



CITY OF ORLANDO

2nd ADVISORY COMMITTEE MEETING MINUTES

RQS14-0234

Request for Qualification Statements for

Professional Engineering Services for the Brownfield Cleanup

July 24, 2014 – 9 a.m.

Veterans Conference Room (2nd Floor) and Tarpon Conference Rooms (4th Floor)

City Hall, 400 S. Orange Ave., Orlando, FL

The 2nd Advisory Committee for the above project convened on Thursday, July 24, 2014, at 9:00 a.m. at City Hall in Orlando, Florida. The purpose of this meeting was to hold discussions, hear presentations from shortlisted firms and review, score, and rank each of those firms on its qualification statement, submitted in response to RQS14-0234, and its clarifying presentation/interview session.

Committee Members Present:

Dan Dashtaki, Environmental Manager (Chair)

Steven Howe, Environmental Specialists Sr.

Athena Parslow, Wastewater Compliance Program Manager

Adam Scobby, Construction Manager

Rene Carcamo, Contract Compliance Investigator II

Other City Personnel Present:

Roger Cooper, Contract Administrator (Facilitator)

Yold Delius, Procurement & Contracts

Members of the Public Present:

None

City staff introduced themselves and signed the attendance roster. The meeting was publicly posted for more than 48 hours in advance, and there was a quorum present.

Presentation Schedule of Shortlisted Firms:

Time	Date	Company Name	Meeting Room	Floor
9:00 -- 9:30 a.m.	7/24/14	TBE Group dba Cardno TBE	Veterans Conference Room	2nd
9:45 -- 10:15 a.m.	7/24/14	Environmental Consulting & Technology, Inc.	Tarpon Conference Room	4th
10:30 -- 11:00 a.m.	7/24/14	PPM Consultants	Veterans Conference Room	2nd
11:15 -- 11:45 a.m.	7/24/14	Tetra Tech, Inc.	Tarpon Conference Room	4th

After presentations, the Facilitator handed out the pre-determined scores for the Volume of Previous Work Awarded to Each Respondent.

Committee Members were advised that Qualification Statements must be independently scored by each Member; that Committee Members should not indicate to the group what scores he/she gives to a particular firm; and that Committee Members must not attempt to influence other Committee Members in their scoring.

Committee members held discussions and individually scored and ranked each shortlisted firm according to the criteria outlined in the Request for Qualification Statements.

The consolidated results are as follows:

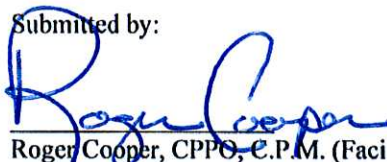
1. Environmental Consulting & Technology, Inc.
2. TBE Group dba Cardno TBE
3. Tetra Tech, Inc.
4. PPM Consultants

A motion was made by Athena Parslow, and seconded by Adam Scobby, to accept the rankings and to recommend to City Council for City staff to commence negotiations for a contract for professional services with the top ranked firm in ranked order until successful. There were no members of the public present. The motion carried unanimously.

A motion was made by Adam Scobby, and seconded by Steven Howe, to adjourn at 12:31 p.m. The motion carried unanimously.

These minutes are considered to be the official minutes of the RQS14-0234 Advisory Committee Meeting held on July 24, 2014, and no other notes, tapes, or other recordings taken by anyone takes precedence.

Submitted by:



Roger Cooper, CPPB, C.P.M. (Facilitator)
Contract Administrator

Reviewed by:



Teddi McCorkle, CPPB, C.P.M.
Sr. Contract Administrator

Reviewed and Accepted by:



Dan Dashtaki, (Chair)
Environmental Mgr (Chair)
Public Works Department

Attachments: List of Predetermined Scores
Spreadsheet of Individual and Consolidated Rankings
Individual Scores and Rankings

RQS14-0234 Professional Services for Brownfield Cleanup

Consultant Name	Volume of Work Previously Awarded to Respondent by the City
TBE Group dba Cardno TBE	5
Environmental Consulting & Technology, Inc.	3
PPM Consultants	5
Tetra Tech, Inc.	0

Request for Qualification Statements for
RQS14-0234 Professional Engineering Services for the Brownfield Cleanup
Final Scoring / Ranking

COMMITTEE MEMBERS:

Dan Dashtaki	Steven Howe	Adam Scobby	Athena Parslow	Rene Carcamo
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CONSOLIDATED RANKING:

