



CITY OF ORLANDO

MEMORANDUM

TO: Robert Rutter, P.E., Project Manager, Public Works Department

THRU: Kevin Walsh, Minority Business Enterprise Official *KW*

FROM: Rene Carcamo, Contract Compliance Investigator II *[Signature]*

DATE: May 19, 2014

SUBJECT: 6419-P Amendment I AECOM Professional Engineering Services for the Iron Bridge Regional Water Reclamation Facility (RWRF) Effluent Management Project 16290, CIP0117_P.

Project Number: 6419-P Amendment I

Service Authorization Amount: \$ 689,544.00

With reference to the submission by **AECOM Technical Services, Inc.** regarding minority and women-owned business enterprise utilization for the above cited service authorization please note the following:

The cited firm has been identified as City of Orlando certified:

Buchheit Associates, Inc. Surveyors & Mappers	WBE	\$ 44,811.00	6.50%
C.P.W. Construction, Inc.	WBE	\$ 5,760.00	0.84%
Devo Seereeram, Ph.D, P.E., LLC, DBA Devo Engineering, LLC	MBE	\$ 4,915.00	0.71%
Milan Engineering, Inc.	MBE	\$ 10,830.00	1.57%
Electrical Design Associates, Inc. (EDA) - (M/WBE)	MBE	\$ 74,932.00	10.87%
EPIC Engineering & Consulting Group, LLC	MBE	\$ 25,500.00	3.70%
TEAM Engineering, LLC	WBE	\$ 4,080.00	0.59%
Total MWBE Participation		\$ 170,828.00	24.77%

AECOM Technical Services, Inc.'s overall M/WBE participation for this Professional Engineering Services agreement is 15.22%, with 14.83% MBE participation and 0.39% WBE participation. With this proposed Amendment/Change Order, the awarded amount will increase from \$404,217.00 to \$1,093,761.00. If this amendment remains reflective of the total anticipated payments, the new anticipated overall M/WBE participation will be 21.24%, with 14.30% MBE participation and 6.95% WBE participation.

Based upon this office's interaction with **AECOM Technical Services, Inc.** and their submittal of agreement to subcontract with the named firm, we find good faith efforts substantiated and proposed information sufficient.

In the event that **AECOM Technical Services, Inc.** has not submitted signed subcontract agreements, please remind them of the requirements to execute and submit to this office within seven (7) days after contract award, copies of all Ordinance related subcontracts. **AECOM Technical Services, Inc.** should also be informed that any change orders, up or down, require 24% M/WBE participation on the total amount of such change order.

IMPORTANT: PLEASE INFORM AECOM TECHNICAL SERVICES, INC. THAT ANY MATERIAL CHANGES IN THE CONTRACTUAL RELATIONSHIP HEREINAFTER ESTABLISHED BETWEEN THE PRIME AND THE SUBCONTRACTOR AGREEMENT MUST BE PROMPTLY REPORTED TO MINORITY BUSINESS ENTERPRISE OFFICIAL FOR APPROVAL.

cc: Richard Howard, Director of Public Works
AECOM Technical Services, Inc.

MINORITY BUSINESS ENTERPRISE

CITY OF ORLANDO • 400 SOUTH ORANGE AVENUE • PO BOX 4990 • ORLANDO, FL 32802-4990
PHONE (407) 246-2623 • FAX (407) 246-2878 • <http://www.cityoforlando.net>