in the terminal.

Vice Chairman Asher reported on the Metroplan Orlando meeting. Tomorrow is OEA's Advisory Committee where the talk will be the departure of Showalter Flying Services. Chairman Kruppenbacher reappointed Vice Chairman Asher to Metroplan for 2015.

Reporting on end of year success, Mr. Brown mentioned that Silver begins service on the 15th; TAM begins service in January; and our numbers show an increase of about ¼% with double digit international growth.

Chairman Kruppenbacher stated that its easy to be Chair of this Board because of the phenominal staff and the outstanding job the Board does.

As a note, Mr. Brown said that construction activity will increase and in communicating with the public, the Board will be advised of any major developments.

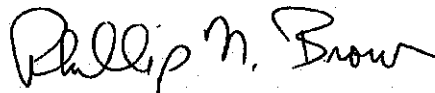
ADJOURNMENT

9. There being no further business to be considered, Chairman Kruppenbacher adjourned the meeting - 3:05 p.m.

(Digitally signed on January 22, 2014)



Dayci S. Burnette-Snyder
Director of Board Services



Phillip N. Brown, A.A.E.
Executive Director