

On **WEDNESDAY, FEBRUARY 17, 2016**, the **GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (OIA), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Frank Kruppenbacher called the meeting to order at 2:03 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present. *[Live Streaming from Orlando, FL]*

Authority members present,

Frank Kruppenbacher, Chairman
Dean Asher, Vice Chairman
Domingo Sanchez, Treasurer
Mayor Buddy Dyer
Mayor Teresa Jacobs
Ed Fouche
Jim Palmer

Also present,

Phillip N. Brown, Executive Director and Secretary
Dayci S. Burnette-Snyder, Director of Board Services and Assistant Secretary
Marcos Marchena, General Counsel

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. As of January 16, 2013, lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. As adopted by the Board on September 19, 2012, lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. As of January 16, 2013, Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Director of Board Services with questions at (407) 825-2032.

MINUTES

1. Upon motion by Vice Chairman Asher, second by Mayor Dyer, vote carried to accept the December 9, 2015, minutes as written.

TWENTY-YEAR SERVICE AWARD TO LT. BRENDA FILBERT

2. Mr. Ron Lewis, Deputy Executive Director, along with Mr. Brown and the Board acknowledged Lt. Brenda Filbert for her years of service to the Aviation Authority.

Mayor Jacobs left the room at 2:08 p.m.; returning at 2:10 p.m.

EXPERIENCE KISSIMMEE

3. Chairman Kruppenbacher thanked Mr. D. T. Minich, President and CEO, for attending today's meeting. Mr. Fouche stated that we are honored to have Mr. Minich here today and are fortunate to have his knowledge as a resource in the travel industry.

Mr. Minich thanked the Board for the opportunity of being here today. He provided a copy of Experience Kissimmee's new magazine along with some Kissimmee BBQ sauce. Mr. Minich stated that Experience Kissimmee is similar to Visit Orlando. He discussed the ongoing team initiatives; new and enhanced team initiatives; its DMO focus; key international and sales and marketing activities. By the numbers he talked about vacation homes; hotels and motels; RV parks and campgrounds; and timeshares. Mr. Minich then mentioned their successes -- China Coalition FAM scheduled for March 14 - 16, 2016; Educational Tourism February 11 - 20, 2016; Educational and Investor Tourism January 25 - February 5, 2016; Chinese Investor Visit January 25, 2016; WITRIP Magazine Press Trip January 13 - 15, 2016; TODOU Digital TV Series Filming January 10 - 15, 2016; China FAM December 5 - 12, 2015; China Media and Trade Mission October 11 - 17, 2015; Emirates Worldwide Conference October 2015; Airline Executives Visit October 23 - 25, 2015; Southwest Deck Party November 2015; Icelandair Denmark FAM September 22 - 26, 2015; COPA Airlines/Nordeste Roadshow (Brazil) September 17 - 24, 2015; COPA, Tampa CVB Co-Op Partnership July 2015; British Airways Campaign June 2015;

MINUTES OF THE FEBRUARY 17, 2016, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY

EXPERIENCE KISSIMMEE (cont)

Arabian Travel Market Dubai May 2015; Mexico Sales Mission May 2015; Delta Tour Operator Golf FAM April 2015; Brazil Sales Mission & Visit USA Seminars March 2015; Icelandair Mid-Atlantic Show February 2015.

Moving along on his presentation, Mr. Minich then discussed extending Experience Kissimmee's reach nationally and internationally. International sales and marketing includes Canada; London; Tampa; Iceland; California; Brazil; Colombia; Mexico; Berlin; Dubai; New York; New Orleans; and UK. He then talked about domestic leisure activities. He ended his presentation by showing a video of one of their promotions in Chicago entitled "Escape the cold. Warm Your Heart".

Chairman Kruppenbacher mentioned to Mr. Minich that he and his team exhibit the best spirit of cooperation in the community. Ms. Snyder is to prepare a letter of appreciation on behalf of the Board to Experience Kissimmee and the Osceola County Commissioners.

Mayor Dyer mentioned the premier event coming up, the Silver Spurs Rodeo. Biggest rodeo east of the Mississippi River.

BRIEFING ON HOLIDAY TRAFFIC

4. Mr. Brown talked about the 2015-2016 holiday season which included December 18 through January 4; checkpoint performance; baggage operations; parking; and traffic milestones. He stated that planning begins in August; checkpoint staffing was increased staffing by GOAA, TSA, and custodial to ensure "The Orlando Experience®" was provided to our guests. GOAA operations, customer service, and maintenance provided assistance in the security checkpoints freeing TSA to concentrate on security screening of passengers; and TSA K-9 assistance was obtained temporarily from other airports. We had a record breaking period with January 2 as the busiest day of the year for MCO; January 2 and 3, first consecutive days with over 70,000 passengers departing each day; with the holiday period showing a 13% increase over the same period last year. Using graphs, he discussed the checkpoint operations; despite record travel, lines at the security checkpoints remained manageable as a result of TSA increased staffing; increased passenger screening K-9's assigned to MCO; and GOAA staff supplementing TSA line management and divesting coaches during high volume periods.

