



CITY OF ORLANDO

2nd ADVISORY COMMITTEE MEETING MINUTES

RFP14-0133

Request for Proposals for

Design-Build Services for the Orlando Police Department Headquarters, Project No. 6342

March 18, 2014 9:00 a.m.

"R" & Agenda Conference Rooms, 2nd Floor, City Hall, 400 S. Orange Ave., Orlando, FL

The Advisory Committee for the above project convened on March 18, 2014, at 9:00 a.m. at City Hall in Orlando, Florida. The purpose of this meeting was to hear presentations from shortlisted firms and review, score, and rank each of those firms on its qualification statement, submitted in response to RFP14-0133, and its clarifying presentation/interview session.

Committee Members Present:

1. Thomas Connery (Chair)
2. Nathaniel Boyd
3. Eric Clapsaddle
4. Susan Manney
5. Byron Raysor

Others Present:

Brittany Decker, Purchasing Agent III (Facilitator)
Teddi McCorkle, Contract Administrator
Steven Wiedenbeck, Public Works Project Manager
Kha Le Huu, Le Huu Partners, P.A. (Consultant)

Actions/Discussion/Motions:

The Facilitator called the meeting to order at 9:00 a.m. and took the following actions:

- 1) Advised that the meeting was being recorded.
- 2) Indicated the date, time and purpose of the meeting and that it was posted by the City Clerk more than forty-eight (48) hours in advance.
- 3) Introduced herself and asked all in attendance to introduce themselves.
- 4) Advised the Committee that a quorum was established.
- 5) Indicated that no other members of the public, other than the presenters, would be present during presentations.

The Facilitator advised each presenter that they would be given forty-five (45) minutes for a presentation followed by a fifteen (15) minute question and answer period.

Presentation Schedule of Shortlisted Firms:

<u>Time</u>	<u>Company</u>	<u>Meeting Room</u>
9:00 – 10:00 a.m.	Gilbane Building Company	"R" Conference Room
10:00- 11:00 a.m.	H.J. High Construction/Architects Design Group	Agenda Conference Room
11:00-12:00 p.m.	Moss & Associates, LLC	"R" Conference Room

The actual presentation times varied slightly to allow for the Committee to move to different rooms. Each firm was given the exactly one (1) hour for presentations and question and answer periods.

Actions/Discussion/Motions:

Following the presentations, the Committee discussed each presentation. Committee members individually scored. The resulting Final ranking is as follows:

1. H.J. High Construction/Architects Design Group
2. Moss & Associates, LLC
3. Gilbane Building Company

A motion was made by Thomas Connery, and seconded by Eric Clapsaddle, to accept the rankings. A motion was made by Thomas Connery and Nathaniel Boyd to recommend the rankings to City Council for City staff to commence negotiations with the top ranked firm in ranked order until successful. The motion carried unanimously.

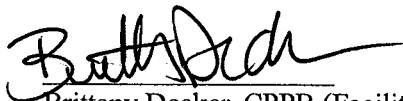
A motion was made by Thomas Connery, to adjourn at 12:49 p.m.

These minutes are considered to be the official minutes of the RFP14-0133 2nd Advisory Committee Meeting held on March, 18, 2014, and no other notes, tapes, or other recordings taken by anyone takes precedence.

Submitted by:

Reviewed by:

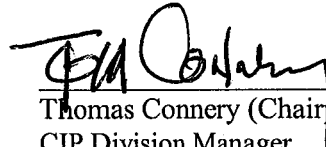
Reviewed and Accepted by:



Brittany Decker, CPPB (Facilitator)
Purchasing Agent III



Teddi McCorkle
Sr. Contract Administrator



Thomas Connery (Chairperson)
CIP Division Manager
Public Works Department

CC: Committee Score Sheets and Final Tabulation

EVALUATION CRITERIA FOR FINAL RANKING

Committee Member: Susan Manney *SM 3/18/14* Date: March 18, 2014

Firm Name: H.J. High Construction Group/Architects Design Group

The Selection Committee will evaluate and score the short-listed Proposers based upon their Proposals and their interviews in accordance with the following rating factors. Prior scoring for short-listing the Proposers is not to be considered in this evaluation.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Proposer's experience and qualifications.	20	20
B. The experience and qualifications of the subconsultants.	15	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Proposer, subconsultants' records of successful performance on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	15
E. Ability of Proposer's, subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders; Proposer's project management plan; Proposer's financial qualifications. Proposers approach to this project.	25	25
F. Proximity of the location of Proposer's office, where the majority of its work will be performed, to the City of Orlando.	4	4
G. Volume of work previously awarded to Proposer by the City.	5	5
TOTAL SCORE	100	<i>SM</i> 100 99
RANK	#1	

