



# CITY OF ORLANDO

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## 1st ADVISORY COMMITTEE MEETING MINUTES

RQS14-0193

Request for Qualification Statements for  
Electrical Engineering Design and Construction Administration Services for 480 Volt  
Improvements at the Iron Bridge Regional Water Reclamation Facility

May 13, 2014 – 9 a.m.

Agenda Conference Rooms (2nd Floor)  
City Hall, 400 S. Orange Ave., Orlando, FL

First Meeting of the Advisory Committee to review and evaluate responsive qualification statements submitted in response to the subject solicitation.

### **Committee Members Present:**

Robert Rutter, Project Manager II (Chair)  
Robert Rang, IB RWRF Treatment Plant Manager  
John Guntner, Industrial Automation Group High Voltage Specialist  
William Wood, Industrial Automation Group Manager  
Rene Carcamo, Compliance Investigator II

### **Other City Personnel Present:**

Roger Cooper, Contract Administrator (Facilitator)  
Peter Hudson, Procurement & Contracts Division

### **Members of the Public Present:**

None

### **Actions/Discussion/Motions:**

The Facilitator called the meeting to order at 9:00 a.m. and took the following actions:

- 1) Introduced himself and asked all in attendance to introduce themselves.
- 2) Advised that Committee was approved and ethics forms were received.
- 3) Advised the Committee that a quorum was established.
- 4) Announced that the meeting was publicly posted for more than 48 hours in advance.
- 5) Facilitator review Advisory Committee Rules
- 6) Reviewed Public Input Procedures

A motion was made by William Wood, and seconded by John Guntner, to accept the Public Input Procedures. The motion carried unanimously.

The Facilitator indicated that three (3) sealed qualification statements were submitted in response to the solicitation and that all firms had been certified as qualified by the Consultants' Qualifications Board on April 16, 2014. Those firms are as follows:

- 1) C&S Engineers, Inc.
- 2) Hazen and Sawyer, P.C.
- 3) Milan Engineering, Inc.

The Facilitator handed out the pre-determined scores for the following categories:

- 1) MWBE Participation Scores (Shortlist Category C) - prepared by MBE Office
- 2) Proximity of the Location of Respondent's Office (Shortlist Category F)
- 3) Volume of Previous Work Awarded to Each Respondent (Shortlist Category G).

Committee Members were advised that Qualification Statements must be independently scored by each Member; that Committee Members should not indicate what score he/she gives to a particular firm; and that Committee Members must not attempt to influence other Committee Members in their scoring.

The Committee discussed each firm's submittal. At the end of discussion, each Committee member individually scored and ranked each firm as follows:

- 1) Milan Engineering, Inc.
- 2) Hazen and Sawyer, P.C.
- 3) C&S Engineers, Inc.

A motion was made by John Guntner, and seconded by Robert Rang, to invite the top three (3) firms for presentations and interviews. No Members from the Public were present. The motion carried unanimously.

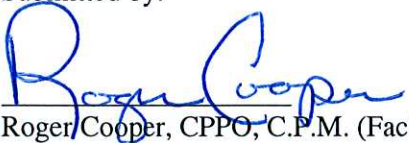
William Wood made a motion, seconded by Rene Carcamo, to allow fifteen (15) minutes for each presentation and a twenty (20) minute question-and-answer period, with ten (10) minute breaks in between sessions. The motion carried unanimously.

Presentations are scheduled for May 27, 2014, beginning at 9 a.m. in the Agenda Conference Room and alternating between Agenda and "R" Conference Rooms (2nd Floor) of City Hall.

A motion was made by John Guntner, and seconded by William Wood, to adjourn at 9:55 a.m. The motion carried unanimously.

These minutes are considered to be the official minutes of the RQS14-0193 Advisory Committee Meeting held on May 13, 2014, and no other notes, tapes, or other recordings taken by anyone takes precedence.