As to international passengers, Mr. Brown stated that in 2014 - 513 flights arrived in with 97,675 passengers and in 2015, 629 flights arrived in with 118,059 passengers. Discussing the baggage operations, as a result of additional TSA and GOAA staffing, Mr. Brown stated that there were no significant baggage disruptions. Over 780,000 bags moved through the airport's baggage system with January 2 proving to be the biggest day in airport history for baggage, moving 65,466 bags. In addition, January 2 and January 3 were the busiest 2 days of baggage operations.

Parking Operations experienced a significant increase (26%) in activity over the prior year. He then talked about specific parking lots and when they closed due to reaching capacity. December 26 was the peak day of parking with lots and garages at or near capacity. As to airline achievements, almost all of the airlines posted either record or near record daily and holiday period passenger numbers. He provided an example of American Airlines and Frontier Airlines successes.

Looking forward, Mr. Brown stated that we will have another robust convention season. We work closely with the convention center and TSA in communicating schedules and timing of organized events. He then talked about the passenger traffic history and estimate. We are on the path to reaching 40 million passengers by summer 2016.

The Chair asked what the original capacity was for this facility (North Terminal). Mr. Brown responded that it was 24 million. In response to Mayor Dyer's question, Mr. Brown stated that if traffic and activity continue as they are, we will hit the mark in May. Chairman Kruppenbacher asked what month triggers the authorization to move out to the South. He responded May.

Vice Chairman Asher asked when we start construction of the South Terminal. Mr. Brown responded that design work is under way. He added that meetings have been scheduled with each board member and Fentress Architect to begin discussions. The architect of record has been selected along with some contractors for other services. Staff will

BRIEFING ON HOLIDAY TRAFFIC (cont)

return to the Board for funding. Chairman Kruppenbacher asked Mr. Brown to express the Board's appreciation to the employees of the Aviation Authority and also to TSA for its cooperation.

CONSENT AGENDA

5. Upon motion by Mayor Dyer, second by Mayor Jacobs', vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Executive Director:

A. accept for filing the following minutes -- November 9, 2015, Chairman Kruppenbacher and Vice Chairman Dean Asher; November 23, 2015 and January 11, 2016, Concessions/Procurement Committee; October 6, October 13, October 27, November 3, November 10, and November 17, 2015, Construction Committee; December 1, 2015, Construction Finance Oversight Committee; November 10, 2015, Design Review Committee; March 18, May 20, June 24 and August 19, 2015, Finance Committee; and September 29, October 6, October 13, October 27, and November 3, 2015, Professional Services Committee;

B. accept the recommendation of the Concessions/Procurement Committee to: (1) exercise the third and final renewal option and increase in value of Purchasing Contract 06-12, Creative Services with Appleton Creative, Inc. through February 28, 2017; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$230,000; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9216**];

C. accept the recommendation of the Concessions/Procurement Committee and (1) cancel the Invitation For Bid 10-16, Predictive Maintenance and Vibration Analysis Services and (2) concur with staff to enter into single source negotiations with TAW Technical Field Services, Inc., which will be brought back to the Concessions/Procurement Committee at a later date for recommendation of award for a one (1) year Single Source Agreement [**FILED DOCUMENTARY NO. 9217**];

D. accept the recommendation of the Concessions/Procurement Committee and (1) award Purchasing Contract 07-16 to MC², Inc.; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$364,452; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9218**];

E. (1) ratify the action of the Executive Director in executing an Emergency Purchase Authorization to HSS for 25 days of security guard service at a cost of \$421,740; (2) accept the recommendations of the Concessions/Procurement Committee for Proposal 16-15, Security Area Monitor (SAM) Services to: (a) deem Guard Service International, Infinity Protection Service, Inc. and Job1USA, Inc. non-responsive; (b) rank the Proposers as follows: first, HSS, Inc.; second, AlliedBarton Security Services LLC; third, Universal Protection Service LLC; fourth, G4S Secure Solutions (USA) Inc.; and fifth, Command Security Corporation; (3) authorize staff to enter into an agreement with the first ranked Proposer or if unsuccessful, the second ranked Proposer and if unsuccessful, continuing with the ranked Proposers until an agreement is reached; (4) authorize funding from the Operation and Maintenance Fund; (5) authorize funding from Discretionary Funds of \$730,000.00, to be reimbursed by Operation and Maintenance Funds to the extent available; and (6) authorize an Aviation Authority Officer or Executive Director to execute the agreement following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9219**];

F. approve the recommended change to the Committee voting membership of the Aviation Authority's Organizational Policy, Section 120.11, Ground Transportation Committee [**FILED DOCUMENTARY NO. 9220**];

G. (1) find the property listed in this memorandum no longer necessary, useful, or profitable in the operation of the Airport System; (2) request Orlando City Council concurrence and resolution of this finding; and (3) authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures.