Each Committee Member will evaluate the above factors to determine the final ranking of the short-listed Proposers. Each Committee Member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each Committee Member will rank the Proposers based upon the Committee Member's score for each Proposer. The ranking established by each Committee Member will be accumulated to determine the final ranking. Each Committee Member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Proposers' total scores from each Committee Member will be added and compared. The Proposer with the highest point total will be ranked highest of the tied Proposers.

EVALUATION CRITERIA FOR FINAL RANKING

Committee Member: Susan Manney SM 3/18/14 Date: March 18, 2014

Firm Name: Moss & Associates

The Selection Committee will evaluate and score the short-listed Proposers based upon their Proposals and their interviews in accordance with the following rating factors. Prior scoring for short-listing the Proposers is not to be considered in this evaluation.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Proposer's experience and qualifications.	20	15
B. The experience and qualifications of the subconsultants.	15	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Proposer, subconsultants' records of successful performance on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	15
E. Ability of Proposer's, subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders; Proposer's project management plan; Proposer's financial qualifications. Proposers approach to this project.	25	20
F. Proximity of the location of Proposer's office, where the majority of its work will be performed, to the City of Orlando.	4	4
G. Volume of work previously awarded to Proposer by the City.	5	5
TOTAL SCORE	100	89
RANK	# 2	

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EVALUATION CRITERIA FOR FINAL RANKING

Committee Member: Susan Manney *SM 3/18/14* Date: March 18, 2014

Firm Name: Gilbane Building Company

The Selection Committee will evaluate and score the short-listed Proposers based upon their Proposals and their interviews in accordance with the following rating factors. Prior scoring for short-listing the Proposers is not to be considered in this evaluation.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Proposer's experience and qualifications.	20	14
B. The experience and qualifications of the subconsultants.	15	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Proposer, subconsultants' records of successful performance on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	15
E. Ability of Proposer's, subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders; Proposer's project management plan; Proposer's financial qualifications. Proposers approach to this project.	25	18
F. Proximity of the location of Proposer's office, where the majority of its work will be performed, to the City of Orlando.	4	4
G. Volume of work previously awarded to Proposer by the City.	5	5
TOTAL SCORE	100	86
RANK	#3	

Each Committee Member will evaluate the above factors to determine the final ranking of the short-listed Proposers. Each Committee Member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each Committee Member will rank the Proposers based upon the Committee Member's score for each Proposer. The ranking established by each Committee Member will be accumulated to determine the final ranking. Each Committee Member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Proposers' total scores from each Committee Member will be added and compared. The Proposer with the highest point total will be ranked highest of the tied Proposers.

EVALUATION CRITERIA FOR FINAL RANKING

Committee Member: Thomas Connery Date: March 18, 2014

Firm Name: H.J. High Construction Group/Architects Design Group

The Selection Committee will evaluate and score the short-listed Proposers based upon their Proposals and their interviews in accordance with the following rating factors. Prior scoring for short-listing the Proposers is not to be considered in this evaluation.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Proposer's experience and qualifications.	20	19
B. The experience and qualifications of the subconsultants.	15	13
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Proposer, subconsultants' records of successful performance on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	14
E. Ability of Proposer's, subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders; Proposer's project management plan; Proposer's financial qualifications. Proposers approach to this project.	25	25
F. Proximity of the location of Proposer's office, where the majority of its work will be performed, to the City of Orlando.	4	4
G. Volume of work previously awarded to Proposer by the City.	5	5
TOTAL SCORE	100	95
RANK		1

