

# Application Overview

OVERVIEW 18A - Special Events Permit

View # 8832 ID # SPEC4672377

Amount Due: 200.00

Sep 11, 2014  
(start date)

0d 0h  
(time elapsed)

N/A  
(allowed time)

N/A  
(time remaining)

Pre - Warning

Over - Warning

\* Based on Calendar Days

**Client**  
name Doug Richards  
physical address 400 S. Orange Ave. - Floor 2  
Orlando, FL 32801  
mailing address 400 S. Orange Ave. - Floor 2  
Orlando, FL 32801  
phone (407) 246-2782  
email [douglas.richards@cityoforlando.net](mailto:douglas.richards@cityoforlando.net)  
Organization: Sponsor City of Orlando  
Organization: Type Not for Profit  
Organization: Phone 4072462782  
Organization: Head Buddy Dyer  
Organization: Address 400 S. Orange Ave.  
Organization: Billing Doug Richards  
Organization: 501 (c)(3) Yes  
Organization: Federal Tax ID# 85-80154279557C-9

**Permit**  
start date Dec 5, 2014  
end date  
Expires: No Standard End Date  
Renewal: None  
Council District 4  
Describe Event Holiday Lights Orlando is an annual city event that welcomes residents and attendees an evening to celebrate the holiday spirit together. Performances from choirs and the community will take place. Holiday treats will be handed and the tree lighting ceremony will take place, which will highlight the event.  
Details: Aerials  
Details: Aerials Type  
Details: Alcohol Served No  
Details: Alcohol Type None  
Details: City Park Yes  
Details: City Park Facility Lake Eola Park  
Details: Clean-up street/sidewalk Park staff  
Details: Clean-up Trash Park staff  
Details: Closure Yes  
Details: Street Closure North Rosalind; one travel lane  
Details: Entrance Fee No  
Details: Entrance Fee Type  
Details: Food Service Yes  
Details: Food Type Food trucks, vendors, Christmas gifts.  
Details: Pyrotechnics No  
Details: Pyrotechnics Type  
Details: Signs or Banners No  
Details: Signs or Banners Type

**Fees**  
Closures: Not for Profit  
total fees  
There have been no payments.  
amount due

Permit 100.00  
\$ 200.00  
\$ 200.00  
\$ 200.00  
300.00

Details: Sound	Yes
Sound Details	Stage production and outdoor movie
Details: Tent, Stage, Structure	Yes
Details: Tent/Stage/Structure Type	10x10 tents
Event: (1) Set-up	12/5/2014 @ 8:00am
Event: (2) Start Date	12/5/2014 @ 4:00pm
Event: (3) End	12/5/2014 @ 10:00pm
Event: (4) Breakdown	12/5/2014 @ 11:00pm
Event: Estimated Participants	100
Event: Estimated Spectators	1000
Event: Location	Lake Eola Park - Amphitheater/Washington Plaza
Event: Name	Holiday Lights Orlando
Parade: Conducted	
Parade: Animals	
Parade: Closure	
Parade: Dispersal	@
Parade: Marshalling	@
Parade: People	
Parade: Total Units	
Parade: Vehicles	

#### Items Needed

##### Driver's License or Other Photo ID

▸ Item Missing

##### Miscellaneous Documents

▸ Item Missing

##### Site Plan / Route - 1

▸ Item Missing

##### Site Plan / Route - 2

▸ Item Missing

##### Street Closure Form

▸ Item Missing

##### 501c3 Documentation

▸ Item Missing

##### Insurance Documents

▸ Item Missing

##### Liquor License

▸ Item Missing

##### Park Contract Documents

▸ Item Missing

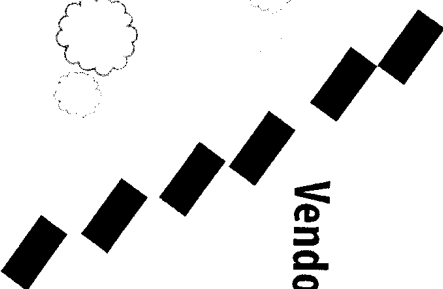
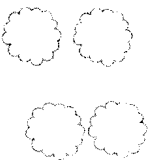
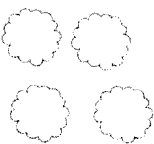


Food Trucks

**N. ROSALIND AVE**



**Tree**



**Vendor Tents**