	Dan Dashtaki	Steven Howe	Adam Scobby	Athena Parslow	Rene Carcamo	Total	Ranking
Cardno TBE	2	2	2	3	1	10	2
Environmental Consulting & Technology, Inc.	1	1	1	1	2	6	1
PPM Consultants	4	2	4	4	4	18	4
Tetra Tech, Inc.	3	2	3	2	3	13	3

INDIVIDUAL SCORING / RANKING:

NO.	POSSIBLE POINTS	Cardno TBE	Environmental Consulting & Technology, Inc.	PPM Consultants	Tetra Tech, Inc.
A	25	23	24	20	23
B	30	27	29	24	26
C	20	17	19	15	17
D	10	9	10	7	9
E	5	5	3	5	0
F	10	8	9	5	9
TOTAL POINT VALUE	100	89	94	76	84
Dan Dashtaki		2	1	4	3
Ranking					

NO.	POSSIBLE POINTS	Cardno TBE	Environmental Consulting & Technology, Inc.	PPM Consultants	Tetra Tech, Inc.
A	25	25	25	25	25
B	30	30	30	30	30
C	20	20	20	20	20
D	10	10	10	10	10
E	5	5	3	5	0
F	10	5	10	5	10
TOTAL POINT VALUE	100	95	98	95	95
Steven Howe		2	1	2	2
Ranking					

Request for Qualification Statements for
RQS14-0234 Professional Engineering Services for the Brownfield Cleanup
Final Scoring / Ranking

NO.	POSSIBLE POINTS	Cardno TBE	Environmental Consulting & Technology, Inc.	PPM Consultants	Tetra Tech, Inc.
A	25	24	25	22	25
B	30	29	30	28	28
C	20	18	20	15	20
D	10	9	10	10	10
E	5	5	3	5	0
F	10	8	10	9	9
TOTAL POINT VALUE	100	93	98	89	92
Adam Scobby		2	1	4	3
Ranking					

NO.	POSSIBLE POINTS	Cardno TBE	Environmental Consulting & Technology, Inc.	PPM Consultants	Tetra Tech, Inc.
A	25	20	25	15	25
B	30	25	30	25	30
C	20	15	20	15	20
D	10	5	10	5	5
E	5	5	3	5	0
F	10	10	10	10	10
TOTAL POINT VALUE	100	80	98	75	90
Athena Parslow		3	1	4	2
Ranking					

NO.	POSSIBLE POINTS	Cardno TBE	Environmental Consulting & Technology, Inc.	PPM Consultants	Tetra Tech, Inc.
A	25	24	24	23	24
B	30	29	29	26	28
C	20	19	20	18	18
D	10	10	9	9	10
E	5	5	3	5	0
F	10	10	10	8	10
TOTAL POINT VALUE	100	97	95	89	90
Rene Carcamo		1	2	4	3
Ranking					

EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: DAN DASHTAKI Date: 7-24-14

Firm Name: CARNO TBE

Ranked: 2

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	23
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	27
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	17
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	9
E. Volume of work previously awarded to Respondent by the City.	5	5
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	8
TOTAL SCORE	100	89

Notes regarding Exhibit "D": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: DAN OASH YAKI Date: 7-24-14

Firm Name: ECT

Ranked: 1

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	24
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	29
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	19
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	10
E. Volume of work previously awarded to Respondent by the City.	5	3
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	9
TOTAL SCORE	100	94

Notes regarding Exhibit "D": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: B DAN DASH TAKI Date: 7-24-14

Firm Name: PPM CONSULTANTS

Ranked: 4

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	20
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	24
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	15
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	7
E. Volume of work previously awarded to Respondent by the City.	5	5
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	5
TOTAL SCORE	100	76

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EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: DAN DASHTAKI Date: 7-24-14

Firm Name: TETRA TECH, INC

Ranked: 3

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	23
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	26
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	17
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	9
E. Volume of work previously awarded to Respondent by the City.	5	0
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	9
TOTAL SCORE	100	84

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EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: Steven P. Howe

Date: 7.24.14

Firm Name: TBE Group dba Cavdno TBE

Ranked: 2

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	25
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	30
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	20
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	10
E. Volume of work previously awarded to Respondent by the City.	5	5
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	95
TOTAL SCORE	100	99 95

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EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: Steven P. Howe

Date: 7.24.14

Firm Name: Environmental Consulting & Technology, Inc

Ranked: 1

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	25
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	30
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	20
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	10
E. Volume of work previously awarded to Respondent by the City.	5	3
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	10
TOTAL SCORE	100	98

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EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: Steven P. Howe

Date: 7.24.14

Firm Name: PPM Consultants

Ranked: 2

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	25
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	30
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	20
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	10
E. Volume of work previously awarded to Respondent by the City.	5	5
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	95
TOTAL SCORE	100	99 95