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EVALUATION CRITERIA FOR FINAL RANKING

Committee Member: Thomas Connery

Date: March 18, 2014

Firm Name: Gilbane Building Company

The Selection Committee will evaluate and score the short-listed Proposers based upon their Proposals and their interviews in accordance with the following rating factors. Prior scoring for short-listing the Proposers is not to be considered in this evaluation.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Proposer's experience and qualifications.	20	18
B. The experience and qualifications of the subconsultants.	15	12
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Proposer, subconsultants' records of successful performance on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	14
E. Ability of Proposer's, subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders; Proposer's project management plan; Proposer's financial qualifications. Proposers approach to this project.	25	25
F. Proximity of the location of Proposer's office, where the majority of its work will be performed, to the City of Orlando.	4	4
G. Volume of work previously awarded to Proposer by the City.	5	5
TOTAL SCORE	100	93
RANK	2	

Each Committee Member will evaluate the above factors to determine the final ranking of the short-listed Proposers. Each Committee Member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each Committee Member will rank the Proposers based upon the Committee Member's score for each Proposer. The ranking established by each Committee Member will be accumulated to determine the final ranking. Each Committee Member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Proposers' total scores from each Committee Member will be added and compared. The Proposer with the highest point total will be ranked highest of the tied Proposers.

EVALUATION CRITERIA FOR FINAL RANKING

Committee Member: Thomas Connery Date: March 18, 2014

Firm Name: Moss & Associates

The Selection Committee will evaluate and score the short-listed Proposers based upon their Proposals and their interviews in accordance with the following rating factors. Prior scoring for short-listing the Proposers is not to be considered in this evaluation.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Proposer's experience and qualifications.	20	18
B. The experience and qualifications of the subconsultants.	15	11
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Proposer, subconsultants' records of successful performance on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	14
E. Ability of Proposer's, subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders; Proposer's project management plan; Proposer's financial qualifications. Proposers approach to this project.	25	25
F. Proximity of the location of Proposer's office, where the majority of its work will be performed, to the City of Orlando.	4	4
G. Volume of work previously awarded to Proposer by the City.	5	5
TOTAL SCORE	100	92
RANK	3	

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EVALUATION CRITERIA FOR FINAL RANKING

Committee Member: Eric Clapsaddle *ETC* Date: March 18, 2014

Firm Name: H.J. High Construction Group/Architects Design Group

The Selection Committee will evaluate and score the short-listed Proposers based upon their Proposals and their interviews in accordance with the following rating factors. Prior scoring for short-listing the Proposers is not to be considered in this evaluation.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Proposer's experience and qualifications.	20	<i>ETC</i> 20 20
B. The experience and qualifications of the subconsultants.	15	<i>ETC</i> 15 15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Proposer, subconsultants' records of successful performance on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	15
E. Ability of Proposer's, subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders; Proposer's project management plan; Proposer's financial qualifications. Proposer's approach to this project.	25	25
F. Proximity of the location of Proposer's office, where the majority of its work will be performed, to the City of Orlando.	4	4
G. Volume of work previously awarded to Proposer by the City.	5	5
TOTAL SCORE	100	99
RANK	1	

Each Committee Member will evaluate the above factors to determine the final ranking of the short-listed Proposers. Each Committee Member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each Committee Member will rank the Proposers based upon the Committee Member's score for each Proposer. The ranking established by each Committee Member will be accumulated to determine the final ranking. Each Committee Member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Proposers' total scores from each Committee Member will be added and compared. The Proposer with the highest point total will be ranked highest of the tied Proposers.