Submitted by:



Roger Cooper, CPPC, C.P.M. (Facilitator)  
Contract Administrator

Reviewed by:



Teddi McCorkle, CPPB, C.P.M.  
Sr. Contract Administrator

Reviewed and Accepted by:



Robert J. Rutter (Chair)  
Project Manager II  
Public Works Department

RQS14-0193 Electrical Engineering Design and Construction Administration Services for 480 Volt Improvements at the Iron Bridge Regional  
Water Reclamation Facility Project  
Pre-determined Scores for  
MWBE Participation, Prior Work \$'s, and Proximity

Consultant Name	MBE Office Announced Scores for MWBE Participation (C)	Proximity Score (F)	Prior Dollars Score (G)
C&S Engineers, Inc.	14	4	5
Hazen and Sawyer P.C.	13.4	4	0
Milan Engineering, Inc.	14	3	3

RQS14-0193 Electrical Engineering Design and Construction Administration Services for 480 Volt Improvements at the Iron  
Bridge Regional Water Reclamation Facility  
Short List Scoring

**COMMITTEE MEMBERS:**

Robert Rutter	Bob Rang	William Wood	John Gunter	Renee Carcamo
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**CONSOLIDATED RANKING:**

	Robert Rutter	Bob Rang	William Wood	John Gunter	Renee Carcamo	Total	Ranking
<b>C&amp;S Engineers, Inc.</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>13</b>	<b>3</b>
<b>Hazen and Sawyer, P.C.</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>11</b>	<b>2</b>
<b>Milan Engineering, Inc.</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>6</b>	<b>1</b>

**INDIVIDUAL SCORING AND RANKING:**

NO.	POSSIBLE POINTS	C&S Engineers, Inc.	Hazen and Sawyer, P.C.	Milan Engineering, Inc.
A	30	22	27	25
B	20	14	17	16
C	16	14	13.4	14
D	15	12	13	13
E	10	9	9	9
F	4	4	4	3
G	5	5	0	3
H	0			
TOTAL POINT VALUE	100	80	83.4	83
Robert Rutter		3	1	2
Ranking				

NO.	POSSIBLE POINTS	C&S Engineers, Inc.	Hazen and Sawyer, P.C.	Milan Engineering, Inc.
A	30	15	25	30
B	20	20	20	20
C	16	14	13.4	14
D	15	10	10	15
E	10	10	10	10
F	4	4	4	3
G	5	5	0	3
H	0			
TOTAL POINT VALUE	100	78	82.4	95
Bob Rang		3	2	1
Ranking				

RQS14-0193 Electrical Engineering Design and Construction Administration Services for 480 Volt Improvements at the Iron  
Bridge Regional Water Reclamation Facility  
Short List Scoring

NO.	POSSIBLE POINTS	C&S Engineers, Inc.	Hazen and Sawyer, P.C.	Milan Engineering, Inc.
A	30	20	20	30
B	20	15	15	20
C	16	14	13.4	14
D	15	10	10	15
E	10	10	10	10
F	4	4	4	3
G	5	5	0	3
H	0			
TOTAL POINT VALUE	100	78	72.4	95
William Wood		2	3	1
Ranking				

NO.	POSSIBLE POINTS	C&S Engineers, Inc.	Hazen and Sawyer, P.C.	Milan Engineering, Inc.
A	30	15	10	20
B	20	10	15	20
C	16	14	13.4	14
D	15	3	5	13
E	10	3	5	7
F	4	4	4	3
G	5	5	0	3
H	0			
TOTAL POINT VALUE	100	54	52.4	80
John Gunter		2	3	1
Ranking				

NO.	POSSIBLE POINTS	C&S Engineers, Inc.	Hazen and Sawyer, P.C.	Milan Engineering, Inc.
A	30	23	30	29
B	20	15	19	18
C	16	14	13.4	14
D	15	12	15	15
E	10	9	9	9
F	4	4	4	3
G	5	5	0	3
H	0			
TOTAL POINT VALUE	100	82	90.4	91
Renee Carcamo		3	2	1
Ranking				

**EVALUATION CRITERIA FOR SHORT-LISTING**  
**RQS14-0193, Electrical Engineering Design and Construction Administration Services**  
**for 480 Volt Improvements at the Iron Bridge Regional Water Reclamation Facility,**  
**Project 6282**

**Committee Member:** Robert Rutter

**Date:** May 13, 2014

**Firm Name:** C&S Engineers, Inc.

**Ranked:** 3

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	22
B. The experience and qualifications of the sub-consultants.	20	14
C. Participation of City-certified or recognized MBE/WBE firms and qualifying VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	12
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	9
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>80</b>

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.