H. (1) adopt the attached Resolution approving an overall plan of finance for the South Terminal Design and issuance of Not-to-Exceed \$100,000,000 and (2) obtain Orlando City Council approval of Resolution [**FILED DOCUMENTARY NO. 9221**];

I. approve the recommendation of the Finance Committee to reappoint Jacki Churchill, Chief Financial Officer as the Authorized Investment Officer; and (2) appoint Kathleen Sharman, Director of Finance and Sue Kiang, Assistant Director of Finance as designees for a two-year term beginning January 1, 2016.

CONSENT AGENDA (cont)

J. (1) approve the amendment to the AS 1 Specialty Retail Concession Agreement with Hudson Group to extend the term to December 31, 2016; (2) approve the amendment to the AS 3 Specialty Retail Concession Agreement with Hudson Group to extend the term to December 31, 2016; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by Legal Counsel **[FILED DOCUMENTARY NO. 9222]**;

K. accept the recommendation of the Concessions/Procurement Committee to (1) exercise the Aviation Authority's option to extend the term of the AS 1 & 3 Spa Services and Accessories Package Concession Agreement with XpresSpa Orlando International, LLC to expire on August 30, 2018 and extend the term of the AS 4 Spa Services and Accessories Package Concession Agreement with XpresSpa Orlando International, LLC to expire on May 31, 2018; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9223]**;

L. (1) approve the amendment to the Bookstore Concession Agreement with Airport Management Services, LLC in order to extend the term to December 31, 2016; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9224]**;

M. approve an amendment to the Aviation Authority's Policy for Awarding and Operating Concession and Consumer Services privileges in the Terminal Complex at OIA, specifically dealing with the Retail Merchandizing Unit concession **[FILED DOCUMENTARY NO. 9225]**;

N. accept the recommendation of the Professional Services Committee and (1) approve the ranking of the shortlisted firms for Computer Aided Drafting (CAD), Geographic Information System (GIS), Building Information Modeling (BIM) and Related Services for Various Projects at the Orlando International Airport and Orlando Executive Airport as follows: First - Montgomery Consulting Group, Inc.; Second - Epic Engineering & Consulting Group, LLC; Third - T-Squared Support Services, Incorporated; and Fourth - Woolpert, Inc.; (2) authorize hourly rate negotiations with the first, second, third, and fourth-ranked firms in accordance with the Aviation Authority's policy; and (3) subject to successful negotiations with each of the four ranked firms: (a) approve no cost Computer Aided Drafting (CAD), Geographic Information System (GIS), Building Information Modeling (BIM) and Related Services for Various Projects agreements with each of the four ranked firms for its negotiated hourly rates; and, (b) authorize an Aviation Authority Officer or the Executive Director to execute the necessary contract documents following satisfactory review by legal counsel

O. (1) accept the recommendation of the Construction Committee to approve Change Order No. S100-06 in the amount of \$742,805, with funding as outlined in Attachment A; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the change order(s) following satisfactory review by legal counsel;

P. accept the recommendation of the Construction Committee and (1) approve Amendment No. 10 to Addendum No. 2 to the Professional Services Agreement with HKS, Inc. dba HKS Architects, Inc. for additional design services for the South Airport Automated People Mover (APM) Complex at the Orlando International Airport for services to incorporate additional value engineering for the Central Energy Plant for a total amount of \$119,267, which includes a lump sum fee amount of \$116,767 and not to exceed reimbursable expenses amount of \$2,500, with funding for the APM-related scope, from the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges and future Revenue Bonds; for the ITF-related scope, from FDOT grants; for the garage-related scope, from the Aviation Authority's Line of Credit, to be reimbursed by Facility Improvement Fund, future Revenue Bonds, and Aviation Authority funds; (2) approve Amendment No. 11 to Addendum No. 2 to the Professional Services Agreement with HKS, Inc. dba HKS Architects, Inc. for additional design services for the South Airport Automated People Mover (APM) Complex at the Orlando International Airport for design refinement efforts required to finalize the Orlando Utilities Commission (OUC) duct bank and validation and routing design for a total amount of \$86,618, which includes a lump sum fee amount of \$30,362 and not to exceed reimbursable expenses amount of \$56,256, with funding for the APM-related scope, from the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges and future Revenue Bonds; for the ITF-related scope, from FDOT grants; for the garage-related scope, from the Aviation Authority's Line of Credit, to be reimbursed by Facility Improvement Fund, future Revenue Bonds, and Aviation Authority funds; (3)

CONSENT AGENDA (cont)

approve Amendment No. 12 to Addendum No. 2 to the Professional Services Agreement with HKS, Inc. dba HKS Architects, Inc. for additional design services for the South Airport Automated People Mover (APM) Complex at the Orlando International Airport for services to incorporate alterations to the underpass lighting and stand-by power for a total lump sum fee amount of \$15,165, with funding for the APM-related scope, from the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges and future Revenue Bonds; for the ITF-related scope, from FDOT grants; for the garage-related scope, from the Aviation Authority's Line of Credit, to be reimbursed by Facility Improvement Fund, future Revenue Bonds, and Aviation Authority funds; (4) approve Amendment No. 13 to Addendum No. 2 to the Professional Services Agreement with HKS, Inc. dba HKS Architects, Inc. for additional design services for the South Airport Automated People Mover (APM) Complex at the Orlando International Airport for services to incorporate value engineering for the APM Station portion of the project for a total lump sum fee amount of \$39,354, with funding for the APM-related scope, from the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges and future Revenue Bonds; for the ITF-related scope, from FDOT grants; for the garage-related scope, from the Aviation Authority's Line of Credit, to be reimbursed by Facility Improvement Fund, future Revenue Bonds, and Aviation Authority funds; and (5) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9226-9229**];