EVALUATION CRITERIA FOR FINAL RANKING

Committee Member: Eric ClapsaddleDate: March 18, 2014Firm Name: Moss & Associates

The Selection Committee will evaluate and score the short-listed Proposers based upon their Proposals and their interviews in accordance with the following rating factors. Prior scoring for short-listing the Proposers is not to be considered in this evaluation.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Proposer's experience and qualifications.	20	17
B. The experience and qualifications of the subconsultants.	15	13
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Proposer, subconsultants' records of successful performance on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	19
E. Ability of Proposer's, subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders; Proposer's project management plan; Proposer's financial qualifications. Proposers approach to this project.	25	15
F. Proximity of the location of Proposer's office, where the majority of its work will be performed, to the City of Orlando.	4	4
G. Volume of work previously awarded to Proposer by the City.	5	5
TOTAL SCORE	100	88
RANK	2	

Each Committee Member will evaluate the above factors to determine the final ranking of the short-listed Proposers. Each Committee Member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each Committee Member will rank the Proposers based upon the Committee Member's score for each Proposer. The ranking established by each Committee Member will be accumulated to determine the final ranking. Each Committee Member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Proposers' total scores from each Committee Member will be added and compared. The Proposer with the highest point total will be ranked highest of the tied Proposers.

EVALUATION CRITERIA FOR FINAL RANKING

Committee Member: Eric Clapsaddle



Date: March 18, 2014

Firm Name: Gilbane Building Company

The Selection Committee will evaluate and score the short-listed Proposers based upon their Proposals and their interviews in accordance with the following rating factors. Prior scoring for short-listing the Proposers is not to be considered in this evaluation.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Proposer's experience and qualifications.	20	15
B. The experience and qualifications of the subconsultants.	15	12
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Proposer, subconsultants' records of successful performance on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	11
E. Ability of Proposer's, subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders; Proposer's project management plan; Proposer's financial qualifications. Proposer's approach to this project.	25	16
F. Proximity of the location of Proposer's office, where the majority of its work will be performed, to the City of Orlando.	4	4
G. Volume of work previously awarded to Proposer by the City.	5	5
TOTAL SCORE	100	78
RANK	3	

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EVALUATION CRITERIA FOR FINAL RANKING

Committee Member: Nathaniel Boyd **NB**

Date: March 18, 2014

Firm Name: H.J. High Construction Group/Architects Design Group

The Selection Committee will evaluate and score the short-listed Proposers based upon their Proposals and their interviews in accordance with the following rating factors. Prior scoring for short-listing the Proposers is not to be considered in this evaluation.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Proposer's experience and qualifications.	20	20
B. The experience and qualifications of the subconsultants.	15	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15 1 NB
D. The Proposer, subconsultants' records of successful performance on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	15
E. Ability of Proposer's, subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders; Proposer's project management plan; Proposer's financial qualifications. Proposers approach to this project.	25	25 25 NB
F. Proximity of the location of Proposer's office, where the majority of its work will be performed, to the City of Orlando.	4	4
G. Volume of work previously awarded to Proposer by the City.	5	5
TOTAL SCORE	100	99
RANK		1 NB

Each Committee Member will evaluate the above factors to determine the final ranking of the short-listed Proposers. Each Committee Member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each Committee Member will rank the Proposers based upon the Committee Member's score for each Proposer. The ranking established by each Committee Member will be accumulated to determine the final ranking. Each Committee Member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Proposers' total scores from each Committee Member will be added and compared. The Proposer with the highest point total will be ranked highest of the tied Proposers.

EVALUATION CRITERIA FOR FINAL RANKING

Committee Member: Nathaniel BoydDate: March 18, 2014Firm Name: Moss & Associates

The Selection Committee will evaluate and score the short-listed Proposers based upon their Proposals and their interviews in accordance with the following rating factors. Prior scoring for short-listing the Proposers is not to be considered in this evaluation.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Proposer's experience and qualifications.	20	18
B. The experience and qualifications of the subconsultants.	15	13
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Proposer, subconsultants' records of successful performance on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	13
E. Ability of Proposer's, subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders; Proposer's project management plan; Proposer's financial qualifications. Proposers approach to this project.	25	23
F. Proximity of the location of Proposer's office, where the majority of its work will be performed, to the City of Orlando.	4	4
G. Volume of work previously awarded to Proposer by the City.	5	5
TOTAL SCORE	100	91
RANK	2	NB

Each Committee Member will evaluate the above factors to determine the final ranking of the short-listed Proposers. Each Committee Member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each Committee Member will rank the Proposers based upon the Committee Member's score for each Proposer. The ranking established by each Committee Member will be accumulated to determine the final ranking. Each Committee Member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Proposers' total scores from each Committee Member will be added and compared. The Proposer with the highest point total will be ranked highest of the tied Proposers.