**EVALUATION CRITERIA FOR SHORT-LISTING**  
**RQS14-0193, Electrical Engineering Design and Construction Administration Services**  
**for 480 Volt Improvements at the Iron Bridge Regional Water Reclamation Facility,**  
**Project 6282**

**Committee Member:** Robert Rutter

**Date:** May 13, 2014

**Firm Name:** Hazen and Sawyer, PC

**Ranked:** 1

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

<b>RATING FACTORS</b>	<b>MAXIMUM POINTS</b>	<b>ITEM SCORE</b>
A. Respondent's experience and qualifications.	30	27
B. The experience and qualifications of the sub-consultants.	20	17
C. Participation of City-certified or recognized MBE/WBE firms and qualifying VBE firms in the performance of the work.	16	13.4
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	13
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	9
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	0
<b>TOTAL SCORE</b>	<b>100</b>	<b>83.4</b>

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**EVALUATION CRITERIA FOR SHORT-LISTING**  
**RQS14-0193, Electrical Engineering Design and Construction Administration Services**  
**for 480 Volt Improvements at the Iron Bridge Regional Water Reclamation Facility,**  
**Project 6282**

**Committee Member:** Robert Rutter

**Date:** May 13, 2014

**Firm Name:** Milan Engineering, Inc.

**Ranked:** 2

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	25
B. The experience and qualifications of the sub-consultants.	20	16
C. Participation of City-certified or recognized MBE/WBE firms and qualifying VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	13
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	9
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	3
G. Volume of work previously awarded to Respondent by the City.	5	3
<b>TOTAL SCORE</b>	<b>100</b>	<b>83</b>

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**EVALUATION CRITERIA FOR SHORT-LISTING**  
**RQS14-0193, Electrical Engineering Design and Construction Administration Services**  
**for 480 Volt Improvements at the Iron Bridge Regional Water Reclamation Facility,**  
**Project 6282**

**Committee Member:**

*William Wood*

**Date: May 13, 2014**

**Firm Name: C&S Engineers, Inc.**

**Ranked:**

*2*

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	<i>20</i>
B. The experience and qualifications of the sub-consultants.	20	<i>15</i>
C. Participation of City-certified or recognized MBE/WBE firms and qualifying VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	<i>10</i>
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	<i>10</i>
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<i>88 78</i>

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**RQS14-0193, Electrical Engineering Design and Construction Administration Services**  
**for 480 Volt Improvements at the Iron Bridge Regional Water Reclamation Facility,**  
**Project 6282**

**Committee Member:**

William Woon

**Date:** May 13, 2014

**Firm Name:** Hazen and Sawyer, PC

**Ranked:**

3

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

<b>RATING FACTORS</b>	<b>MAXIMUM POINTS</b>	<b>ITEM SCORE</b>
A. Respondent's experience and qualifications.	30	20
B. The experience and qualifications of the sub-consultants.	20	15
C. Participation of City-certified or recognized MBE/WBE firms and qualifying VBE firms in the performance of the work.	16	13.4
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	10
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	6
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	0
<b>TOTAL SCORE</b>	<b>100</b>	<b>72.4</b>

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**RQS14-0193, Electrical Engineering Design and Construction Administration Services**  
**for 480 Volt Improvements at the Iron Bridge Regional Water Reclamation Facility,**  
**Project 6282**

**Committee Member:**

WILLIAM WOOD

**Date:** May 13, 2014

**Firm Name:** Milan Engineering, Inc.

**Ranked:**

1

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	30
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and qualifying VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	15
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	3
G. Volume of work previously awarded to Respondent by the City.	5	3
<b>TOTAL SCORE</b>	<b>100</b>	<b>95</b>

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

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**for 480 Volt Improvements at the Iron Bridge Regional Water Reclamation Facility,**  
**Project 6282**

**Committee Member:** ROBERT RALF

**Date:** May 13, 2014

**Firm Name:** C&S Engineers, Inc.

**Ranked:** 3

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	<sup>ADR</sup> <del>20</del> 15
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and qualifying VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	10
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<sup>ADR</sup> <del>83</del> 78

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**RQS14-0193, Electrical Engineering Design and Construction Administration Services**  
**for 480 Volt Improvements at the Iron Bridge Regional Water Reclamation Facility,**  
**Project 6282**

**Committee Member:** ROBERT RANU

**Date:** May 13, 2014

**Firm Name:** Hazen and Sawyer, PC

**Ranked:** 2

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	25
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and qualifying VBE firms in the performance of the work.	16	13.4
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	10
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	0
<b>TOTAL SCORE</b>	<b>100</b>	<b>82.4</b>

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

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**RQS14-0193, Electrical Engineering Design and Construction Administration Services**  
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**Project 6282**

