



# CITY OF ORLANDO

---

## MEMORANDUM

TO: Steve Wiedenbeck, Project Manager

THRU: Kevin Walsh, Minority Business Enterprise Official *KW*

FROM: Byron Raysor, Contract Compliance Investigator III *BR*

DATE: October 23, 2014

SUBJECT: Additional Geotechnical Services for **CDM Smith, Inc.** to provide resurfacing services for the Church Streetscape-West Phase Project (DBE)

Project # 1275 (DBE)

Proposed Amount: \$34,125.00

---

With reference to the submission by **CDM Smith, Inc.** regarding their Disadvantage Business Enterprise utilization for the above referenced project, please note the following:

**CDM Smith, Inc.** will utilize the below listed cited firm that has been identified as certified in the FDOT DBE Certification Program Directory as DBE:

<b>Ardaman and Associates, Inc</b>	<b>DBE</b>	<b>\$34,125.00</b>
------------------------------------	------------	--------------------

The City has requested **CDM Smith, Inc.** to provide additional geotechnical services for resurfacing Church Street between Rio Grande and Tampa Avenue.

Based upon this office's review of the proposed information provided by **CDM Smith, Inc.** and their submittal of the proposed named firm, we find the proposed information substantiated and sufficient.

In the event that **CDM Smith, Inc.** has not submitted signed subcontract(s), please remind them of the requirements to execute and submit those agreements to this office within seven (7) day(s) after the contract is award.

**CDM Smith, Inc.** should also be informed that any changes to any of the FDOT DBE utilization should be promptly reported to this office.

cc: Richard Howard, Director of Public Works  
Byron Raysor, Contract Compliance Investigator III  
CDM Smith, Inc.

---

### MINORITY BUSINESS ENTERPRISE

CITY OF ORLANDO • 400 SOUTH ORANGE AVENUE • PO BOX 4990 • ORLANDO, FL 32802-4990  
PHONE (407) 246-2623 • FAX (407) 246-2878 • <http://www.cityoforlando.net>