EVALUATION CRITERIA FOR FINAL RANKING

Committee Member: Nathaniel Boyd*NB*Date: March 18, 2014Firm Name: Gilbane Building Company

The Selection Committee will evaluate and score the short-listed Proposers based upon their Proposals and their interviews in accordance with the following rating factors. Prior scoring for short-listing the Proposers is not to be considered in this evaluation.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Proposer's experience and qualifications.	20	<i>16</i>
B. The experience and qualifications of the subconsultants.	15	<i>11</i>
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Proposer, subconsultants' records of successful performance on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	<i>11</i>
E. Ability of Proposer's, subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders; Proposer's project management plan; Proposer's financial qualifications. Proposers approach to this project.	25	<i>21</i>
F. Proximity of the location of Proposer's office, where the majority of its work will be performed, to the City of Orlando.	4	4
G. Volume of work previously awarded to Proposer by the City.	5	5
TOTAL SCORE	100	<i>83</i>
RANK	<i>3</i>	<i>NB</i>

Each Committee Member will evaluate the above factors to determine the final ranking of the short-listed Proposers. Each Committee Member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each Committee Member will rank the Proposers based upon the Committee Member's score for each Proposer. The ranking established by each Committee Member will be accumulated to determine the final ranking. Each Committee Member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Proposers' total scores from each Committee Member will be added and compared. The Proposer with the highest point total will be ranked highest of the tied Proposers.

EVALUATION CRITERIA FOR FINAL RANKING

Committee Member: Byron Raysor  Date: March 18, 2014

Firm Name: Gilbane Building Company

The Selection Committee will evaluate and score the short-listed Proposers based upon their Proposals and their interviews in accordance with the following rating factors. Prior scoring for short-listing the Proposers is not to be considered in this evaluation.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Proposer's experience and qualifications.	20	19
B. The experience and qualifications of the subconsultants.	15	14
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Proposer, subconsultants' records of successful performance on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	14
E. Ability of Proposer's, subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders; Proposer's project management plan; Proposer's financial qualifications. Proposer's approach to this project.	25	23
F. Proximity of the location of Proposer's office, where the majority of its work will be performed, to the City of Orlando.	4	4
G. Volume of work previously awarded to Proposer by the City.	5	5
TOTAL SCORE	100	94
RANK	2	

Each Committee Member will evaluate the above factors to determine the final ranking of the short-listed Proposers. Each Committee Member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each Committee Member will rank the Proposers based upon the Committee Member's score for each Proposer. The ranking established by each Committee Member will be accumulated to determine the final ranking. Each Committee Member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Proposers' total scores from each Committee Member will be added and compared. The Proposer with the highest point total will be ranked highest of the tied Proposers.

EVALUATION CRITERIA FOR FINAL RANKING

Committee Member: Byron Raysor



Date: March 18, 2014


Firm Name: H.J. High Construction Group/Architects Design Group

The Selection Committee will evaluate and score the short-listed Proposers based upon their Proposals and their interviews in accordance with the following rating factors. Prior scoring for short-listing the Proposers is not to be considered in this evaluation.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Proposer's experience and qualifications.	20	19
B. The experience and qualifications of the subconsultants.	15	14
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Proposer, subconsultants' records of successful performance on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	14
E. Ability of Proposer's, subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders; Proposer's project management plan; Proposer's financial qualifications. Proposers approach to this project.	25	24
F. Proximity of the location of Proposer's office, where the majority of its work will be performed, to the City of Orlando.	4	4
G. Volume of work previously awarded to Proposer by the City.	5	5
TOTAL SCORE	100	95
RANK	1	

Each Committee Member will evaluate the above factors to determine the final ranking of the short-listed Proposers. Each Committee Member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each Committee Member will rank the Proposers based upon the Committee Member's score for each Proposer. The ranking established by each Committee Member will be accumulated to determine the final ranking. Each Committee Member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Proposers' total scores from each Committee Member will be added and compared. The Proposer with the highest point total will be ranked highest of the tied Proposers.