**Committee Member:** ROBERT RANG

**Date:** May 13, 2014

**Firm Name:** Milan Engineering, Inc.

**Ranked:** 1

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	30
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and qualifying VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	15
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	3
G. Volume of work previously awarded to Respondent by the City.	5	3
<b>TOTAL SCORE</b>	<b>100</b>	<b>95</b>

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

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**RQS14-0193, Electrical Engineering Design and Construction Administration Services**  
**for 480 Volt Improvements at the Iron Bridge Regional Water Reclamation Facility,**  
**Project 6282**

**Committee Member:** John W. Hunter

**Date:** May 13, 2014

**Firm Name:** C&S Engineers, Inc.

**Ranked:** 2

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	15
B. The experience and qualifications of the sub-consultants.	20	10
C. Participation of City-certified or recognized MBE/WBE firms and qualifying VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	3
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	3
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>54</b>

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**EVALUATION CRITERIA FOR SHORT-LISTING**  
**RQS14-0193, Electrical Engineering Design and Construction Administration Services**  
**for 480 Volt Improvements at the Iron Bridge Regional Water Reclamation Facility,**  
**Project 6282**

**Committee Member:** Tom Leunhacker

**Date:** May 13, 2014

**Firm Name:** Hazen and Sawyer, PC

**Ranked:** 3

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	10
B. The experience and qualifications of the sub-consultants.	20	15
C. Participation of City-certified or recognized MBE/WBE firms and qualifying VBE firms in the performance of the work.	16	13.4
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	5
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	5
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	0
<b>TOTAL SCORE</b>	<b>100</b>	52.4

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**EVALUATION CRITERIA FOR SHORT-LISTING**  
**RQS14-0193, Electrical Engineering Design and Construction Administration Services**  
**for 480 Volt Improvements at the Iron Bridge Regional Water Reclamation Facility,**  
**Project 6282**

**Committee Member:** John Guntner

**Date:** May 13, 2014

**Firm Name:** Milan Engineering, Inc.

**Ranked:** 1


The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	20
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and qualifying VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	13
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	7
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	3
G. Volume of work previously awarded to Respondent by the City.	5	3
<b>TOTAL SCORE</b>	<b>100</b>	<b>80</b>

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**EVALUATION CRITERIA FOR SHORT-LISTING**  
**RQS14-0193, Electrical Engineering Design and Construction Administration Services**  
**for 480 Volt Improvements at the Iron Bridge Regional Water Reclamation Facility,**  
**Project 6282**

**Committee Member:**

*Reve Carcano* 

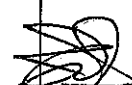
**Date: May 13, 2014**

**Firm Name:** C&S Engineers, Inc.

**Ranked:**

3

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	23
B. The experience and qualifications of the sub-consultants.	20	15
C. Participation of City-certified or recognized MBE/WBE firms and qualifying VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	12
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	9
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	82 

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**EVALUATION CRITERIA FOR SHORT-LISTING**  
**RQS14-0193, Electrical Engineering Design and Construction Administration Services**  
**for 480 Volt Improvements at the Iron Bridge Regional Water Reclamation Facility,**  
**Project 6282**

**Committee Member:** RENE CARCAMO

**Date:** May 13, 2014

**Firm Name:** Hazen and Sawyer, PC

**Ranked:** 2

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	30
B. The experience and qualifications of the sub-consultants.	20	19
C. Participation of City-certified or recognized MBE/WBE firms and qualifying VBE firms in the performance of the work.	16	13.4
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	15
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	9
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	0
<b>TOTAL SCORE</b>	<b>100</b>	<b>90.4</b>

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**EVALUATION CRITERIA FOR SHORT-LISTING**  
**RQS14-0193, Electrical Engineering Design and Construction Administration Services**  
**for 480 Volt Improvements at the Iron Bridge Regional Water Reclamation Facility,**  
**Project 6282**

**Committee Member:**

*Rede Carcano*

**Date: May 13, 2014**

**Firm Name:** Milan Engineering, Inc.

**Ranked:**

1

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

<b>RATING FACTORS</b>	<b>MAXIMUM POINTS</b>	<b>ITEM SCORE</b>
A. Respondent's experience and qualifications.	30	29
B. The experience and qualifications of the sub-consultants.	20	18
C. Participation of City-certified or recognized MBE/WBE firms and qualifying VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	15
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	9
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	3
G. Volume of work previously awarded to Respondent by the City.	5	3
<b>TOTAL SCORE</b>	<b>100</b>	91

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