Q. accept the recommendation of the Construction Committee and (1) approve Amendment No. 5 to Addendum No. 1 to the Professional Services Agreement with HKS, Inc. dba HKS Architects, Inc. for additional construction administration services for the South Airport Automated People Mover (APM) / Intermodal Terminal Facility (ITF) Complex at the Orlando International Airport, for a total not-to-exceed fee amount of \$7,988, with funding from for the APM-related scope, from the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, Aviation Authority funds, and future Revenue Bonds, for the ITF-related scope, FDOT grants, and for the garage-related scope, from the Aviation Authority's Line of Credit, to be reimbursed by Facility Improvement Fund, future Revenue Bonds, and Aviation Authority funds; (2) approve Amendment No. 1 to Addendum No. 10 to the Professional Services Agreement with HKS, Inc. dba HKS Architects, Inc. for additional construction administration services for the South Airport APM/ITF Complex (FDOT funded scope) at the Orlando International Airport through the end of the project, i.e., summer of 2017, for a total not-to-exceed fee amount of \$1,018,222, with funding from for the ITF-related scope from FDOT grants, and for the PDL-related scope from the Aviation Authority's Line of Credit, to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, FDOT grants, and Aviation Authority funds; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9230-9231**];

R. accept the recommendation of the Construction Committee and (1) approve a no cost Addendum to the Continuing Horizontal Construction Services Agreement with Gibbs & Register, Inc. to exercise the first one-year renewal option and extend the Agreement to April 10, 2017; (2) approve a no cost Addendum to the Continuing Horizontal Construction Services Agreement with JCB Construction, Inc. to exercise the first one-year renewal option and extend the Agreement to April 8, 2017; (3) approve a no cost Addendum to the Continuing Horizontal Construction Services Agreement with PCL Construction Services, Inc. to exercise the first one-year renewal option and extend the Agreement to May 16, 2017; (4) approve a no cost Addendum to the Continuing Horizontal Construction Services Agreement with Prime Construction Group, Inc. to exercise the first one-year renewal option and extend the Agreement to April 8, 2017; (5) approve a no cost Addendum to the Continuing Horizontal Construction Services Agreement with The Middlesex Corporation to exercise the first one-year renewal option and extend the Agreement to April 8, 2017; and (6) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9232-9236**];

S. (1) accept the recommendation of the Construction Committee and approve Amendment No. 2 to Addendum No. 6 to the Construction Management at Risk Services Agreement with Turner- Kiewit Joint Venture for BP No. S103, South Airport Intermodal Terminal Facility (ITF) - ITF and Passenger Drop-Off Lobby (PDL) Sitework, Utilities, and Foundations (GMP No. 11), for a total negotiated GMP Amendment credit amount of (\$179,772), which includes a credit of amount (\$170,400) for direct cost of the work, and a credit amount of (\$9,372) to the CM@R's fee amount (5.5% of actual direct cost),

CONSENT AGENDA (cont)

resulting in a revised GMP amount of \$8,404,081, with funding credited to the FDOT Grants; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9237];**

T. (1) accept the recommendation of the Construction Committee and approve Amendment No. 1 to Addendum No. 7 to the Construction Management at Risk Services Agreement with Turner- Kiewit Joint Venture for BP No. S107, South Airport Intermodal Terminal Facility (ITF) - Viaduct (GMP No. 13), for a total negotiated GMP Amendment credit amount of (\$208,641), which includes a credit of amount (\$197,764) for Owner Contingency, and a credit amount of (\$10,877) to the CM@R's fee amount (5.5% of actual direct cost), resulting in a revised GMP amount of \$18,936,917, with funding credited to the FDOT Grants; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9238];**

U. (1) accept the recommendation of the Construction Committee and approve Amendment No. 2 to Addendum No. 3 to the Construction Management at Risk Services Agreement with Turner- Kiewit Joint Venture for BP No. S118, South Airport Intermodal Terminal Facility (ITF) - Viaduct Test Piles (GMP No. 13A), for a total negotiated GMP Amendment credit amount of (\$211,000), which includes a credit of amount (\$100,000) for CM@R contingency, a credit amount of (\$100,000) for Owner contingency, and a credit amount of (\$11,000) to the CM@R's fee amount (5.5% of actual direct cost), resulting in a revised GMP amount of \$2,365,208, with funding credited to the FDOT Grants; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9239];**

