

NATASHA N. DIAL, MPH, CHES

8816 Valencia Oaks CT • Orlando, Florida 32825 • Email: nndial74@gmail.com • (407) 782-2217

PROFESSIONAL PROFILE

- Results-oriented professional with community health experience, as well as a record of developing community contacts and relationships.
- Focused, hard-working and goal-oriented planner, with strong organizational skills and attention to detail.
- Skilled analytical problem-solver with the ability to translate scientific findings for a lay audience.
- Effective oral and written communication skills in working with diverse groups.
- Innovative, industrious achiever, offering outstanding growth potential in any capacity.

CORE COMPETENCIES

- | | | |
|------------------------------|----------------------------|-------------------------|
| ▪ Data Collection & Analysis | ▪ Written Communications | ▪ Presentations |
| ▪ Program Development | ▪ Grant Research & Writing | ▪ Report Preparation |
| ▪ Problem Solving | ▪ Contract Management | ▪ Community Development |

PROFESSIONAL EXPERIENCE

PARRAMORE KIDZ ZONE, Orlando, FL

2/2013 to Present

Data Manager/ Student Advocate

- Manage the collection, analysis, and dissemination of data.
- Developed the tool to track students' academic progress toward promotion/ graduation.
- Develop positive personal and academic behaviors in students to ensure academic success.
- Conduct audit of student files.
- Establish and maintain collaborative relationships with community/ partner organizations, schools and parents to ensure students' academic and social development.
- Update Student Advocate spreadsheets.
- Support students with their academic progress, goals/action plans and resiliency.

Program Assistant

- Manage data (collection, analysis, dissemination) for various grants.
- Assist with the planning and management of the YPPI Program.
- Update student data to the Student Advocates' spreadsheets.
- Develop positive personal and academic behaviors in students to ensure academic success.
- Support students with their academic progress, goals/action plans and resiliency.

CENTER FOR CHANGE, Orlando, FL

2/2007 to 2/2013

Health Educator / Data Manager

- Managed data (collection, analysis, and interpretation) for the Closing the Gap colon cancer education and screening grant.
- Designed, implemented, and maintained database for colorectal cancer screening project.
- Developed tools for data tracking and evaluation.
- Assisted the Project Director with the implementation, day-to-day operation, and monthly report preparation for the Closing the Gap colon cancer education and screening grant.
- Coordinated follow-up care for clients who had an abnormal screening test result; provided referrals to clients who had limited or no access to healthcare for additional services.
- Served as Community Liaison for faith and community based organizations.
- Facilitated chronic disease management workshops, which provide participants with tools to effectively manage their illness, and health outcomes.
- Conducted presentations on colon cancer to community based organizations, which provided participants information on risk factor reduction and the importance of getting screened regularly.
- Conducted confidential HIV/AIDS counseling and testing.
- Conducted provider survey and interviews with the Grantee's Office and the Fiscal Department as part of the Assessment for Administrative Mechanism for Ryan White Part-A.
- Conducted research for grant opportunities and literature reviews for grant proposals, and co-authored grant proposals addressing health disparities.
- Collaborated with Executive Director in the development of programs designed to encourage healthy lifestyles and awareness of risk factor reduction.
- Recruited and trained volunteer staff.

NATASHA N. DIAL, MPH, CHES

8816 Valencia Oaks CT • Orlando, Florida 32825 • nndial74@gmail.com • (407) 782-2217

Resume Page Two

ORANGE COUNTY HEALTH DEPARTMENT, Orlando, FL

2/2006 to 1/2007

Public Health Intern / Volunteer

- Developed and created mini-brochures detailing preventative healthcare services offered to employees by the State of Florida.
- Created presentations that are used in new hire orientation.
- Wrote articles for Health WISE employee website on topics such as stress and EAP.
- Participated in coordination / planning of activities associated with Bee-Wise immunization event. Collaborated on volunteer coordination and onsite support for Bee-Wise and Gay Days at Disney World.
- Developed an instrument for determining population demographics for two health department sponsored events (Health WISE Web site and Bee-Wise immunization event) and wrote report disseminating the outcomes of the surveys.
- Conducted research for grant opportunities and literature reviews for grant proposals, and co-authored grant proposals addressing health disparities.

ADDITIONAL HEALTH CARE EMPLOYMENT

Gained extensive experience in health care environments as an insurance claims / medical specialist.

Administrative Assistant - Appleone Employment Services

12/2000 to 6/2001

Claims Information Specialist – Protegrity Services, Inc.

3/2000 to 9/2000

Medical Specialist / Customer Service Rep. - Travelers Insurance Co.

8/1997 to 7/1999

EDUCATION & TRAINING

- **Master of Public Health, Community Health** – Walden University, Minneapolis, MN
- **Bachelor of Arts, Psychology** – Florida State University, Tallahassee, FL
- **Certificate of Health Education Specialty** – National Commission on Health Education Credentialing, Whitehall, PA
- **HIV/AIDS Counseling and Testing** – Orange County Health Department, FL
- **Chronic Disease Self-Management Program Facilitator** – Stanford University, CA

VOLUNTEER EXPERIENCE

Center for Multicultural Wellness and Prevention

7/2006 to Present

Executive Committee & Board Member / Volunteer

- Collaborate with Board on developing strategic partners to facilitate healthcare services to diverse populations.
- Member of the Executive Committee, which guides the direction of Board meetings, as well as work in close collaboration with the Executive Director, to ensure that any issues that arise are addressed in a timely manner.
- Prepared minutes and notes for board meetings.
- Member of the Research Committee, which is tasked with conducting community -based participatory research within Central Florida's diverse populations.
- Participate in requisite site visits from funding organizations.

United Nations Association of Greater Orlando

2/2012 to Present

Board Member / Advocacy Chair

- Reach out to members and the community about issues that impact the United Nations and relate to foreign policy, such as health, the environment, and human rights.
- Inform and engage the public to discuss issues and get in touch with their elected officials.

OneBrick

4/2012 to 8/2014

Event Manager/ Volunteer

- Take RSVPs for volunteers who have signed up to participate in an event.
- Reconcile activities after the conclusion of an event, and upload pictures.

AFFILIATION

American Public Health Association

1/2006 to Present

Member