



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

To: Mayor Dyer and City Commissioners
From: Dayci S. Burnette-Snyder, Director of Board Services
Date: April 4, 2014
Subject: AVIATION AUTHORITY SPECIFIC APPROVALS

It is respectfully requested that on April 14, 2014, Orlando City Council specifically approve the following items approved by the Aviation Authority at its meeting on March 19, 2014, (see attached draft minutes):

F. accepting Joint Participation Agreement FM No. 247825 for the Orlando Executive Airport in the amount of \$76,488; adopt a Resolution accepting Joint Participation Agreement FM No. 247828 for the Orlando Executive Airport in the amount of \$253,600; approve the use of OEA Revenue Funds in a not-to-exceed amount of \$82,522 (i.e., \$19,122 for JPA FM No. 247825, and \$63,400 for JPA FM No. 247828); request Orlando City Council concurrence for the use of OEA Revenue Funds in these non-budgeted expenditures; and authorize the Executive Director and the Assistant Secretary to execute the necessary documents;

M. approve the 8th Amendment to the Fixed Base Operator Lease Agreement with Signature Flight Support Corporation to incorporate Hangar Building 462 into its leasehold for the remaining term; and, (2) request Orlando City Council concurrence for a lease having a term in excess of 10 years; and, (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 7483]**;

U. approve the Consent to Assignment of the Fixed Base Operator Lease Agreement from Galaxy to Atlantic Aviation, Orlando, LLC and a Master Lease Confirmation (a lessor estoppel statement); (2) request Orlando City Council concurrence for a lease in excess of 10 years; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 7488]**; and

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CONSENT AGENDA

3. Items U and V were added to the agenda. Upon motion by Mr. Sanchez, second by Dr. Pirozzolo, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Executive Director:

A. accept for filing the following minutes -- January 24, 2014, Concessions/Procurement Committee; February 4 and February 11, 2014 Construction Committee; January 21, 2014, Design Review Committee; January 15, 2014, Finance Committee; January 24, May 9, September 12, and December 12, 2013 Sub-Committee of the Ground Transportation Committee; January 28, 2014, Professional Services Committee; and June 12, August 1, October 3, and December 5, 2013; January 9 and January 31, 2014, Retirement Benefits Committee;

B. approve the Aviation Authority Chairman's re-appointment of David Konstan as Chairman of the Aviation Noise Abatement Committee for a one year term, effective April 5, 2014;

C. approve revisions to Policies 120.081, Investment Policy for the Defined Benefit Retirement Plan; 120.082, Investment Policy for the Defined Contribution Plan; and 120.083, Investment Policy for the Other Post Employment Benefits Trust and approve the addition of Policy 120.084, Investment Policy for the Deferred Compensation Retirement Plan **[FILED DOCUMENTARY NO. 7475-7478]**;

D. accept the recommendation of the Professional Services Committee and (1) approve the ranking of the firms for Continuing Bridge Inspection Consulting Services at the Orlando International Airport and the Orlando Executive Airport as follows: First - Kisinger Campo & Associates, Corp.; Second - Infrastructure Engineers, Inc.; and, Third - Volkert, Inc.; (2) authorize hourly rate negotiations with the first-ranked firm in accordance with the Aviation Authority's policy; and (3) subject to successful negotiations with the first-ranked firm: (a) approve a no cost Continuing Bridge Inspection Consulting Services Agreement with the first-ranked firm for its negotiated hourly rates; and, (b) authorize an Aviation Authority Officer or the ~~Executive Director to execute the necessary contract documents following satisfactory~~ review by legal counsel **[FILED DOCUMENTARY NO. 7479]**;

E. approve the reallocation of Capital Expenditure Funds in a not-to-exceed amount of \$125,000 for matching funds for the project oversight of Tenant Project T-1101, Fuel Facility Improvements at the Orlando International Airport;

F. accepting Joint Participation Agreement FM No. 247825 for the Orlando Executive Airport in the amount of \$76,488; adopt a Resolution accepting Joint Participation Agreement FM No. 247828 for the Orlando Executive Airport in the amount of \$253,600; approve the use of OEA Revenue Funds in a not-to-exceed amount of \$82,522 (i.e., \$19,122 for JPA FM No. 247825, and \$63,400 for JPA FM No. 247828); request Orlando City Council concurrence for the use of OEA Revenue Funds in these non-budgeted expenditures; and authorize the Executive Director and the Assistant Secretary to execute the necessary documents;

G. accept the recommendation of the Construction Finance Oversight Committee and (1) approve the reallocation of project funds from BP No. 422 in a not-to-exceed amount of \$19,509 to Project H-233, B-Side Commercial Lane, West Storm Drain