V. accept the recommendation of the Construction Committee and (1) approve Amendment No. 3 to Addendum No. 5 to the Construction Management at Risk Services Agreement with Turner-Kiewit Joint Venture for BP No. S124, South Airport Intermodal Terminal Facility (ITF) - Viaduct Foundations (GMP No. 13B), for a total negotiated GMP Amendment credit amount of (\$1,803,936), which includes a credit of amount (\$1,145,000) for direct cost of the work, a credit amount of (\$374,687) for CM@R contingency, a credit amount of (\$190,205) for Owner contingency, and a credit amount of (\$94,044) to the CM@R's fee amount (5.5% of actual direct cost), resulting in a revised GMP amount of \$13,168,600, with funding credited to the FDOT Grants; (2) approve Amendment No. 4 to Addendum No. 5 to the Construction Management at Risk Services Agreement with Turner-Kiewit Joint Venture for BP No. S124, South Airport Intermodal Terminal Facility (ITF) - Viaduct Foundations (GMP No. 13B), for a no cost change to revise the Substantial Completion date to September 15, 2016, and the Final Completion date to January 13, 2017 (specifically for scope related to Bulletin No. 4); and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9240-9241];**

W. accept the recommendation of the Construction Committee and (1) approve the purchase of Seating and Tables from Agati, Inc. for Project V777, North Terminal Moving Sidewalk Removal at the Orlando International Airport, for the not-to-exceed amount of \$653,541.39 with funding from Capital Expenditure Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9242];**

X. (1) accept the recommendation of the Construction Committee and approve the award of BP No. 452, Hangar Boulevard Sanitary Sewer Improvements Phases 1 and 2, at the Orlando International Airport, to Pospiech Contracting, Inc. for the bid amount of \$3,285,000 with funding from Capital Expenditure Funds and Improvement and Development Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9243];**

Y. (1) accept the recommendation of the Construction Committee and approve an Addendum to the Construction Management at Risk Services Agreement with Turner-Kiewit Joint Venture for BP No. S109, South Airport Intermodal Terminal Facility (ITF) - ITF and Passenger Drop-Off Lobby (PDL) Structure, Mechanical/Electrical/Plumbing/Fire Protection (MEPFP), and Finishes (GMP No. 12), for a total negotiated GMP amount of \$130,275,924, which includes \$96,362,778 for direct cost of the work, \$15,523,750 for allowances, \$1,560,985 for CCIP Worker's Compensation Insurance, \$2,797,163 for the CM@R's Contingency, \$4,475,461 for the Owner's Contingency, a fee amount of \$6,639,608 (5.5% of actual direct cost), and \$2,916,179 for general conditions, and an increase to the limit of Turner-Kiewit Joint Venture's self-performed construction services to approximately 23% of the direct cost

CONSENT AGENDA (cont)

of work for the overall program, with funding FDOT grants, All Aboard Florida funds, Aviation Authority's Line of Credit to be reimbursed by future Revenue Bonds and Passenger Facility Charges; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9244]**;

Z. accept the recommendation of the Concessions/Procurement Committee to: 1) deem the repair parts required from the suppliers listed above to be either Sole Source or Single Source for the next twelve (12) month period beginning March 1, 2016 and ending February 28, 2017; 2) authorize funding from the approved Operation and Maintenance Fund in the aggregate not-to-exceed amount of \$1,125,000; 3) authorize the Purchasing Office to issue a Blanket Purchase Agreement with each manufacturer listed based on either a Sole Source Justification or Single Source Justification as appropriate and in compliance with Aviation Authority policy; 4) authorize the Executive Director to approve the Single Source Justification and Sole Source Justification forms as appropriate for each manufacturer; and 5) authorize Staff to allocate and re-allocate the aggregate not-to-exceed amount among the sixteen (16) resulting Blanket Purchase Agreements as needed

AA. (1) accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 31 to the Continuing Program and Project Management Agreement with PMA Consultants, LLC for additional construction phase OAR services for BP No. 432, Optimization of Pods C and D at the Orlando International Airport, for a not-to-exceed fee amount of \$397,455, with funding from TSA grants, 2010A Bonds, 2013A Bonds, Passenger Facility Charges (PFCs), 2008C PFC Bonds, 2002 AMT GARBS, Capital Expenditures Funds, and FDOT grants to the extent eligible; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9245]**;

BB. (1) accept the recommendation of the Construction Committee and approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with H.W. Davis Construction, Inc. for Construction Services for Project V795, Continuity of Operations Plan (COOP), Airside 1, Automated People Mover (APM) Replacement Program, at the Orlando International Airport, for the direct-negotiated not-to-exceed amount of \$370,036, which consists of a lump sum amount of \$362,387 and not-to-exceed allowance amount of \$7,649 with funding from General Airport Revenue Bonds (GARBS); and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9246]**;