EVALUATION CRITERIA FOR FINAL RANKING

Committee Member: Byron Raysor 

Date: March 18, 2014

Firm Name: Moss & Associates

The Selection Committee will evaluate and score the short-listed Proposers based upon their Proposals and their interviews in accordance with the following rating factors. Prior scoring for short-listing the Proposers is not to be considered in this evaluation.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Proposer's experience and qualifications.	20	19
B. The experience and qualifications of the subconsultants.	15	14
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Proposer, subconsultants' records of successful performance on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules.	15	13
E. Ability of Proposer's, subconsultants' personnel to devote necessary time to the Project and work successfully with City staff and any other stakeholders; Proposer's project management plan; Proposer's financial qualifications. Proposers approach to this project.	25	23
F. Proximity of the location of Proposer's office, where the majority of its work will be performed, to the City of Orlando.	4	4
G. Volume of work previously awarded to Proposer by the City.	5	5
TOTAL SCORE	100	93
RANK	3	

Each Committee Member will evaluate the above factors to determine the final ranking of the short-listed Proposers. Each Committee Member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each Committee Member will rank the Proposers based upon the Committee Member's score for each Proposer. The ranking established by each Committee Member will be accumulated to determine the final ranking. Each Committee Member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Proposers' total scores from each Committee Member will be added and compared. The Proposer with the highest point total will be ranked highest of the tied Proposers.

RQS13-0476, Professional Engineering for Material Testing and Inspection for
Florida Citrus Bowl Stadium Reconstruction
Final Scoring

COMMITTEE MEMBERS:

Thomas Connery	Nate Boyd	Sue Manney	Eric Clapsaddle	Byron Raysor
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	Thomas Connery	Nate Boyd	Sue Manney	Eric Clapsaddle	Byron Raysor	Total	Ranking
Gilbane Building Co.	2	3	3	3	2	13	3
H.J. High Construction	1	1	1	1	1	5	1
Moss & Associates	3	2	2	2	3	12	2

NO.	POSSIBLE POINTS	Gilbane	H.J. High	Moss
A	20	18	19	18
B	15	12	13	11
C	16	15	15	15
D	15	14	14	14
E	25	25	25	25
F	4	4	4	4
G	5	5	5	5
TOTAL POINT VALUE	100	93	95	92
Thomas Connery		2	1	3
Ranking				

RQS13-0476, Professional Engineering for Material Testing and Inspection for
Florida Citrus Bowl Stadium Reconstruction
Final Scoring

NO.	POSSIBLE POINTS	Gilbane	H.J. High	Moss
A	20	16	20	18
B	15	11	15	13
C	16	15	15	15
D	15	11	15	13
E	25	21	25	23
F	4	4	4	4
G	5	5	5	5
TOTAL POINT VALUE	100	83	99	91
Nate Boyd		3	1	2
Ranking				

NO.	POSSIBLE POINTS	Gilbane	H.J. High	Moss
A	20	14	20	15
B	15	15	15	15
C	16	15	15	15
D	15	15	15	15
E	25	18	25	20
F	4	4	4	4
G	5	5	5	5
TOTAL POINT VALUE	100	86	99	89
Sue Manney		3	1	2
Ranking				

RQS13-0476, Professional Engineering for Material Testing and Inspection for
Florida Citrus Bowl Stadium Reconstruction
Final Scoring

NO.	POSSIBLE POINTS	Gilbane	H.J. High	Moss
A	20	15	20	17
B	15	12	15	13
C	16	15	15	15
D	15	11	15	19
E	25	16	25	15
F	4	4	4	4
G	5	5	5	5
TOTAL POINT VALUE	100	78	99	88
Eric Clapsaddle		3	1	2
Ranking				

NO.	POSSIBLE POINTS	Gilbane	H.J. High	Moss
A	20	19	19	19
B	15	14	14	14
C	16	15	15	15
D	15	14	14	13
E	25	23	24	23
F	4	4	4	4
G	5	5	5	5
TOTAL POINT VALUE	100	94	95	93
Byron Raysor		2	1	3
Ranking				