

On September 16, 2014, the Consultants' Qualifications Board (CQB) met on the 8th floor of City Hall in the Crossroads Room, 400 South Orange Avenue, Orlando, Florida. The meeting was called to order at 1:35 pm.

Members Present:

Richard M. Howard, P.E., Public Works Director
Tom Connery, P.E., Capital Improvements Division Manager
Michael O'Dowd, Assistant City Attorney II
Nate Boyd, Energy Project Manager

Staff Present:

Roger Cooper, CPPO, C.P.M, Contract Administrator
Maureen Bowman, Purchasing Agent II
Alison Brackins, Assistant City Attorney II
Sandy Shook, Public Works Administrative Specialist

Others Present:

No Others Present

APPROVAL OF MINUTES

A motion was made by Mr. Connery to approve the minutes of the August 29, 2014 Consultants' Qualifications Board meeting. Mr. Boyd seconded and the motion carried unanimously.

NEW BUSINESS

The Board had 5 respondents for the City of Orlando's Request for Proposals for Design-Build Services for the City of Orlando CNG Fueling Station RFP14-0330.

1. Clean Energy
4675 MacArthur Court, Suite 800
Newport Beach, CA 92660
2. KBT Contracting Corp/American Fueling Systems
5105 Blanding Boulevard
Jacksonville, FL 32210
3. Patriot CNG Clean American Energy
4811 SW 28th Avenue
Dania Beach, Florida 33312
4. TruStar Energy
1039 South 50th Street
Tampa, FL 33619
5. Zeit Energy
1717 McKinney Avenue, Suite 700
Dallas, TX 75202

After discussion and review of the RFP, a motion was made by Mr. O'Dowd to adjourn the meeting without qualifying any of the 5 firms due to the lack of a Design Criteria Professional in the RFP, indicating that the RFP would be re-solicited. Mr. Connery seconded the motion and the Chairman opened the meeting to public comment. Hearing no requests to comment, the motion carried unanimously.

The meeting adjourned at 2:05 pm.

Sandra A. Shook
Public Works Administrative Specialist