CC. accept the recommendation of the Professional Services Committee and (1) approve Amendment No. 1 to Addendum No. 17 to the Information Technology Consulting Services Agreement with Faith Group Consulting, LLC for Information System temporary staff extension support for Information Technology (IT) Operations Center at the Orlando International Airport in the not-to-exceed fee amount of \$114,586, with funding from Operations and Maintenance Funds; (2) approve Amendment No. 1 to Addendum No. 18 to the Information Technology Consulting Services Agreement with Faith Group Consulting, LLC for additional monitor and bracket testing for the video wall program at the Orlando International Airport in the not-to-exceed fee amount of \$50,788, with funding from 2015A Bonds, 2010A Bonds, Improvement and Development Funds, Capital Expenditure Funds, Passenger Facility Charges and FDOT grants to the extent eligible; (3) approve Addendum No. 20 to the Information Technology Consulting Services Agreement with Faith Group Consulting, LLC for staff extension support for Information Technology (IT) at the Orlando International Airport in the not-to-exceed fee amount of \$127,942.64, with funding from Operations and Maintenance Funds; and (4) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9247-9248]**;

DD. (1) approve submission of a Zone Schedule with Orange County as the designated Service Area for Foreign Trade Zone No. 42 and, (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9249]**;

EE. ratify the approval by the Executive Director (1) a Fire Training Services Contract with Florida State College at Jacksonville for live fire training for the Aviation Authority's ARFF personnel; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$33,425.00; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9250]**;

CONSENT AGENDA (cont)

FF. accept the recommended change to Organizational Policy 430.02, Authorized Travel and Subsistence **[FILED DOCUMENTARY NO. 9251]**;

GG. (1) approve the amendment to the DAS Agreement with SprintCom Inc., in order to extend the option term to December 31, 2016 and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9252]**;

HH. accept the recommendation of the Concessions/Procurement Committee to: (1) approve the purchase of the provision of services for the installation and configuration of the Avaya Collaboration Pod based on a Single Source Procurement Justification from Avaya, Inc. in the not-to-exceed amount of \$277,814.66; (2) authorize the Executive Director to approve a Single Source Procurement Justification form in accordance with Authority Policy; (3) authorize funding from the Operation and Maintenance Fund; and (4) authorize the Purchasing Office to issue the necessary purchase order **[FILED DOCUMENTARY NO. 9253]**;

II. accept the recommendation of the Concessions/Procurement Committee and: (1) approve the second and final renewal option of Purchasing Contract 05-12, Smoke/Fire and Overhead Door Maintenance and Repair with Arbon Equipment Corporation, for a new expiration date of August 14, 2017; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$164,012.44; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9254]**;

JJ. It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Concessions/Procurement Committee and (1) approve Amendment No. 4 to Purchasing Contract 18-14, Terminal Janitorial Maintenance with Flagship Facility Services, Inc.; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$32,442.03; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9255]**;

KK. accept the recommendation of the Professional Services Committee and (1) approve the ranking of the firms for Professional Services for Design Consultant Services for the South Cell Lot and Utilities at the Orlando International Airport as follows: First - American Infrastructure Development, Inc.; Second - DRMP, Inc.; Third - HDR Engineering, Inc.; Fourth - Prime Engineering, Incorporated; and, Fifth - Chen Moore and Associates, Inc.; (2) authorize hourly rate negotiations with the first-ranked firm in accordance with the Aviation Authority's policy, and if those negotiations are unsuccessful, negotiate with the other firms in their ranked order; and, (3) subject to successful negotiations with the first-ranked firm: (a) approve a no cost Professional Services Agreement for Design Consultant Services for the South Cell Lot and Utilities, at the Orlando International Airport, with the first-ranked firm for its negotiated hourly rates; and, (b) authorize an Aviation Authority Officer or the Executive Director to execute the necessary contract documents following satisfactory review by legal counsel;

LL. (1) accept the recommendation of the Construction Committee and approve Amendment No. 3 to Addendum No. 7 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S105, South Airport Automated People Mover (APM) Complex - Sitework and Utilities (GMP No. 1B) at the Orlando International Airport, for a no cost change to revise the Substantial Completion date to February 7, 2017, and the Final Completion date to June 7, 2017, and revise the date for assessment of liquidated damages to the new Substantial Completion date; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9256]**;

MM. (1) accept the recommendation of the Construction Committee and approve Amendment No. 1 to Addendum No. 16 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S116, South Airport Automated People Mover (APM) Complex - APM Finishes (GMP No. 7) at the Orlando International Airport, for a total negotiated GMP Amendment credit amount of (\$1,296,337), which includes a credit amount of (\$1,231,440) for the Owner's Contingency and a credit amount of (\$64,897) for the CM@R's fee amount (5.27% of actual direct cost), resulting in a revised GMP amount of \$31,196,026 with funding credited to the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future General Airport Revenue Bonds, future PFC-backed Bonds, and Aviation Authority funds for the APM-related scope, and with funding credit to the Aviation Authority's Line of Credit to be reimbursed by Facility Improvement Funds, future General Airport Revenue Bonds (GARBS), and Aviation Authority funds for the garage-related scope; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9257]**;

CONSENT AGENDA (cont)