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EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: Steven P. Howe

Date: 7.24.14

Firm Name: Tetra Tech, Inc

Ranked: 2

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	25
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	30
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	20
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	10
E. Volume of work previously awarded to Respondent by the City.	5	0
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	10
TOTAL SCORE	100	95

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EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: Athena Parslow Date: 7-24-14

Firm Name: TBE dba Cardno TBE

Ranked: 3

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	20
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	25
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	15
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	5
E. Volume of work previously awarded to Respondent by the City.	5	5
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	10
TOTAL SCORE	100	80

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EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: Athena Parslow Date: 7-24-14

Firm Name: Environmental Consulting & Tech, Inc.

Ranked: 1

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	25
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	30
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	20
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	10
E. Volume of work previously awarded to Respondent by the City.	5	3
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	10
TOTAL SCORE	100	98

Notes regarding Exhibit "D": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: Atheng Parslow Date: 7-24-14

Firm Name: PPM Consultants

Ranked: 4

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	15
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	25
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	15
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	5
E. Volume of work previously awarded to Respondent by the City.	5	5
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	10
TOTAL SCORE	100	75

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EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: Athena Parslow Date: 7-24-14

Firm Name: Tetra Tech, Inc.

Ranked: 2

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	25
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	30
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	20
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	5
E. Volume of work previously awarded to Respondent by the City.	5	0
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	10
TOTAL SCORE	100	90

Notes regarding Exhibit "D": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: Adam Scobby Date: 7/24/14

Firm Name: TBE Group dba CARDNO TBE

Ranked: 2

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	24
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	29
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	18
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	9
E. Volume of work previously awarded to Respondent by the City.	5	5
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	8
TOTAL SCORE	100	93

Notes regarding Exhibit "D": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: ADAM SCORBY Date: 7/24/14

Firm Name: ENVIRONMENTAL CONSULTING & TECHNOLOGY, INC.

Ranked: 1

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	25
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	30
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	20
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	10
E. Volume of work previously awarded to Respondent by the City.	5	3
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	10
TOTAL SCORE	100	98

Notes regarding Exhibit "D": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: ADAM SCORBY Date: 7/24/14

Firm Name: PPM CONSULTANTS

Ranked: 4

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	22
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	28
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	15
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	10
E. Volume of work previously awarded to Respondent by the City.	5	5
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	9
TOTAL SCORE	100	89

Notes regarding Exhibit "D": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: Adam Schober Date: 7/24/14

Firm Name: TETRA TECH, INC.

Ranked: 3

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	25
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	28
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	20
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	10
E. Volume of work previously awarded to Respondent by the City.	5	0
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	9
TOTAL SCORE	100	92

Notes regarding Exhibit "D": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: RENE CARCAMO Date: 07/24/2014

Firm Name: TRE GROUP, INC DBA CARDNO TRE

Ranked: 1 ~~2~~

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	24
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	29
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	19
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	10
E. Volume of work previously awarded to Respondent by the City.	5	5
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	10
TOTAL SCORE	100	97

Notes regarding Exhibit "D": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: René Carcamo Date: 07/24/2014

Firm Name: ENVIRONMENTAL CONSULTING & TECHNOLOGY, INC. (ECT)

Ranked: 2

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	24
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	29
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	20
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	9
E. Volume of work previously awarded to Respondent by the City.	5	3
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	10
TOTAL SCORE	100	95

Notes regarding Exhibit "D": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: RENE CARCAMO Date: 07/24/2014

Firm Name: PPM CONSULTANTS, INC.

Ranked: 4

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	23
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	26
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	18
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	9
E. Volume of work previously awarded to Respondent by the City.	5	5
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	8
TOTAL SCORE	100	89

Notes regarding Exhibit "D": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

EVALUATION CRITERIA FOR FINAL RANKING

RQS14-0234 Professional Services for Brownfield Cleanup

Committee Member: RENE CARCAMO

Date: 07/24/2014

Firm Name: TETRA TECH, INC.

Ranked: 3

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. The experience and qualifications of the Respondent and its subconsultants providing professional services.	25	24
B. The experience and qualifications of the personnel proposed to be assigned to the project by Respondent and its subconsultants providing professional services.	30	28
C. The Respondent and its professional subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	20	18
D. Ability of Respondent's and its professional subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders.	10	10
E. Volume of work previously awarded to Respondent by the City.	5	0
F. Respondent's demonstrated understanding of the Project's scope of work and approach to successful Project completions.	10	10
TOTAL SCORE	100	90

Notes regarding Exhibit "D": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.