



# CITY OF ORLANDO

## REQUEST FOR A SOLE SOURCE PROCUREMENT

**NOTE:** This form is to be used for items that are available from only one source and there are no alternates. Forward to the Procurement and Contracts Division sixty (60) days prior to actual need.

Date Submitted: March 31, 2014 Requesting Division/Department: Fleet & Facilities Division/ Fleet Management

Contact Person: Daryl Greenlee Telephone Number: 3065

**Commodity / Service Request** Knapheide BODY COMP 6132DLR-44KJ 11' CRANE BODY WITH TORQ-ISOLATOR CRANE SUPPORT SYSTEM. STELLAR 7621 CRANE W/BOOST: 44,800 FT-LBS, HAS 7,500-LBS CAPACITY, 21' HYDRAULIC REACH, PLANETARY WINCH 60'/MIN SPEED, AND DOUBLEACTING CYLINDERS W/INTEGRAL HOLDING VALVES. FILTERS, CRANE HOOK, SNATCH BLOCK, ANTI-TWO BLOCK DEVICE & HYDRAULIC SHUTDOWN, 3/8" CABLE, BOOM SUPPORT, WIRELESS REMOTE CONTROL (RF) WITH BACK UP PENDANT CONTROL, CONTROL PANEL, PTO, HYDRAULIC PUMP FOR CRANE, HYDRAULIC RESERVOIR WITH GUARD.

**Describe the commodity or service and its function:** This Crane body has unique capabilities in the industry for having a crane isolator system that will support WasteWater's Lift Stations crane operations for the life of the vehicle without damage to the service body and components. Knapheide Truck Equip. is the sole warranty and service provider in Central Florida and the Orlando area.

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**Cost of Commodity or Service:** \$52,890.00 each, total of \$211,560.00 for 4 units

**Vendor Name:** Knapheide Truck Equipment - Southeast **Contact Name:** JOHN WARREN

**Address:** 510 Thorpe Road **City/State/Zip:** Orlando FL 32824

**Contact Phone Number:** 407-857-2040 **Contact E-Mail Address:** jwarren@knapheide.com

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**Initial below:**

This purchase is clearly and legitimately limited to a Sole Source because the commodity or service is:

Item(s) are available from only one source and there are no alternates: [Signature]  
Initials

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**Attach vendor documentation certifying that the vendor is the only source for the commodities or services in question or holds the production, copyrights, trademark, and/or patent to the item.**

**Check the following statement(s) that apply:**

- ☒ The vendor holds the exclusive distribution rights for the item in question.
- ☒ Vendor documentation attached.
- ☐ The Item to be purchased is the only item compatible with existing equipment owned by the City.
- ☐ Vendor documentation attached.

- ☒ The vendor is the sole provider of the goods or services which have unique characteristics essential to the needs of the program to perform the intended function and no other goods or service will be suitable for use by the City.
- ☒ Vendor documentation attached.

**What steps were taken to verify that these features are not available elsewhere?**

- ☐ Other brands/manufacturers were examined (please list names, phone numbers, and explain why they are not suitable for use by the City. Attach additional pages as necessary): \_\_\_\_\_
- ☐ Other vendors were contacted (please list names, phone numbers and explain why those contacted would not meet the needs of the City. Attach additional pages as necessary): \_\_\_\_\_
- ☐ State why this is the only source for the required commodity or service (attach additional pages as necessary): \_\_\_\_\_

.....  
I certify that to the best of my knowledge, this request is a sole source and the information provided herein is accurate and truthful.

Requester's Signature

Date

Office Head/Department Director's Signature

Date

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**For Procurement Use Only**

Date Received in Procurement: 4/3/14 Procurement Division Tracking Number: 514-0280

Requesting Division/Department: Fleet Management Division

Commodity / Service Request: Materials & Labor to install utility bodies w/cranes on City Provided Trucks.

Procurement Staff Reviewer: Lee Donate

Verified that this request is the only source. Yes ☒ No ☐

Is Council Approval Required? Yes ☒ No ☐

Was this Procurement Posted on the Internet? Yes ☒ No ☐

Comments: Knapheide Truck Equipment S.E. is the only supplier identified as an authorized installer/warranty provider for Knapheide service body equipment for Central Florida. A notice of Sole Source procurement was posted publicly for 7 days with no objections.

Procurement Staff Reviewer Signature [Signature] Date 5/20/14

Approved ☒

Denied ☐