NN. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Continuing Program and Project Management Agreement with CMTS/Hanson JV for construction phase OAR services for BP No. 452, Hangar Boulevard Sanitary Sewer Improvements, Phases 1 and 2, at the Orlando International Airport, for a not-to-exceed amount of \$294,920, which includes a not-to-exceed fee amount of \$287,167 and a not-to-exceed reimbursable expenses amount of \$7,753, with funding from Capital Expenditure Funds and Improvement and Development Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9258]**;

OO. accept the recommendation of the Construction Committee and (1) approve Amendment No. 1 to Addendum No. 29 to the Continuing Program and Project Management Services Agreement with Cost Management, Inc. dba CMI for additional Technology Support Services for the South Airport Automated People Mover (APM) Complex at the Orlando International Airport for a total not-to-exceed fee amount of \$565,688, with funding for the APM-related scope, from the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges and future Revenue Bonds; for the ITF-related scope, from FDOT grants; for the garage-related scope, from the Aviation Authority's Line of Credit, to be reimbursed by Facility Improvement Fund, future General Airport Revenue Bonds, and Aviation Authority funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9259]**;

PP. (1) accept the recommendation of the Construction Committee and approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with Clancy & Theys Construction Company for Construction Services for Project V796, Continuity of Operations Plan (COOP), Airside 3, Automated People Mover (APM) Replacement Program, at the Orlando International Airport, for the direct-negotiated not-to-exceed amount of \$1,433,300 with funding from 2015A General Airport Revenue Bonds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9260]**;

QQ. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Continuing Civil Engineering Services Agreement with Avcon, Inc. for services required to update the Airport Pavement Management Program (APMS) at the Orlando International Airport, for a total amount of \$349,903, which includes a lump sum fee amount of \$314,563, a not-to-exceed fee amount of \$14,140 and a not-to-exceed reimbursable expenses amount of \$21,200, with funding from Capital Expenditures Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9261]**;

RR. accept the recommendation of the Professional Services Committee and (1) approve the award of BP No. 447, Ticket Lobby Program, Main Ticket Lobby Modifications, at the Orlando International Airport, to PCL Construction Services, Inc. for the best and final negotiated price proposal amount of \$71,243,178, and a Contract Duration of 531 calendar days, with funding from Capital Expenditure Funds, Improvement and Development Funds, 1997 Bonds, 2010A Bonds, 2015A Bonds, and FDOT Grants Passenger Facility Charges to the extent eligible; (2) authorize the flexibility of the use of previously-approved budgeted items' funding sources; and, (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9262]**;

SS. (1) adopt a Resolution accepting Joint Participation Agreement FM 439212-1-94-01 in the amount of \$498,100; and, (2) authorize the Executive Director and the Assistant Secretary to execute the necessary documents

TT. accept the recommendation of the Concessions/Procurement Committee to (1) approve the fifth and final renewal option to Contract 21-09, Airport Integrated Data Broker (AIDB) Implementation with Applications Software Technology Corporation; (2) approve the contract adjustment to Contract 21-09, Airport Integrated Data Broker (AIDB) Implementation with Applications Software Technology Corporation; (3) authorize funding in the not-to-exceed amount of \$443,948.00 from the Capital Expenditure Fund and Operation and Maintenance Fund; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an Amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9263-9264]**;

UU. accept the recommended changes to Operational Policy 450.04, General Procedures and Approval Authorizations **[FILED DOCUMENTARY NO. 9265]**;

CONSENT AGENDA (cont)

VV. concur with the recommendation of the Concessions/Procurement Committee to: 1) award Purchasing Request for Written Quotations #92160-16 to Avaya as the low, responsive and responsible Respondent for all 44 listed items in the not-to-exceed amount of \$701,911.29; 2) authorize funding from the approved Capital Expenditure, Capital Project, and Improvement and Development Funds; and 3) authorize the Purchasing Office to issue the necessary purchase order

WW. accept the recommendation of the Ad Hoc Committee to: (1) award PS-459 Strategic Business Consulting Services to McKinsey & Company, Inc. Washington D.C.; (2) authorize staff to negotiate a Firm Fixed Price for each task and project; (3) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$300,000.00; and (4) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9266]**;

XX. authorize the Executive Director to finalize the negotiations with the Transportation Security Administration (TSA) and execute the Memorandum of Agreement with the U.S. Department of Homeland Security, TSA for Checked Baggage Recapitalization Screening Construction Services Project HSTS04-13-H-CT1185 at the Orlando International Airport **[FILED DOCUMENTARY NO. 9267]**;

YY. accept the recommendation of the Concessions/Procurement Committee to: (1) approve the High Definition 2 Radio Channel Sponsorship Agreement with CBS Radio for 1 year; (2) authorize funding from the Capital Expenditure Fund in the not-to-exceed amount of \$249,000; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9268]**;

ZZ. (1) ratify and approve placement of airport liability insurance coverages for the May 1, 2016 to May 1, 2017 policy period from National Union Fire Insurance Company of Pittsburgh, PA and QBE Insurance Corporation as set forth in this memorandum; 2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$405,812; and 3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review

AAA. accept the recommended change to Organizational Policy 120.09, Finance Committee **[FILED DOCUMENTARY NO. 9269]**;