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Rehabilitation at the Orlando International Airport, with funding from Improvement and Development Funds; and (2) approve the reallocation of project funds from Project H-170 in a not-to-exceed amount of \$245,917.33 to Project H-233, B-Side Commercial Lane, West Storm Drain Rehabilitation at the Orlando International Airport with funding from Capital Expenditure Funds and 1997 Bonds (AMT);

H. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Continuing Environmental Engineering Services Agreement with AECOM Technical Services, Inc. for Year 2 Remedial Action Plan (RAP) Implementation Services at the Former Dayron Site at the Orlando Executive Airport for a total amount of \$467,376.30, which includes a not-to-exceed fee amount of \$320,558, and a not-to-exceed reimbursable expenses amount of \$146,818.30, with funding from previously-approved OEA DFO Dayron Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 7480]**;

I. accept the recommendation of the Construction Committee to approve Change Order 402A-19 for a no cost 120 calendar day time extension for substantial completion; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the change order(s) following satisfactory review by legal counsel;

J. accept the Executive Director's recommendation and confirm the appointment of Mr. Davin Ruchomaki as Senior Director of Planning, Engineering & Construction;

K. accept the recommendation of the Concessions/Procurement Committee to exercise the second renewal option of Purchasing Contract 14-11, Tile, Marble and Limestone Repair and Replacement with Industrial Tile, Inc., for a new expiration date of September 30, 2015; (2) authorize funding from the Capital Expenditure Fund in the not-to-exceed amount of \$234,800; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 7481]**;

L. approve final negotiated fees and award purchasing contract 10-14, E-Procurement Bid/Quote Notification System at Orlando International Airport to Perfect Commerce LLC; ~~(2) authorize funding from the Operation and Maintenance Fund in the~~ not-to-exceed amount of \$282,500.00; (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 7482]**;

M. approve the 8th Amendment to the Fixed Base Operator Lease Agreement with Signature Flight Support Corporation to incorporate Hangar Building 462 into its leasehold for the remaining term; and, (2) request Orlando City Council concurrence for a lease having a term in excess of 10 years; and, (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 7483]**;

N. accept the recommendation of the Concessions/Procurement Committee to (1) award Purchasing Contract 09-14, Airport Runway and Taxiway Painting Services, to Hasco, Inc., as the low responsible and responsive bidder; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$2,230,983.30; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the

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necessary documents, following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 7484**];

O. approve and ratify placement of airport liability insurance coverage for the May 1, 2014 to May 1, 2015 insurance policy period as set forth in this memorandum to the extent applicable to this coverage in the premium amount of \$327,652 plus fees (estimated at \$4,260) with funding from the Operation and Maintenance Fund and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review;

P. approve revisions to Policy 1200.04, Service Disabled Veteran Owned Business Enterprise (SDVOBE) [**FILED DOCUMENTARY NO. 7485**];

Q. accept the recommendation of the Concessions/Procurement Committee to: (1) authorize the purchase of the required Oracle software licenses and associated software support agreements from Mythics, Inc. pursuant to GSA Contract #GS-35F-0153M in the not-to-exceed amount of \$284,379.87; (2) authorize funding from the previously-approved Capital Expenditure Fund and Operation and Maintenance Fund; and (3) authorize the Purchasing Office to issue the necessary purchase order(s);

R. concur with the recommendation of the Concessions/Procurement Committee and (1) authorize the purchase of a Tegile Storage Equipment from Syscom Technologies in accordance with the terms and conditions of GSA Contract #GS-35F-4342D; (2) authorize funding from previously-approved Capital Expenditure Fund in the not-to-exceed amount of \$319,706; and (3) authorize the Purchasing Office to issue the necessary purchase order based upon the terms and conditions of GSA Contract #GS-35F-4342D;

S. authorize expenditure of not-to-exceed \$805,000 for compensation adjustments and associated payroll and benefit costs for non-bargaining personnel for the remainder of Fiscal Year 2014; approve revised non-bargaining unit salary ranges (including ARFF Combat, ARFF Administration and Executive); approve changes to Policy 206.01, Wage and Pay; and (4) authorize the Executive Director to implement the compensation adjustments [**FILED DOCUMENTARY NO. 7486**];

T. increase the Executive Director's salary (Mr. Brown) by 3% and authorize the Chairman to execute an amendment to his employment contract reflecting the change in salary, following review by legal counsel [**FILED DOCUMENTARY NO. 7487**];

U. approve the Consent to Assignment of the Fixed Base Operator Lease Agreement from Galaxy to Atlantic Aviation, Orlando, LLC and a Master Lease Confirmation (a lessor estoppel statement); (2) request Orlando City Council concurrence for a lease in excess of 10 years; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 7488**]; and

V. approve the Kittinger F-4 Park Agreement with Kittinger F-4 Park, Inc. and the City of Orlando and authorize the Executive Director or an Authority Officer to execute the agreement following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 7489**].