BBB. accept the recommended change to Organizational Policy 120.13, Capital Management Committee (CMC) **[FILED DOCUMENTARY NO. 9270]**;

CCC. (1) accept the recommendation of the Construction Committee and approve Amendment No. 2 to Addendum No. 12 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S112, South Airport APM Complex - Guideway (GMP No. 3) at the Orlando International Airport, for a total negotiated GMP Amendment amount of \$759,616, which includes \$721,588 for the Owner's Contingency, and a fee amount of \$38,028 (5.27% of actual direct cost), resulting in a revised GMP amount of \$13,399,558, and revise the Substantial Completion date to March 15, 2016, and the Final Completion date to July 13, 2016, and revise the date for assessment of liquidated damages to the new Substantial Completion date, with funding from the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, and Aviation Authority funds for the APM-related scope, and with funding credit to the Aviation Authority's Line of Credit to be reimbursed by Facility Improvement Funds, future Revenue Bonds, and Aviation Authority funds for the garage-related scope; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9271]**;

DDD. accept the recommendation of the Construction Committee and (1) approve Amendment No. 2 to Addendum No. 10 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S123, South Airport Automated People Mover (APM) Complex - Guideway Foundations (GMP No. 3B) at the Orlando International Airport, for a total negotiated GMP Amendment credit amount of (\$525,863), which includes a credit amount of (\$137,490) for the CM@R's Contingency, a credit amount of (\$362,047) for the Owner's Contingency, and a credit amount of (\$26,326) for the CM@R's fee (5.27% of actual direct cost), resulting in a revised GMP amount of \$8,009,766, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, and Aviation Authority funds for the APM-related scope, and with funding credit to the Aviation Authority's Line of Credit to be reimbursed by Facility Improvement Funds, future Revenue Bonds, and Aviation Authority funds for the garage-related scope; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9272]**; AND

MINUTES OF THE FEBRUARY 17, 2016, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY

CONSENT AGENDA (cont)

EEE. accept the Executive Director's recommendation and confirm the appointment of Mr. George Morning as the Director of Small Business Development.

CHAIRMAN'S REPORT

6. Mr. Fouche provided an update on his travels in January to London. The travel was based on meeting with current international airlines that have supported MCO including Virgin and British Airways. They also spent some time at the U.S. Embassy and a visit with Homeland Security to discuss Pre-check.

Chairman Kruppenbacher recommended that Mayor Dyer and Mayor Jacobs work with and coordinate with Mr. Fouche any upcoming travels where there is an opportunity to show our appreciation to airlines currently serving MCO. Mayor Jacobs said that travel coordination's with the Aviation Authority are taking place and it's a great relationship with mutual benefits.

Vice Chairman Asher mentioned the next joint meeting with Port Canaveral on March 2.

Mr. Sanchez mentioned that he attended the Customer Service Advisory Council recognition awards meeting and there was a great turnout. Mr. Engle and his team are doing an outstanding job.

Chairman Kruppenbacher mentioned the art display outside the Aviation Authority's executive offices that include works by 11th and 12th graders from the Orange County Public Schools. Mr. Brown stated that we are also working with Osceola County schools. Mayor Jacobs' stated that Orange County would be delighted to display the same work by OCPS at the Orange County Administration Building. The Chair asked Ms. Fennell to coordinate Mayor Jacobs' request.

Mentioning the billion dollar construction projects underway at MCO, the Chair stated that it was important for the Board to be periodically updated on where we are with the projects. Mr. Brown mentioned that the board agenda package will include a Construction Progress Report; North Terminal Program Monthly Report; and South Airport APM Complex and ITF Program Monthly Report. Mayor Jacobs stated that this is extremely important because if you look at all the construction taking place in Central Florida, it is hard to believe that there will be no adjustments just because of the pure demand that is taking place and increasing cost on labor and supply.

Vice Chairman Asher asked about the oversight committee (Capital Program Review Panel). Mr. Brown responded that the panel is scheduled to meet again in March. Chairman Kruppenbacher added that Mayor Bill Frederick, Mayor Linda Chapin, and Bob Bailey (CH2M), are serving on this panel.

Chairman Kruppenbacher acknowledged the long hours and hard work that Mr. Brown and his staff endure to maintain the facilities running at MCO. Mayor Dyer stated that he does not know many places in America that can claim \$10 billion investment in infrastructure and transportation. The Chair thanked both Mayor's for the opening of the recent State Road 417 (Central Florida Greenway)/Boggy Creek Road Interchange. Discussion then ensued as to Sunrail.

Chairman Kruppenbacher mentioned the Finance Committee meeting taking place after the Board meeting.

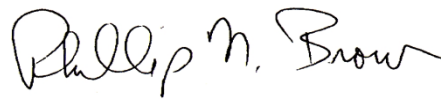
ADJOURNMENT

7. There being no further business to be considered, Chairman Kruppenbacher adjourned the meeting - 2:57 p.m.

(Digitally signed on April 20, 2016)



Dayci S. Burnette-Snyder
Director of Board Services



Phillip N. Brown, A.A.E.
Executive Director